COMMONWEALTH OF DOMINICA — OFFICE OF THE MARITIME ADMINISTRATOR

YACHT CREW CERTIFICATION REQUIREMENTS (CDP-300Y) Rev02

Private and Commercial Yacht Licenses and Endorsements

This publication sets out the requirements for the issue of Commonwealth of Dominica yacht crew certificates, both private (non-STCW) and commercial (STCW-based), together with endorsements, recognition of foreign qualifications, and the procedure the Administration follows in issuing them. It follows the structure of CDP-300 Rev08, Merchant Marine Personnel Certification Requirements, and should be read with it and with CDP-502 Rev03, the Dominica Yacht Code.

ISSUE AND REVISION HISTORY

Series	Date (mm/yy)	Description	Entered by	Entered
Rev00	06/26	First draft. Requirements for yacht certificates Y1 to Y7 and issuance guidance, set out in the CDP-300 format.		
Rev01	8/26	Restructured into a Private Yacht track (Certificates of Qualification PY-1 to PY-4 and PYE-1 to PYE-3) and a Commercial Yacht track (Certificates of Competency CYD-1 to CYD-7 and CYE-1 to CYE-5), with yacht ratings, catering certificates, endorsements, a recognition table for foreign yacht qualifications, a validity matrix by yacht category, and transitional provisions from the Rev00 grades. Navigational areas aligned with CDP-502 Rev03.		
Rev02	10/26	Alignment with STCW Regulation II/3: new grades CYD-N1 (OOW) and CYD-N2 (Master) for yachts under 500 GT on near-coastal voyages, with near-coastal definition and bridging routes from CYD-1 to CYD-3. Alignment of engineer grades with STCW Chapter III: new grade CYE-OW (STCW III/1), STCW basis and conditions added to CYE-1 to CYE-5, alignment table, engine ratings threshold corrected to 750 kW, and transitional provisions. Also: references corrected to ILO Convention No. 108; application to foreign-flag yachts clarified (1.5); GMDSS ROC and GOC issued as separate STCW IV/2 certificates (2.12.1, 2.15.5.3, Table 9.1); certificate templates added (Annex A). Recommendations incorporated: PY-1 and PY-2 exempted from the physical examination, STCW Basic Training and Security Awareness requirements; owner and master testimonials accepted; reduced credit for service on yachts under 15 m removed; SIB available to holders of all grades.		

1.0 AUTHORITY

1.1 Issuance of Certificates and Documents

The Deputy Maritime Administrator, on behalf of the Commonwealth of Dominica Maritime Administration (the "Administration"), is authorized to issue certificates and documents to masters, officers and crew of yachts registered in the Commonwealth of Dominica. (*See* International Maritime Act, as amended, Chapter 1, Section 11 and Chapter 8; and Dominica Maritime Regulation 6 and Part VII.)

1.2 Establishment of Standards

The Administration is authorized to establish such standards as are necessary and proper for certificating and upgrading yacht crew, and for maintaining high standards on Dominica-flagged yachts. (*See* International Maritime Act, as amended, Chapter 1, Section 11; Dominica Maritime Regulation 6 and Part VII; and the Yacht Officer Certification Regulations, 2026.)

1.3 Relationship with the STCW Convention, 1978, as amended

1.3.1 **Commercial Yacht certificates** (CYD and CYE grades) are certificates of competency for service on yachts engaged in trade. Grades CYD-N1, CYD-N2 and CYD-4 to CYD-7, and CYE-OW and CYE-3 to CYE-5, are issued in accordance with STCW Regulations II/1, II/2, II/3, III/1, III/2 and III/3 (see paragraphs 6.10 and 7.8), with the yacht-specific content permitted by the Administration under STCW Article IX as an equivalent arrangement, and are limited to service on yachts. Grades CYD-1 to CYD-3, CYE-1 and CYE-2 are national certificates issued for yachts within the tonnage, power and area limits stated, and include the STCW Basic Training requirements of Regulation VI/1. A CYE-3, CYE-4 or CYE-5 issued to a candidate who does not hold CYE-OW or an STCW III/1 certificate is a national certificate valid only on yachts with propulsion power of less than 750 kW.

1.3.2 **Private Yacht certificates** (PY and PYE grades) are Certificates of Qualification (CoQ) issued for service on Pleasure Yachts and Private Yachts that are not engaged in trade. They are not STCW certificates and are not valid on any yacht engaged in trade.

1.3.3 STCW certificates issued or endorsed under CDP-300 are valid on yachts within their own limits.

1.4 Evaluation of Uncategorized Qualifications

Where an applicant has acquired qualifications, service, experience or training that does not meet these specific requirements but which, in the applicant's opinion, is reasonably equivalent, documentary evidence may be submitted to the Administration for evaluation. The decision of the Administration in all such cases shall be final.

1.5 Application

1.5.1 **Dominica yachts** — This publication applies to masters, officers and crew serving on yachts registered in the Commonwealth of Dominica. It does not apply to yachts registered under another flag, whose crew certification is a matter for that flag State.

1.5.2 **Applicants serving under other flags** — An applicant may apply for a Dominica certificate whatever the flag of the yacht on which he or she is serving (2.15.2), and documented sea service on foreign-flag yachts counts towards Dominica certificates (2.15.6).

1.5.3 **Use of Dominica certificates on foreign-flag yachts** — A Dominica certificate is valid on a yacht registered under another flag only as accepted by that flag State. For STCW grades, acceptance is normally by that State's endorsement under STCW Regulation I/10. For national grades and Certificates of Qualification, acceptance depends on the policy of that State.

1.5.4 **Foreign certificates on Dominica yachts** — Holders of certificates issued by other Administrations who serve on Dominica yachts are covered by Section 3.0.

2.0 GENERAL

2.1 Background

2.1.1 Yachts registered in the Commonwealth of Dominica range from small pleasure craft to Passenger Yachts carrying up to 36 passengers. CDP-502 Rev03 sets the safety standard for each category, and this publication sets the crew certificates that go with it.

2.1.2 Two certification tracks are established:

.1 the **Private Yacht track**, of Certificates of Qualification for owners, skippers, officers and engineers of yachts used privately; and

.2 the **Commercial Yacht track**, of Certificates of Competency for officers, engineers and ratings of yachts engaged in trade, including charter, Small Commercial Yachts, Commercial Yachts, PYLC and YET yachts and Passenger Yachts.

2.1.3 A Commercial Yacht certificate is also valid on a private yacht within the same limits. A Private Yacht certificate is never valid on a yacht engaged in trade.

2.2 Yacht Training, Assessment and Certification Program

2.2.1 The program is embodied in the International Maritime Act, as amended, the Dominica Maritime Regulations, as amended, the Yacht Officer Certification Regulations, 2026, and this publication.

2.2.2 Training and assessment are delivered by Approved Training Providers (ATPs) that meet or exceed the standards for learning objectives, practical skills and assessment set by the Administration. Training centers authorized by IYT Worldwide, the Royal Yachting Association, the UK Maritime and Coastguard Agency, Transport Malta or another Administration acceptable to the Administration may be approved as ATPs for the grades they are authorized to deliver.

2.2.3 Practical skills examinations and oral examinations are conducted by examiners appointed in writing by the Administration. An examiner shall not examine a candidate whose practical course he or she delivered.

2.2.4 The Maritime Administrator and Deputy Maritime Administrator are authorized to issue yacht certificates and documents.

2.3 Definitions

2.3.1 **Administration** means the Office of the Maritime Administrator of the Commonwealth of Dominica;

2.3.2 **Approved Training Provider (ATP)** means a school or training center approved by the Administration to train and assess candidates for yacht certificates;

2.3.3 **Certificate of Competency (CoC)** means a Commercial Yacht certificate issued under this publication entitling the lawful holder to serve in the capacity, on the yachts and in the area stated on it;

2.3.4 **Certificate of Endorsement (CoE)** means a certificate issued to the holder of a valid yacht or STCW certificate issued by a recognized administration, in accordance with Section 3.0;

2.3.5 **Certificate of Qualification (CoQ)** means a Private Yacht certificate issued under Section 5.0, valid only on yachts not engaged in trade;

2.3.6 **Chief Mate / Chief Officer** means the officer next in rank to the Master, upon whom command of the yacht will fall if the Master is incapacitated;

2.3.7 **Commercial Yacht** means a yacht of 24 m Length and over engaged in trade, including charter, carrying not more than 12 passengers; **Small Commercial Yacht** means such a yacht of 12 m hull length and over and less than 24 m Length; **Passenger Yacht** means a yacht engaged in trade carrying 13 to 36 passengers and not more than 200 persons (CDP-502 Part A);

2.3.8 **Day at sea** means a period of at least 4 hours underway on passage, or 24 hours on board during which the yacht is at sea for a substantial part;

2.3.9 **Endorsement** means an entry on a certificate, issued under Section 9.0, that adds or removes a capacity, equipment, propulsion or operational limitation;

2.3.10 **Examiner** means a person appointed by the Administration to conduct practical skills or oral examinations;

2.3.11 **Gross tonnage (GT)** means gross tonnage measured under the International Convention on Tonnage Measurement of Ships, 1969;

2.3.12 **Master** means the person having command of a yacht;

2.3.13 **Month** means a calendar month or 30 days made up of periods of less than one month;

2.3.14 **Navigational areas** are those of CDP-502 Table 3.2:

Area	Limit
Inland	Inland waterways, lakes and sheltered harbors
Coastal	Not more than 20 nautical miles from shore
Short Range	Not more than 60 nautical miles from a safe haven
Extended Short Range	Not more than 150 nautical miles from a safe haven
Unrestricted	No limit

2.3.15 **Pleasure Yacht** means a yacht of less than 24 m hull length not engaged in trade; **Private Yacht** means a yacht of 24 m Length and over not engaged in trade;

2.3.16 **PYLC** and **YET** mean a Private Yacht holding a Private Yacht Limited Charter or Yacht Engaged in Trade Compliance Certificate under CDP-502 Part E Section 2. For crew certification, a PYLC or YET yacht is treated as a Commercial Yacht whenever it is engaged in trade;

2.3.17 **Seagoing service** means service on board a yacht or other seagoing vessel relevant to the issue or revalidation of a certificate. **Yacht service** means seagoing service on yachts;

2.3.18 **Seafarer's Identification Book (SIB)** means the identification and discharge book issued under ILO Convention No. 108 (Seafarers' Identity Documents Convention, 1958);

2.3.19 **STCW** means the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended;

2.3.20 **STCW Basic Training** means training in Personal Survival Techniques, Fire Prevention and Fire Fighting, Elementary First Aid, and Personal Safety and Social Responsibilities under Regulation VI/1;

2.3.21 **Yacht** means a vessel used for sport or pleasure, whether or not engaged in trade, including a vessel chartered with crew.

2.3.22 **Near-coastal voyages** means voyages within the Extended Short Range area, not more than 150 nautical miles from a safe haven, as defined by the Administration for the purposes of STCW Regulation I/3 (paragraph 6.10.2);

2.3.23 **Propulsion power** means, as in STCW Regulation I/1, the total maximum continuous rated output power in kilowatts of all the yacht's main propulsion machinery, as shown on the certificate of registry or other official document.

2.4 Certificate Requirement

2.4.1 No person shall serve as Master, Chief Mate, Officer of the Watch, Chief Engineer, Second Engineer or Assistant Engineer on board a yacht registered in the Commonwealth of Dominica unless he or she holds a CoC, CoE or CoQ of the appropriate grade, valid for the category of yacht, issued or endorsed by the Administration. (*See* International Maritime Act, Section 158A; Dominica Maritime Regulation 50.)

2.4.2 No person shall operate a motorized Pleasure Yacht with engine power of 30 HP (22.4 kW) or more unless he or she holds a PY-1 Yacht Operator Certificate or higher certificate, or a UN ECE Resolution 40 International Certificate of Competence, for the category and waters concerned (CDP-502 Part E paragraph E3.3.1).

2.4.3 On a yacht engaged in trade, every officer and engineer shall hold a Commercial Yacht certificate or an STCW certificate under CDP-300. Holding a CoQ does not meet this requirement.

2.4.4 No person shall serve in any capacity, on any yacht or in any area beyond the limits of the certificate held, except by force majeure. In exceptional necessity the Administration may issue a temporary permit for a period not exceeding six (6) months.

2.5 Period of Validity; Suspension and Revocation of Certificate

2.5.1 Each CoC, CoE and CoQ shall be valid for a period of up to five (5) years and is subject to renewal under Section 2.11. A CoE is not valid beyond the expiry of the certificate on which it is based.

2.5.2 Any certificate may be suspended or revoked at any time by the Administration on the grounds set out in the Dominica Maritime Regulations, in accordance with the Rules for Marine Investigations and Hearings. (*See* International Maritime Act, Chapter 1, Section 12.)

2.6 How to Apply

2.6.1 An applicant for a Dominica yacht certificate must apply on the applicable form with the required documentation and fee. Forms may be downloaded from www.dominica-registry.com or obtained on request.

2.6.2 Applications are submitted to Dominica Maritime Registry, Inc., 32 Washington Street, Fairhaven, Massachusetts 02719, USA, by courier or in person, or through an Approved Training Provider or Authorized Agent.

2.6.3 Applications and attachments must not be stapled. The Administration returns a certified copy of the application form, which the applicant keeps as evidence that the application is being processed.

2.7 Forms of Application

2.7.1 **Form CDMP-5000Y** — Each application for an original, upgraded or renewed yacht CoC or CoQ shall be submitted on Form CDMP-5000Y, with all necessary proofs, supporting data and fees. The applicant shall mark the track (Private or Commercial) and grade.

2.7.2 **Form CDMP-5000E** — Each application for a yacht CoE based on a foreign certificate shall be submitted on Form CDMP-5000E.

2.7.3 **Candidate Documents Checklist** — Each application prepared by an ATP shall be accompanied by the candidate documents checklist for the grade.

2.8 Certificate of Receipt of Application (CRA)

2.8.1 An applicant for a CoE of grades CYD-4 to CYD-7 or CYE-3 to CYE-5 holding a valid foreign certificate from a country on the IMO "White List" with a current undertaking under STCW Regulation I/10 may request a CRA.

2.8.2 A CRA is issued only after a completed and signed application with all supporting documents has been received. While holding a CRA with the valid foreign certificate, the applicant may serve on board Dominica-flagged yachts for up to 90 days while the application is processed.

2.8.3 CRAs are not issued for Private Yacht certificates or for grades CYD-1 to CYD-3, CYE-1 and CYE-2.

2.9 Fees

2.9.1 Any applicant for a certificate or other document must remit the fee set in publication CD-PL 01-14, Mariner Fee Schedule.

2.9.2 Fees paid by check or money order shall be in US dollars, drawn on a US bank or the US branch of an international bank, payable to "The Commonwealth of Dominica Maritime Registry, Inc.". Fees may be paid by American Express, MasterCard, Discover or VISA using payment form CDVR-1001. Cash is not accepted.

2.10 Display of Certificate or Temporary Permit

Every Master and Chief Mate of a yacht engaged in trade shall display his or her certificate or temporary permit in a conspicuous location on board, as required by Dominica Maritime Regulation 58. The holder of a PY-1 certificate shall carry it on board whenever in charge of the yacht.

2.11 Replacement, Renewal and Upgrade

2.11.1 Stolen, Lost or Destroyed — The holder may apply for a replacement, valid for the unexpired term of the original, by submitting Form CDMP-4007, Affidavit of Lost, Stolen or Destroyed Certificate or Document, sworn or affirmed before an Authorized Agent, with the replacement fee. The replacement is marked "Duplicate". Certificates mailed by the Administration and not received will be replaced at no additional charge.

2.11.2 Renewal — Any certificate may be renewed before its expiry or within the 12 months after expiry. The applicant shall submit Form CDMP-5000Y with: one color passport-size photograph/digital image; a report of physical examination completed within the preceding 12 months (all grades except PY-1); the renewal fee; evidence of professional competence under 2.11.3; and evidence of current STCW Basic Training, Advanced Fire Fighting and Proficiency in Survival Craft, refreshed as required by STCW Regulation VI/1, VI/2 and VI/3 (Commercial track)**.**

PY-1 certificates are renewed on a new application with a current health declaration; no new examination is required. A certificate expired for more than 12 months requires an approved refresher course or a new examination before renewal.

2.11.3 Evidence of Professional Competence — One of: seagoing service on yachts in the grade held for at least one (1) year during the preceding five (5) years; employment ashore closely related to the operation of yachts, considered equivalent by the Administration; at least three (3) months of supernumerary seagoing service immediately before taking up the position; or passing a refresher examination or completing an approved refresher course.

2.11.4 Upgrade — An applicant for a higher grade must meet every requirement of that grade and surrender the certificate held. The upgraded certificate carries a new number in the higher grade.

2.11.5 Conversion from Private to Commercial — The holder of a CoQ may convert to the corresponding Commercial grade in the conversion column of Table 12.2 by meeting the additional Commercial requirements for that grade (medical standard, STCW training, commercial sea service and examination). Private yacht service counts in full towards the Commercial grade**.**

2.12 Form of Certificate

2.12.1 Types — Each qualifying applicant will be issued one of the following:

.1 **Certificate of Qualification (Private Yacht)** — for grades PY-1 to PY-4 and PYE-1 to PYE-3, bearing the line "Valid only on yachts not engaged in trade";

.2 **Certificate of Competency (Commercial Yacht)** — for grades CYD-1 to CYD-7, CYE-1 to CYE-5 and the yacht ratings;

.3 **Certificate of Endorsement** — for applicants qualifying on the basis of a recognized foreign certificate under Section 3.0.

.4 **GMDSS Radio Operator Certificate** — the GMDSS Restricted Operator's Certificate (ROC) or General Operator's Certificate (GOC), issued under STCW Regulation IV/2 as a Certificate of Competency or, where based on a GMDSS certificate issued by another Administration, as a Certificate of Endorsement (paragraph 2.15.5.3).

2.12.2 Format — Every certificate states: the Commonwealth of Dominica arms, the Office of the Maritime Administrator and the certificate title; the authority line "Issued under Chapter 8 of the International Maritime Act and the Yacht Officer Certification Regulations, 2026" (and, for STCW-based grades, "in accordance with the provisions of the STCW Convention, as amended"); the holder's full name, date and place of birth, nationality, passport number, photograph and signature, and SIB number (all grades except PY-1); the capacity, tonnage and power limits, navigational area and propulsion endorsement; endorsements and limitations; the training and assessment basis; dates of issue and expiry and a revalidation panel; and the signature of the authorized officer and the seal.

2.12.3 Numbering — Certificates are numbered DMA/[grade]/[year]/[5-digit serial], for example DMA/CYD-2/2027/00001**.**

2.12.4 Standard limitations

.1 **Propulsion** — "Power only" where the practical examination was on a motor yacht; "Sail only" where it was on a sailing yacht; "Power and Sail" where examinations were passed on both. A Power endorsement shall not be issued on the basis of an examination on a sailing yacht.

.2 **Private** — "Valid only on yachts not engaged in trade" on every CoQ. PY-1 also carries "Not valid on inland waterways" where no CEVNI test was taken.

.3 **Yachts** — "Valid only on yachts" on every CYD and CYE certificate; "Not valid for service on tankers".

.4 **ECDIS** — "Not valid for service on ECDIS-equipped yachts" where the holder has no approved ECDIS training (grades CYD-4 to CYD-7 and PY-4).

.5 **Medical** — any restriction stated on the physical examination report.

2.12.5 **Templates** — Templates of each certificate type in 2.12.1 are at Annex A.

2.13 Surrender of Suspended or Revoked Certificate

The holder of a certificate that is suspended or revoked shall promptly surrender it as directed by the Administration.

2.14 Fraud, Forgery, Misrepresentation or Attempted Bribery

2.14.1 Any person who submits a fraudulent application for a Dominica yacht certificate or SIB, makes misrepresentations in or in connection with an application, or attempts to bribe or subvert any person charged with approving applications or conducting examinations, shall be denied the application, shall forfeit any fees paid and, in addition to any criminal penalties, shall be barred from reapplying for not less than two (2) years.

2.14.2 Each applicant who willfully misstates a material fact or offers forged, altered, fraudulent or fraudulently obtained documentation will, in addition to any criminal penalties, be subject to an administrative penalty of USD 10,000 and may be barred from holding any Dominica certificate or SIB for not less than two (2) years.

2.14.3 Any owner, ATP or agent who submits on behalf of an applicant an application containing a willful misstatement of fact, or referencing a document that is forged, altered, fraudulent or fraudulently obtained, the genuineness of which the submitting party could have determined, will be subject to an administrative penalty of USD 10,000 per application, in addition to any criminal penalties. Further submissions from that source may be barred for up to two (2) years, and an ATP may have its approval withdrawn.

2.15 General Requirements

2.15.1 Age — No certificate shall be issued to a person below the minimum age for the grade: 16 years for PY-1 and the yacht ratings, and 18 years or more for every other grade as stated in Sections 5.0 to 8.0. Proof of age shall be a passport, birth certificate, certificate of naturalization or other acceptable proof of date of birth.

2.15.2 Citizenship — An applicant may be of any nationality and need not be a citizen or resident of the Commonwealth of Dominica.

2.15.3 Physical Examination

.1 Every applicant for any grade other than PY-1 and PY-2 shall submit a report of physical examination on Form CDMP-3033a, completed within the 12 months immediately preceding application, establishing that the applicant is in good physical condition with all faculties needed for service at sea, in compliance with STCW Regulation I/9 and the ILO/IMO Guidelines on Medical Examinations of Seafarers. Medical certificates for service are valid for two years, or one year from age 61.

.2 Hearing — hearing unimpaired for normal sounds, and capable of hearing a whispered voice at 15 feet (4.57 m) in the better ear and five (5) feet (1.52 m) in the poorer ear.

.3 Eyesight — Deck grades: with or without glasses, at least 20/20 (1.00) in one eye and 20/40 (0.50) in the other; without glasses, at least 20/160 (0.13) in both eyes; normal color perception. Engineer grades and ratings: with or without glasses, at least 20/30 (0.63) in one eye and 20/50 (0.40) in the other; without glasses, at least 20/200 (0.10) in both eyes; ability to distinguish red, green, blue and yellow.

.4 Blood pressure — within the range average for the applicant's age.

.5 Symptoms — an applicant showing symptoms likely to indicate epilepsy, acute mental illness or lack of mental capacity or stability, tuberculosis, acute venereal disease or neurosyphilis, AIDS, alcohol abuse, or use of narcotic substances shall be prima facie disqualified.

.6 Speech — deck applicants shall have speech unimpaired for normal voice communication.

.7 Applicants for PY-1 and PY-2 shall instead sign a health declaration that they have no disability that would prevent them from handling a vessel safely.

.8 Willful concealment of any medical history or disability that might render the applicant unfit for service shall be cause for immediate revocation of any certificate issued.

2.15.4 Photograph — One color passport-size photograph/digital image, taken within the 12 months before application, full-face front view, 45 mm × 45 mm**,** with the applicant's name and signature on the reverse. A JPEG headshot titled with the applicant's name is accepted for electronic filing.

2.15.5 Training applicable to all grades

.1 **Basic Training** — Every applicant for any grade other than PY-1 and PY-2 shall hold STCW Basic Training (Regulation VI/1, all four modules).

.2 **Security** — Every applicant for any grade other than PY-1 and PY-2 shall hold Security Awareness training (STCW Code Section A-VI/6). Officers on yachts of 500 GT and over and Passenger Yachts with designated security duties shall hold Designated Security Duties training, and the officer designated as Ship Security Officer the SSO certificate (Regulation VI/5).

.3 **Radio** — Radio certificates are stated for each grade. They are: VHF/GMDSS Short Range Certificate (SRC); GMDSS Restricted Operator's Certificate (ROC); and GMDSS General Operator's Certificate (GOC) under STCW Regulation IV/2. The ROC and GOC are issued as separate certificates under STCW Regulation IV/2 (2.12.1.4), and the certificate number is recorded on the yacht certificate as a supporting certificate. The basis for issue is the certificate of an approved GMDSS training program complying with STCW Code Section A-IV/2, with its examination (CDP-300 paragraph 3.3.3), or a GMDSS certificate issued by another Administration, verified with that Administration. A nautical or academic diploma is not accepted unless it is, or includes, a GMDSS certificate issued by a maritime Administration. ROC and GOC certificates are revalidated every five (5) years. The SRC is a non-STCW qualification and is entered as an endorsement (Table 9.1).

2.15.6 Proof of Experience

.1 Every applicant shall document sea service in an SIB or discharge book, or by original sea-time forms or testimonials signed by the owner or master, with the applicant's name on each sheet.

.2 Each record shall show vessel name, propulsion, gross tonnage, length, flag, operator, capacity in which served, and dates. For PY-2, CYD-1, CYD-2 and CYD-3 it shall also show days at sea and nautical miles, with passages of 60 nautical miles or more listed.

.3 Every applicant for an original, renewal or upgrade (other than PY-1) shall show at least one (1) year of sea service in the last five (5) years, in addition to the grade minimum.

3.0 CERTIFICATES BASED UPON EQUIVALENT CERTIFICATION

3.1 Eligibility

3.1.1 Duly Certificated — An applicant who is eligible in all other respects may be issued a CoE without further examination, provided he or she is currently certificated by another government whose yacht or STCW certification system is acceptable to the Administration, or holds a recognized yacht qualification listed in Table 3.1.

3.1.2 Acceptable Certificates — No foreign certificate shall be accepted unless it was obtained in full compliance with the rules of the issuing body, including a comprehensive examination. It must be current and valid, and will not be accepted if revoked, expired, altered, illegible or otherwise indicative of non-validity. For STCW-based grades the issuing country must be on the IMO "White List" and maintain a valid undertaking with the Administration under STCW Regulation I/10. IYT certificates are accepted only if listed in the IYT Worldwide certification database.

3.1.3 Recognized Yacht Qualifications — The qualifications in Table 3.1 are accepted for the Dominica grade shown, for the unexpired term of the qualification and not beyond five (5) years. All general requirements of paragraph 2.15 still apply. Every entry is pending verification of the limits of each foreign certificate with its issuing body.

Table 3.1 – Recognized yacht qualifications and Dominica grade issued

Qualification held	Dominica grade issued
UN ECE Resolution 40 ICC; IYT International Certificate of Competence	PY-1, for the categories and waters shown
IYT International Bareboat Skipper; RYA Day Skipper	PY-2 Coastal
IYT Yachtmaster Coastal; RYA/MCA Yachtmaster Coastal (no commercial endorsement)	PY-2 Short Range
RYA/MCA Yachtmaster Coastal with commercial endorsement; IYT Master of Yachts Coastal/Mate 200 Tons	CYD-1
RYA/MCA Yachtmaster Offshore with commercial endorsement; IYT Master of Yachts Limited; Transport Malta Master on Yachts; Croatia Yacht Master Category A	CYD-2
RYA/MCA Yachtmaster Ocean with commercial endorsement; IYT Master of Yachts Unlimited (200 GT)	CYD-3
MCA OOW (Yachts) less than 3000 GT; other STCW II/1 yacht-limited certificates	CYD-4
MCA Chief Mate (Yachts) or Master (Yachts) less than 500 GT; RMI Master (Yacht) 350 GT / Mate (Yacht) 500 GT; Croatia Yacht Master Category B; Slovenia Yacht Master (<	CYD-5 (limited to the tonnage of the original certificate)

Qualification held	Dominica grade issued
500 GT)	
MCA Master (Yachts) less than 3000 GT; other STCW II/2 yacht-limited Master < 3000 GT	CYD-6
RMI Master (Yachts) Unlimited; STCW II/2 Master (unlimited)	CYD-7
MCA AEC 1 + AEC 2; Transport Malta AEC	CYE-1
MCA "old" AEC (AEC 1 only)	CYE-1 (Assistant Engineer only)
MCA MEOL(Y); RMI YMEOL	CYE-2
MCA Small Vessel Engineer CoC; MCA Y4	CYE-3
MCA Y3	CYE-4
MCA Y2 or Y1	CYE-5
RMI Private Yacht Mate CoQ	PY-3 (same tonnage)
RMI Private Yacht Master CoQ	PY-4 (same tonnage)
RMI Yacht Engineer Course (YEC)	PYE-2
RMI Engine Rating (Yacht Only)	PYE-1 or YR-E
STCW CoC of any grade from a White-List State	CoE under CDP-300, valid on yachts

3.1.4 Determining Equivalent Grade — The Administration may decline to accept a foreign certificate in the same grade if its standards are lower than those for the Dominica grade, and may issue a lower grade instead. A foreign certificate authorizing service in more than one grade will be considered equivalent to the Dominica grade that reflects the applicant's actual experience.

3.1.5 Restrictions — A CoE may carry any restriction on the foreign certificate and may be further limited according to the applicant's actual experience. The concessions in Table 6.9 for CYD-2 and CYD-3 apply to the corresponding recognized qualifications.

3.2 Additional Requirements

3.2.1 Proof of Experience — Each CoE applicant must provide evidence of at least one (1) year of sea service during the five (5) years before application. Seafarer's books, certificates of service, discharges and other documents shall be examined for authenticity; any sign of unauthorized alteration renders them unacceptable. An applicant filing in person may show originals, which are returned after copying; all others must submit copies.

3.2.2 Verification — The applicant shall submit a certified copy of the foreign certificate. All foreign certificates are subject to verification with the issuing authority, in accordance with STCW Regulation

I/10 where applicable. The issuing body will be notified of any certificate found to have been obtained fraudulently.

3.3 CoE Types

3.3.1 CoEs are issued for every grade in Table 3.1, for the unexpired term of the recognized certificate and not beyond five (5) years. A CoE for a Private Yacht grade carries the private limitation in paragraph 2.12.4.2.

4.0 SEAFARER'S IDENTIFICATION BOOK (SIB)

4.1 General Information

4.1.1 Every holder of a yacht certificate serving on a Dominica-flagged yacht shall hold a Dominica SIB, or a seafarer's book issued by an Administration acceptable to the Administration. The SIB may be applied for with the certificate application.

4.1.2 Applicants for an original SIB for any grade other than PY-1 and PY-2 must show evidence of STCW Basic Training and Security Awareness training (STCW Code Section A-VI/6).

4.2 How to Apply

4.2.1 Mark the SIB box on Form CDMP-5000Y and sign Part IX within the box, without touching the lines. This signature is transferred to the SIB. Submit all documents, proofs and fees specified; an incomplete application will be delayed or rejected. A report of physical examination completed within the preceding 12 months is required, except for holders of PY-1 or PY-2 only.

4.3 Uses

4.3.1 The SIB is issued under Chapter 1, Section 11 and Chapter 8 of the International Maritime Act, Dominica Maritime Regulation 6, and ILO Convention No. 108 (Seafarers' Identity Documents Convention, 1958). It provides identity papers for travel to and from an assigned yacht and records the holder's sea service and qualifications. After expiry its service pages remain valid as proof of sea service.

4.3.2 The SIB remains the property of the Administration and may be withdrawn at any time. It may not be altered except to record sea time or completed assessments, and must not pass into the possession of an unauthorized person.

4.4 Validity, Replacement and Renewal

4.4.1 An SIB may be valid for up to five (5) years from the date of issue. Replacements for stolen, lost or destroyed books carry the same expiry date as the original; notify the Administration immediately and apply with Form CDMP-4007. If the book is filled or damaged, apply for a replacement immediately.

4.4.2 Apply for renewal at least three (3) months, but no more than one (1) year, before expiry. SIBs expired within one year of application will be renewed; later applications are treated as applications for a new SIB.

5.0 PRIVATE YACHT CERTIFICATES OF QUALIFICATION

Each applicant must meet the general requirements of paragraph 2.15 and the requirements for the grade below. Every Private Yacht certificate carries the limitation "Valid only on yachts not engaged in trade". A summary is at Table 5.8.

5.1 PY-1 — Yacht Operator Certificate

5.1.1 **Capacity** — Skipper of a Pleasure Yacht under 24 m, in the categories and waters endorsed. Categories: Power under 10 m; Power under 24 m; Sail with auxiliary engine under 24 m; Personal Watercraft. Waters: Coastal, Inland, or both.

5.1.2 **Standard of competence** — Knowledge and boat-handling skills for the category, including the Collision Regulations, safety equipment and basic navigation. Candidates for Inland waters shall also pass an inland navigation test.

5.1.3 **Exemption from examination** — The ICC examination is not required if the candidate holds an IYT International Watchkeeper/Flotilla Skipper, International Bareboat Skipper, Yachtmaster Coastal or Offshore, Master of Yachts Coastal/Mate 200 Tons, Master of Yachts Limited, or Small Powerboat and RIB Master certificate, or a certificate of any PY or CYD grade. A PWC certificate exempts the PWC category only.

5.1.4 **Age** — 16 years. **Seagoing service** — None. **Medical** — signed health declaration. **Training** — ICC course at an ATP. **Radio** — SRC recommended.

5.2 PY-2 — Private Yacht Master under 24 m

5.2.1 **Capacity** — Master of a Pleasure Yacht or Private Yacht under 24 m, not engaged in trade, in the area endorsed: Coastal, Short Range, Extended Short Range or Unrestricted.

5.2.2 **Standard of competence** — For all areas, competence as master in the seven parts of the Practical Skills Examination (Section 10.0). For Short Range and above, the coastal theory syllabus (collision regulations, meteorology, navigation and pilotage, tides and currents, safety and emergency). For Extended Short Range and Unrestricted, offshore passage planning and ocean meteorology; for Unrestricted, celestial navigation.

5.2.3 **Requirements by area**

Area endorsed	Age	Seagoing service on yachts	Theory examination	Radio
Coastal	18	30 days at sea and 800 nm	None (practical only)	SRC or ROC
Short Range	18	60 days at sea and 2,500 nm, including 5 passages over 60 nm and 2 overnight passages	Coastal theory	SRC or ROC
Extended	21	As Short Range, plus 2,500 nm as skipper	Offshore theory	ROC

Area endorsed	Age	Seagoing service on yachts	Theory examination	Radio
Short Range		and 12 months holding PY-2 Short Range or equivalent		
Unrestricted	21	As Extended Short Range, plus one ocean passage of over 600 nm, non-stop, as skipper or mate	Offshore theory; celestial navigation	GOC

5.2.4 **Training** — approved coastal or offshore theory course at an ATP for the area sought.

5.3 PY-3 — Private Yacht Mate

5.3.1 **Capacity** — Mate (Officer of the Watch and Chief Mate) on a Private Yacht not engaged in trade, endorsed either "less than 500 GT" or "any tonnage", Unrestricted area.

5.3.2 **Standard of competence** — Operational-level competence in navigation, watchkeeping, cargo of stores and tenders, stability, seamanship, emergency response and care of persons on board, guided by STCW Table A-II/1 as it applies to private yachts.

5.3.3 **Seagoing service** — Less than 500 GT: 12 months on yachts of 15 m or more, including 6 months in charge of a watch. Any tonnage: 18 months on yachts of 24 m or more, including 6 months in charge of a watch and 3 months on yachts of 500 GT or more.

5.3.4 **Prerequisite** — PY-2 Short Range or a higher deck certificate, or equivalent. **Age** — 18 years.

5.3.5 **Training** — STCW Basic Training; Security Awareness; Navigation and Radar (Radar Observer and ARPA); Medical First Aid; Proficiency in Survival Craft and Rescue Boats (PSCRB); ECDIS (otherwise the ECDIS limitation applies) for "any tonnage".

5.3.6 **Examination** — Written examination in navigation and watchkeeping; oral examination by an examiner. **Radio** — GOC.

5.4 PY-4 — Private Yacht Master

5.4.1 **Capacity** — Master of a Private Yacht not engaged in trade, endorsed either "less than 500 GT" or "any tonnage", Unrestricted area.

5.4.2 **Standard of competence** — Management-level competence for private yachts, guided by STCW Table A-II/2, including passage planning, ship handling, stability, emergency and crisis management, crew management and the legal obligations of the master and owner.

5.4.3 **Seagoing service** — Less than 500 GT: 12 months as mate holding PY-3 or higher. Any tonnage: 24 months on yachts of 24 m or more, including 12 months as mate on yachts of 500 GT or more.

5.4.4 **Prerequisite** — PY-3 of the same tonnage, held for 12 months, or equivalent. **Age** — 21 years.

5.4.5 **Training** — STCW Basic Training; Security Awareness; Advanced Fire Fighting; Medical First Aid (Medical Care for "any tonnage"); Navigation and Radar; ECDIS (otherwise the ECDIS limitation applies); Bridge Resource Management; Leadership and Managerial skills.

5.4.6 **Examination** — Oral examination by the Administration. **Radio** — GOC.

5.5 PYE-1 — Engine Rating (Private Yacht)

5.5.1 **Capacity** — Rating in the engine department of a Private Yacht not engaged in trade. **Age** — 16 years. **Seagoing service** — 3 months in the engine department of a yacht, or completion of an approved engine-room familiarization course. **Training** — STCW Basic Training; Security Awareness.

5.6 PYE-2 — Private Yacht Engineer (Yacht Engineer Course)

5.6.1 **Capacity** — Engineer in charge of machinery on a Pleasure Yacht or Private Yacht not engaged in trade, of less than 24 m Length or with total propulsion power of less than 750 kW.

5.6.2 **Age** — 18 years. **Seagoing service** — 3 months in the engine department of yachts. **Training** — approved Yacht Engineer Course (YEC) or the Approved Engine Course (AEC 1 and AEC 2); STCW Basic Training; Security Awareness. **Examination** — course assessment.

5.7 PYE-3 — Private Yacht Engineer (YMEOL)

5.7.1 **Capacity** — Chief Engineer of a Private Yacht not engaged in trade, of less than 500 GT and with total propulsion power of less than 1,500 kW. Private Yachts of 500 GT and over or 1,500 kW and over require a CYE grade.

5.7.2 **Age** — 19 years. **Seagoing service** — 12 months in the engine department of yachts, including 6 months on yachts of 24 m or more. **Prerequisite** — PYE-2 or CYE-1. **Training** — approved Yacht Marine Engine Operator License course; STCW Basic Training; Security Awareness; Advanced Fire Fighting. **Examination** — oral examination.

5.8 Summary — Private Yacht Track

Table 5.8 – Private Yacht Certificates of Qualification

Grade	Capacity	Age	Seagoing service	Prerequisite	Radio
PY-1 Yacht Operator	Skipper, pleasure yacht < 24 m, category/waters endorsed	16	None	None	SRC recommended
PY-2 Private Yacht Master < 24 m	Master < 24 m, Coastal / Short Range / Ext. Short Range / Unrestricted	18 / 21	30 days 800 nm (Coastal) to 600 nm ocean passage (Unrestricted)	Per area	SRC/ROC/GOC
PY-3 Private Yacht Mate	Mate, < 500 GT or any tonnage	18	12 or 18 months	PY-2 Short Range	GOC

Grade	Capacity	Age	Seagoing service	Prerequisite	Radio
PY-4 Private Yacht Master	Master, < 500 GT or any tonnage	21	12 months as mate, or 24 months incl. 12 as mate ≥ 500 GT	PY-3, 12 months	GOC
PYE-1 Engine Rating	Engine rating	16	3 months	None	–
PYE-2 Private Yacht Engineer (YEC)	Engineer in charge, < 24 m or < 750 kW	18	3 months	None	–
PYE-3 Private Yacht Engineer (YMEOL)	Chief Engineer, < 500 GT and < 1,500 kW	19	12 months	PYE-2 or CYE-1	–

6.0 COMMERCIAL YACHT CERTIFICATES OF COMPETENCY — DECK

Each applicant must meet the general requirements of paragraph 2.15 and the requirements for the grade below. Every certificate carries the limitation "Valid only on yachts". A summary is at Table 6.9..

6.1 CYD-1 — Master (Yachts) under 24 m, Short Range

6.1.1 **Capacity** — Master of a Small Commercial Yacht with a Coastal or Short Range notation (not more than 60 nm from a safe haven); Officer of the Watch on such a yacht with any notation.

6.1.2 **Standard of competence** — The coastal theory syllabus and competence as master in the Practical Skills Examination, including the care and safety of passengers. The assessment shall test the candidate's ability to take responsibility for the yacht, crew and passengers.

6.1.3 **Age** — 18 years. **Seagoing service** — 60 days at sea and 2,500 nm on yachts, including 5 passages over 60 nm, 2 overnight passages and 30 days as skipper or mate.

6.1.4 **Training** — approved coastal theory and practical courses at an ATP (IYT Master of Yachts Coastal/Mate 200 Tons or RYA Yachtmaster Coastal accepted); STCW Basic Training; Security Awareness.

6.1.5 **Examination** — theory examination graded by the instructor; Practical Instructor Assessment before the examination; Practical Skills Examination. **Radio** — SRC or ROC.

6.2 CYD-2 — Master (Yachts) under 200 GT, Limited

6.2.1 **Capacity** — Master of a yacht of less than 200 GT (including Small Commercial Yachts) not more than 150 nm from a safe haven. **Concessions** — Chief Officer on yachts of less than 500 GT within 150 nm; Officer of the Watch on yachts of less than 500 GT.

6.2.2 **Standard of competence** — At command level, the Master of Yachts Limited theory syllabus and competence as master in the Practical Skills Examination.

6.2.3 **Age** — 20 years. **Seagoing service** — one (1) year in the last five (5) years on yachts, including 6 months in charge of a watch and 2,500 nm as skipper or mate, with 5 passages over 60 nm.

6.2.4 **Prerequisite** — CYD-1 or PY-2 Short Range, or equivalent, held for at least 12 months.

6.2.5 **Training** — approved Master of Yachts Limited theory module and practical module (IYT Master of Yachts Limited or RYA Yachtmaster Offshore with commercial endorsement accepted); STCW Basic Training; Security Awareness; Medical First Aid.

6.2.6 **Examination** — four theory papers graded by the instructor (Collision Regulations; Meteorology; Navigation and Chartwork; Tides and Currents); Practical Instructor Assessment; Practical Skills Examination. The theory and practical modules may be filed separately; the certificate is issued only when both are complete.

6.2.7 **Radio** — ROC for Short Range service; GOC for Extended Short Range service.

6.3 CYD-3 — Master (Yachts) under 200 GT, Unrestricted

6.3.1 **Capacity** — Master of a yacht of less than 200 GT, Unrestricted. **Concessions** — as CYD-2.

6.3.2 **Standard of competence** — As CYD-2, plus ocean passage planning, ocean meteorology and celestial navigation.

6.3.3 **Age** — 21 years. **Seagoing service** — as CYD-2, plus one ocean passage of over 600 nm non-stop as skipper or mate.

6.3.4 **Prerequisite** — CYD-2 or equivalent. **Training** — approved ocean theory course including celestial navigation (IYT Master of Yachts Unlimited (200 GT) or RYA Yachtmaster Ocean accepted); the CYD-2 training.

6.3.5 **Examination** — ocean theory and celestial navigation examination; oral examination. **Radio** — GOC.

6.4 CYD-4 — Officer of the Watch (Yachts) under 3000 GT (STCW II/1, yachts)

6.4.1 **Capacity** — Officer in charge of a navigational watch on yachts of less than 3,000 GT, Unrestricted.

6.4.2 **Standard of competence** — STCW Table A-II/1, with the cargo function replaced by yacht-specific content (tenders, water sports, guest safety, helicopter and submersible interfaces) as approved by the Administration.

6.4.3 **Age** — 18 years. **Seagoing service** — 36 months on yachts of 15 m or more, including 12 months on yachts of 24 m or more with bridge watchkeeping duties; or 12 months as part of an approved training program recorded in a Training Record Book.

6.4.4 **Prerequisite** — CYD-2 or CYD-3, or equivalent.

6.4.5 **Training** — STCW Basic Training; Advanced Fire Fighting; Medical First Aid; PSCRB; Security Awareness; Navigation, Radar and ARPA (operational level); ECDIS (40-hour generic course); Bridge Resource Management; General Ship Knowledge; Human Element, Leadership and Teamworking (HELM operational).

6.4.6 **Examination** — written examination; oral examination by the Administration. **Radio** — GOC.

6.5 CYD-5 — Master (Yachts) under 500 GT / Chief Mate (Yachts) under 3000 GT (STCW II/2, yachts)

6.5.1 **Capacity** — Master of yachts of less than 500 GT, Unrestricted; Chief Mate of yachts of less than 3,000 GT, Unrestricted.

6.5.2 **Standard of competence** — STCW Table A-II/2 at management level as it applies to yachts of these sizes.

6.5.3 **Age** — 20 years. **Seagoing service** — 12 months as Officer of the Watch holding CYD-4 or higher, of which 6 months on yachts of 200 GT or more.

6.5.4 **Prerequisite** — CYD-4. A holder of CYD-3 with three (3) years' service on yachts of more than 15 m, one (1) year of which as Master or Mate on yachts of more than 200 GT, may qualify for a CYD-5 limited to Master of yachts of less than 350 GT by completing the training below and the examination (the RMI 350 GT route).

6.5.5 **Training** — STCW Basic Training (refreshed); Advanced Fire Fighting; Medical First Aid; PSCRB; Security Awareness; Master (Yachts) less than 500 GT / Chief Mate course covering stability and ship construction, seamanship and meteorology, navigation and passage planning, and law and business; Navigation, Radar and ARPA (management level); ECDIS; Leadership and Managerial skills (HELM management).

6.5.6 **Examination** — written examination; oral examination by the Administration. **Radio** — GOC.

6.6 CYD-6 — Master (Yachts) under 3000 GT (STCW II/2, yachts)

6.6.1 **Capacity** — Master of yachts of less than 3,000 GT, Unrestricted.

6.6.2 **Seagoing service** — 36 months of approved seagoing service, reduced to 24 months if not less than 12 months has been served as Chief Mate; in either case including 12 months as Chief Mate on yachts of 500 GT or more.

6.6.3 **Prerequisite** — CYD-5 held for at least 12 months. **Age** — 23 years.

6.6.4 **Training** — Master (Yachts) less than 3,000 GT program; Medical Care; Ship Security Officer; refresher STCW training as required.

6.6.5 **Examination** — online examination of required competence level material; oral examination by the Administration.

6.6.6 **Acknowledgment** — The applicant shall sign the management-level acknowledgment in Part VI of Form CDMP-5000Y.

6.7 CYD-7 — Master (Yachts) Unlimited

6.7.1 **Capacity** — Master of yachts of any tonnage, Unrestricted.

6.7.2 **Prerequisite** — CYD-6, or a valid STCW II/2 Master (Yachts) less than 3,000 GT or Master (Vessels) less than 3,000 GT certificate.

6.7.3 **Seagoing service** — One (1) year of sea service within the last five (5) years: holders of a yacht certificate as Master on yachts of more than 500 GT, of which 270 days actual sea service; holders of a merchant certificate as Master on vessels of more than 500 GT, of which 180 days actual sea service, or qualification to sit for STCW Master (Unlimited).

6.7.4 **Training** — STCW Basic Training (refresher); Advanced Fire Fighting; Medical Care; PSCRB; Advanced Meteorology; Advanced Navigation; Advanced Ship Handling; Advanced Stability; ARPA; Bridge Resource Management; celestial navigation; ECDIS (40-hour); Leadership and Managerial skills; Marine Propulsion for the Deck Officer; Ship Security Officer; GMDSS GOC.

6.7.5 **Examination** — the approved Master (Yachts) Unlimited capstone course and its examinations and assessments; oral examination by the Administration. Candidates must be pre-approved by the Administration before taking the examination.

6.7.6 **Acknowledgment** — As 6.6.6.

6.8 Passenger Yachts

6.8.1 Masters, officers and crew with safety duties on Passenger Yachts shall also hold the PAXY endorsement (Section 9.0).

6.9 Summary — Commercial Deck Track

Table 6.9 – Commercial Yacht deck certificates

Grade	Capacity and concessions	Age	Seagoing service	Prerequisite	Radio
CYD-1 Master (Yachts) < 24 m, Short Range	Master, Small Commercial Yacht ≤ 60 nm; OOW on such yachts	18	60 days, 2,500 nm	None	SRC/ ROC
CYD-2 Master (Yachts) < 200 GT, Limited	Master < 200 GT ≤ 150 nm; CO < 500 GT ≤ 150 nm; OOW < 500 GT	20	1 year in 5, 6 months on watch	CYD-1 or PY-2 SR, 12 months	ROC/ GOC
CYD-3 Master (Yachts) < 200 GT, Unrestricted	Master < 200 GT; concessions as CYD-2	21	As CYD-2 + 600 nm ocean passage	CYD-2	GOC

Grade	Capacity and concessions	Age	Seagoing service	Prerequisite	Radio
CYD-N1 OOW (Yachts) < 500 GT, Near-Coastal (STCW II/3)	OOW < 500 GT, near-coastal	18	36 months deck, or 12 months TRB	None	GOC (ROC in A1)
CYD-N2 Master (Yachts) < 500 GT, Near-Coastal (STCW II/3)	Master < 500 GT, near-coastal; CM and OOW on such yachts	20	12 months as OOW	CYD-N1 or CYD-4	GOC (ROC in A1)
CYD-4 OOW (Yachts) < 3000 GT	OOW < 3,000 GT	18	36 months (or 12 months TRB)	CYD-2 or CYD-3	GOC
CYD-5 Master (Yachts) < 500 GT / Chief Mate (Yachts) < 3000 GT	Master < 500 GT; CM < 3,000 GT	20	12 months as OOW	CYD-4	GOC
CYD-6 Master (Yachts) < 3000 GT	Master < 3,000 GT	23	36 (or 24) months, incl. 12 as CM ≥ 500 GT	CYD-5, 12 months	GOC
CYD-7 Master (Yachts) Unlimited	Master, any tonnage	23	1 year in 5 as Master > 500 GT	CYD-6 or STCW II/2 < 3,000 GT	GOC

6.10 STCW Regulation II/3 Alignment — Yachts under 500 GT

6.10.1 **Application** — STCW Regulation II/3 sets the minimum requirements for masters and officers in charge of a navigational watch on ships of less than 500 GT. On yachts of less than 500 GT engaged in trade, the following apply:

Table 6.10 – STCW Regulation II/3 and Dominica yacht certificates

Service	STCW II/3 requirement	Dominica yacht certificate
OOW, < 500 GT, near-coastal voyages	Certificate as OOW on ships < 500 GT engaged on near-coastal voyages	CYD-N1, or CYD-4
Master, < 500 GT, near-coastal voyages	Certificate as master on ships < 500 GT engaged on near-coastal voyages	CYD-N2, or CYD-5
OOW, < 500 GT, beyond near-coastal voyages	Certificate for ships of 500 GT or more (STCW II/1)	CYD-4
Master, < 500 GT, beyond near-coastal voyages	Certificate as master on ships of between 500 and 3,000 GT (STCW II/2)	CYD-5

6.10.2 **Near-coastal voyages** — For the purposes of STCW Regulation I/3, near-coastal voyages are voyages within the Extended Short Range area, not more than 150 nautical miles from a safe haven. A certificate limited to near-coastal voyages is valid for such voyages off the coasts of the Commonwealth of Dominica, and off the coasts of another Party only where the Administration has entered into an undertaking with that Party under Regulation I/3 specifying the trading areas and conditions. The Administration shall communicate its near-coastal provisions and undertakings to IMO.

6.10.3 **National grades** — CYD-1, CYD-2 and CYD-3 are national certificates, not STCW II/3 certificates, and remain valid within their own limits. Where the yacht's trade requires STCW-compliant certification, the master shall hold CYD-N2 for near-coastal voyages or CYD-5 beyond near-coastal voyages, and the OOW shall hold CYD-N1 or CYD-4 respectively.

6.10.4 **Exemptions** — Where the Administration considers that a yacht's size and the conditions of its voyage make the full requirements of Regulation II/3 and Section A-II/3 unreasonable or impracticable, it may to that extent exempt the master and OOW from some of the requirements, bearing in mind the safety of all ships operating in the same waters. Any exemption shall be stated on the certificate.

6.11 CYD-N1 — Officer of the Watch (Yachts) under 500 GT, Near-Coastal (STCW II/3, yachts)

6.11.1 **Capacity** — Officer in charge of a navigational watch on yachts of less than 500 GT engaged on near-coastal voyages.

6.11.2 **Standard of competence** — STCW Table A-II/3 for officers in charge of a navigational watch on ships of less than 500 GT engaged on near-coastal voyages, with the cargo function replaced by yacht-specific content as in 6.4.2.

6.11.3 **Age** — 18 years. **Seagoing service** — either (a) approved special training including not less than 12 months seagoing service on yachts recorded in a Training Record Book; or (b) not less than 36 months approved seagoing service in the deck department (STCW Regulation II/3). In either case, including not less than 6 months bridge watchkeeping under the supervision of the master or a qualified officer**.**

6.11.4 **Training** — STCW Basic Training; Proficiency in Survival Craft and Rescue Boats (PSCRB); Advanced Fire Fighting; Medical First Aid; Security Awareness; Navigation and Radar (operational level); ECDIS (otherwise the ECDIS limitation applies); approved near-coastal OOW course meeting Table A-II/3.

6.11.5 **Examination** — written examination; oral examination by the Administration. Radio — GOC; ROC where the yacht operates only in Sea Area A1.

6.11.6 **Route from national grades** — a holder of CYD-1, CYD-2 or CYD-3 with not less than 36 months approved deck service on yachts, including 6 months bridge watchkeeping, meets 6.11.3(b) and qualifies by completing any training in 6.11.4 not already held and passing the examination in 6.11.5.

6.12 CYD-N2 — Master (Yachts) under 500 GT, Near-Coastal (STCW II/3, yachts)

6.12.1 **Capacity** — Master of yachts of less than 500 GT engaged on near-coastal voyages; Chief Mate and OOW on such yachts.

6.12.2 **Standard of competence** — STCW Table A-II/3 for masters on ships of less than 500 GT engaged on near-coastal voyages, with yacht-specific content as in 6.4.2.

6.12.3 **Age** — 20 years. **Seagoing service** — not less than 12 months approved seagoing service as officer in charge of a navigational watch (STCW Regulation II/3), on yachts or other vessels of 24 m Length or more**.**

6.12.4 **Prerequisite** — CYD-N1, CYD-4, or an STCW II/1 or II/3 certificate as officer in charge of a navigational watch.

6.12.5 **Training** — the CYD-N1 training; approved near-coastal master course meeting Table A-II/3; Bridge Resource Management; Medical First Aid (Medical Care recommended).

6.12.6 **Examination** — written examination; oral examination by the Administration. Radio — as CYD-N1.

6.12.7 **Route for CYD-2 and CYD-3 holders** — a holder of CYD-2 or CYD-3 who meets 6.11.3(b) and has not less than 12 months service in charge of a navigational watch or as master on yachts of 24 m Length or more may be issued CYD-N1 and CYD-N2 together, on completing any training in 6.11.4 and 6.12.5 not already held and passing a combined oral examination**.**

7.0 COMMERCIAL YACHT CERTIFICATES OF COMPETENCY — ENGINEERING

Each applicant must meet paragraph 2.15 and the requirements below. Power limits refer to total installed main propulsion power. Every certificate carries the limitation "Valid only on yachts". Yachts with propulsion power of 9,000 kW or more require an STCW III/2 certificate under CDP-300.

7.1 CYE-1 — Approved Engine Course (AEC)

7.1.1 **Capacity** — Engineer in charge of machinery on Small Commercial Yachts with a Coastal or Short Range notation and total propulsion power of less than 750 kW; Assistant Engineer on yachts of less than 500 GT; the "one crew member with an approved engine course" required on Unrestricted Small Commercial Yachts (CDP-502 Table G2.5).

7.1.2 **Age** — 18 years. **Seagoing service** — none for issue; 3 months in the engine department of yachts before serving as engineer in charge.

7.1.3 **Training** —Approved Engine Course, Parts 1 and 2 (AEC 1 and AEC 2), covering diesel engine principles, fuel, cooling, lubrication and electrical systems, fault finding, auxiliary systems and pollution prevention; STCW Basic Training; Security Awareness. **Examination** — course assessment.

7.1.4 **STCW basis** — national certificate. STCW Chapter III applies to engineer officers on ships with propulsion power of 750 kW or more; CYE-1 is not an STCW certificate. As Assistant Engineer, the holder shall not be in charge of an engineering watch on a yacht with propulsion power of 750 kW or more.

7.2 CYE-2 — Yacht Marine Engine Operator License (YMEOL)

7.2.1 **Capacity** — Chief Engineer on yachts of less than 200 GT and less than 1,500 kW, not more than 150 nm from a safe haven; Second Engineer on yachts of less than 500 GT and less than 3,000 kW.

7.2.2 **Age** — 19 years. **Seagoing service** — 12 months in the engine department of yachts of 24 m or more, holding CYE-1, including 6 months on watch or in charge of machinery.

7.2.3 **Prerequisite** — CYE-1. **Training** — approved YMEOL course; Advanced Fire Fighting; Medical First Aid; STCW Basic Training; Security Awareness. **Examination** — oral examination by the Administration.

7.2.4 **STCW basis** — national certificate. The Chief Engineer (< 1,500 kW) and Second Engineer (< 3,000 kW) capacities do not meet STCW Regulation III/3 where the yacht's propulsion power is 750 kW or more, and on such yachts are accepted only under the transitional provisions in 12.4. CYE-2 remains valid without that limitation on yachts with propulsion power of less than 750 kW. CYE-2 holders may progress to CYE-OW by the route in 7.7.6.

7.3 CYE-3 — Chief Engineer (Yachts) under 3000 kW and 500 GT

7.3.1 **Capacity** — Chief Engineer on yachts of less than 500 GT and less than 3,000 kW; Second Engineer on yachts of less than 3,000 GT and less than 3,000 kW. Unrestricted area.

7.3.2 **Age** — 20 years. **Seagoing service** — 12 months as engineer holding CYE-2, on yachts of 200 GT or more.

7.3.3 **Prerequisite** — CYE-2. **Training** — approved yacht engineer modules: applied marine engineering; electrotechnology; marine diesel engineering; hotel services, water treatment and refrigeration; MARPOL and engine-room management; STCW refresher training. **Examination** — written module examinations; oral examination.

7.3.4 **STCW basis** — STCW Regulation III/3 (yachts), where the yacht's propulsion power is 750 kW or more. In addition to 7.3.1 to 7.3.3, the candidate shall hold CYE-OW or an STCW III/1 certificate and meet Section A-III/3 at management level. The Second Engineer capacity requires not less than 12 months approved seagoing service as assistant engineer officer or engineer officer. The Chief Engineer capacity is endorsed only when the holder has not less than 24 months approved seagoing service, of which not less than 12 months while qualified to serve as Second Engineer; until then the certificate is limited to Second Engineer.

7.4 CYE-4 — Chief Engineer (Yachts) under 3000 kW and 3000 GT

7.4.1 **Capacity** — Chief Engineer on yachts of less than 3,000 GT and less than 3,000 kW; Second Engineer on yachts of less than 9,000 kW, any tonnage.

7.4.2 **Seagoing service** — 12 months as Second Engineer holding CYE-3, on yachts of 500 GT or more. **Prerequisite** — CYE-3. **Age** — 21 years.

7.4.3 **Training** — approved management-level yacht engineering modules (engineering management, engineering principles, electrical and electronic control systems); Leadership and Managerial skills (HELM management); Medical First Aid. **Examination** — written examination; oral examination.

7.4.4 **STCW basis** — Chief Engineer capacity (< 3,000 kW) under STCW Regulation III/3 (yachts); Second Engineer capacity on yachts of 3,000 kW or more under STCW Regulation III/2 (yachts). The candidate shall hold CYE-OW or an STCW III/1 certificate, and for the Second Engineer capacity on yachts of 3,000 kW or more shall meet Section A-III/2 at management level. The service in 7.4.2, added to the service required for CYE-3, meets the Regulation III/3 minimum for Chief Engineer of 24 months including 12 months qualified as Second Engineer.

7.5 CYE-5 — Chief Engineer (Yachts) under 9000 kW

7.5.1 **Capacity** — Chief Engineer on yachts of any tonnage with less than 9,000 kW.

7.5.2 **Seagoing service** — 12 months as Second Engineer holding CYE-4, or 24 months as Chief Engineer holding CYE-4, on yachts of 1,500 kW or more. **Prerequisite** — CYE-4. **Age** — 23 years.

7.5.3 **Training** — completion of all CYE-4 modules and any management modules required by the Administration. **Examination** — oral examination by the Administration; online examination of required competence level subjects.

7.5.4 **STCW basis** — STCW Regulation III/2 (yachts). The candidate shall hold CYE-OW or an STCW III/1 certificate, meet Section A-III/2 at management level, and have not less than 36 months approved seagoing service, reduced to not less than 24 months where not less than 12 months of that service has been as Second Engineer.

7.6 Summary — Commercial Engineering Track

Table 7.6 – Commercial Yacht engineer certificates

Grade	Chief Engineer limit	Second / Assistant concession	Age	Seagoing service	Prerequisite
CYE-1 AEC	Engineer in charge, Small Commercial Yacht ≤ 60 nm, < 750 kW	Assistant Engineer < 500 GT	18	3 months before acting in charge	None
CYE-2 YMEOL	< 200 GT, < 1,500 kW, ≤ 150 nm	Second Engineer < 500 GT, < 3,000 kW	19	12 months	CYE-1
CYE-OW Engineer Officer of the Watch (Yachts) (STCW III/1)	–	Officer in charge of an engineering watch, ≥ 750 kW	18	12 months TRB, or 36 months (30 in engine department); 6 months supervised watchkeeping	None (route from CYE-2)

Grade	Chief Engineer limit	Second / Assistant concession	Age	Seagoing service	Prerequisite
CYE-3 Chief Engineer (Yachts) < 3000 kW, < 500 GT	< 500 GT, < 3,000 kW	Second Engineer < 3,000 GT, < 3,000 kW	20	12 months as engineer	CYE-2
CYE-4 Chief Engineer (Yachts) < 3000 kW, < 3000 GT	< 3,000 GT, < 3,000 kW	Second Engineer < 9,000 kW	21	12 months as Second Engineer	CYE-3
CYE-5 Chief Engineer (Yachts) < 9000 kW	Any GT, < 9,000 kW	–	23	12 months as Second or 24 as Chief	CYE-4

7.7 CYE-OW — Engineer Officer of the Watch (Yachts) (STCW III/1, yachts)

7.7.1 **Capacity** — Officer in charge of an engineering watch on yachts with propulsion power of 750 kW or more and less than 9,000 kW**.** CYE-OW is the operational-level certificate on which the STCW issue of CYE-3 to CYE-5 is based. Valid only on yachts.

7.7.2 **Standard of competence** — STCW Table A-III/1, with yacht-specific content (hotel services, water-makers, sewage treatment, HVAC, stabilizers, tender and water-sports machinery) as approved by the Administration.

7.7.3 **Age** — 18 years. **Seagoing service** — either (a) combined workshop skill training and not less than 12 months approved seagoing service as part of an approved training program that includes on-board training documented in an approved Training Record Book; or (b) combined workshop skill training and not less than 36 months approved seagoing service, of which not less than 30 months in the engine department. In either case, not less than 6 months engine-room watchkeeping duties under the supervision of the Chief Engineer or a qualified engineer officer (STCW Regulation III/1).

7.7.4 **Training** — STCW Basic Training; PSCRB; Advanced Fire Fighting; Medical First Aid; Security Awareness; approved operational-level marine engineering education meeting Section A-III/1 (marine engineering; electrical, electronic and control engineering; maintenance and repair; controlling the operation of the yacht and care for persons on board); Engine-Room Resource Management; workshop skills training.

7.7.5 **Examination** — written examinations; oral examination by the Administration.

7.7.6 **Route from CYE-2** — a holder of CYE-2 with not less than 36 months approved seagoing service on yachts, of which not less than 30 months in the engine department and including 6 months supervised watchkeeping, qualifies by completing workshop skills training and any training in 7.7.4 not already held, and passing the examinations in 7.7.5. Approved yacht engineer modules already passed may be credited towards Section A-III/1**.**

7.8 STCW Alignment of Engineer Grades

7.8.1 **Power thresholds** — STCW Chapter III applies by propulsion power (paragraph 2.3.23), not gross tonnage:

Table 7.8.1 – STCW engineering thresholds and yacht grades

Propulsion power	STCW position	Yacht grades
Less than 750 kW	Outside STCW Chapter III; national certificates	CYE-1, CYE-2
750 kW to less than 3,000 kW	III/1 (officer in charge of an engineering watch); III/3 (Chief and Second Engineer)	CYE-OW; CYE-3; CYE-4 (Chief)
3,000 kW to less than 9,000 kW	III/1; III/2 (Chief and Second Engineer)	CYE-OW; CYE-4 (Second); CYE-5
9,000 kW or more	III/2, unlimited	STCW certificate under CDP-300

7.8.2 **Alignment by grade** — Each engineer grade is issued on the following basis:

Table 7.8.2 – STCW basis of engineer grades

Grade	Capacity	STCW basis	Conditions for STCW issue
CYE-1 AEC	Engineer in charge < 750 kW (Small Commercial Yachts); Assistant Engineer	National	Not in charge of an engineering watch at 750 kW or more
CYE-2 YMEOL	Chief < 200 GT, < 1,500 kW; Second < 500 GT, < 3,000 kW	National	Not STCW-compliant at 750 kW or more; see 12.4
CYE-OW	Officer in charge of an engineering watch, ≥ 750 kW	III/1 (yachts)	Section 7.7
CYE-3	Second < 3,000 GT, < 3,000 kW; Chief < 500 GT, < 3,000 kW	III/3 (yachts)	CYE-OW; Second: 12 months as engineer officer; Chief: 24 months incl. 12 qualified as Second; A-III/3
CYE-4	Chief < 3,000 GT, < 3,000 kW; Second < 9,000 kW	III/3 (Chief); III/2 (Second)	CYE-OW; A-III/2 for Second at 3,000 kW or more
CYE-5	Chief < 9,000 kW	III/2 (yachts)	CYE-OW; 36 months, or 24 incl. 12 as Second; A-III/2

7.8.3 **Management-level concession** — As provided in Regulation III/3, an engineer officer qualified to serve as Second Engineer on yachts of 3,000 kW or more (CYE-4) may serve as Chief Engineer on yachts

of less than 3,000 kW after not less than 12 months approved seagoing service as an engineer officer in a management-level position, and the certificate is so endorsed.

7.8.4 **Electro-Technical Officers** — An STCW III/6 Electro-Technical Officer certificate issued or endorsed under CDP-300 is valid on yachts. No yacht-specific ETO grade is issued**.**

7.8.5 **Equivalent arrangements** — The yacht-specific content in the standards of competence for CYE-OW and CYE-3 to CYE-5 is an equivalent arrangement under STCW Article IX, as stated in 1.3.1, and shall be communicated to IMO.

8.0 YACHT RATINGS AND CATERING CERTIFICATES

8.1 YR-D — Yacht Rating (Deck)

8.1.1 **Capacity** — Deck rating on Commercial Yachts, Small Commercial Yachts and Passenger Yachts. On yachts of 500 GT and over, a rating forming part of a navigational watch shall also hold STCW II/4 (CDP-300 paragraph 5.4).

8.1.2 **Age** — 16 years. **Seagoing service** — 6 months on yachts, or completion of an approved yacht deck rating course followed by 2 months on yachts**. Training** — STCW Basic Training; Security Awareness; an approved powerboat or tender handling course.

8.2 YR-E — Yacht Engine Rating (Yacht Only)

8.2.1 **Capacity** — Engine rating on yachts. On yachts with propulsion power of 750 kW or more, a rating forming part of an engineering watch shall also hold STCW III/4 (CDP-300 paragraph 5.5).

8.2.2 **Age** — 16 years. **Seagoing service** — 6 months in the engine department of yachts, or an approved engine-room familiarization course followed by 2 months. **Training** — STCW Basic Training; Security Awareness.

8.3 Experienced Seaman (Small Commercial Yachts)

8.3.1 An experienced seaman under CDP-502 Table G2.5 is a crew member who holds STCW Basic Training and has not less than 6 months' service on yachts. No certificate is issued; the master shall verify the service.

8.4 Cook, Chief Cook and General Steward Utility (GSU)

8.4.1 **Basis** — MLC, 2006, Standard A3.2 and Guideline B3.2. Crew members engaged in any position involving food handling must be trained, qualified and found competent, with basic training in food hygiene, personal hygiene, food handling, food preparation and environmental protection.

8.4.2 **Requirements** — Age 18 years; sea service as prescribed by the Administration taking into account existing qualifications; certification by a medical examiner as free of communicable diseases; completion of a legitimate course in practical cookery and food preparation, food and personal hygiene, galley sanitation, nutrition, food storage, stock control, environmental protection and catering health and

safety. A letter signed and dated by the master attesting to MARPOL Annex V training may be accepted in lieu of environmental training.

8.4.3 **Certificate** — A GSU, Cook or Chief Cook Special Qualification Certificate may be issued and is prima facie evidence of compliance with the MLC. Yachts shall carry documentation of the training and qualifications of cooks and chefs.

9.0 ENDORSEMENTS

9.1 Endorsements are entered on a CoC, CoE or CoQ on application with the evidence below. Unless stated otherwise, an endorsement is valid for the life of the certificate, subject to any refresher training required by STCW.

Table 9.1 – Endorsements

Endorsement	Held by	Requirements
Propulsion: Power / Sail / Power and Sail	All deck grades	Practical Skills Examination, or documented service of 3 months, in the propulsion endorsed. Square-rigged yachts: Master, Chief Officer and Chief Engineer to show specific square-rig training or experience.
Area	PY-2; CYD-1 to CYD-3; CYD-N1, CYD-N2 (near-coastal)	As stated for the grade.
Tonnage and power	All officer grades	As stated for the grade, or limited to the applicant's actual experience.
Passenger Yacht (PAXY)	Master, officers and crew with safety duties on Passenger Yachts	STCW Regulation V/2: passenger ship crowd management; passenger safety, cargo safety and hull integrity (officers); crisis management and human behaviour (master and officers).
ECDIS (removal of limitation)	CYD-4 to CYD-7; PY-3, PY-4	Approved 40-hour generic ECDIS course; type-specific familiarisation on board.
Tender and Watercraft Operator	Any crew driving tenders, chase boats or PWC with guests	Age 16; approved tender operator or powerboat course (IYT Tender Operator, RYA Powerboat Level 2 or equivalent); PWC course for PWC; STCW Basic Training.
Extended Range Tender Operator	Operator of an Extended Range Tender (≤ 6 nm)	CYD-1 or higher; Tender and Watercraft Operator endorsement; PSCRB, or Fast Rescue Boat where the tender is the

Endorsement	Held by	Requirements
		rescue boat.
Helicopter Landing Officer / Helideck Assistant	Crew on yachts with helicopter landing areas	Approved HLO or HDA course (OPITO or equivalent); Advanced Fire Fighting for HLO; helideck fire-fighting training (CDP-502 Part F Section 1).
Submersible Pilot	Pilots of submersibles operated as tenders	Manufacturer or RO-approved pilot training, logged dives and annual proficiency check (CDP-502 Part F Section 2; MSC/Circ.981).
Gas Turbine	Chief Engineer of gas-turbine yachts	Approved gas turbine course.
IGF Basic / Advanced	Crew on yachts using gases or low-flashpoint fuels	CDP-300 paragraph 5.12.
Battery and High-Voltage Systems	Chief Engineer and electrical officer on yachts with battery propulsion or systems over 1 kV	Approved high-voltage and lithium battery safety course
Polar Waters Basic / Advanced	Masters, chief mates and OOWs on yachts in polar waters	CDP-300 paragraph 5.13.
Dual Role (Deck/Engine)	One officer other than the master	Deck certificate and engineer certificate, each appropriate to the yacht; conditions in CDP-502 paragraph G2.8.1.
GMDSS SRC	As required for the grade	Approved VHF/SRC course and examination. ROC and GOC are issued as separate STCW IV/2 certificates (paragraph 2.15.5.3).
Ship Security Officer / Designated Security Duties	Officers on yachts ≥ 500 GT and Passenger Yachts	STCW Regulation VI/5 or VI/6.
Medical First Aid / Medical Care	As required for the grade	STCW Regulation VI/4.

10.0 EXAMINATIONS

10.1 Practical Skills Examination

10.1.1 The Practical Skills Examination for PY-2 and CYD-1 to CYD-3 is conducted by an appointed examiner, one record per candidate, covering seven parts: (1) pre-departure checks; (2) Collision Regulations; (3) distress and emergency; (4) meteorology; (5) navigation and pilotage; (6) seamanship, power and sail, with additional sailing tasks for a Sail endorsement; (7) general ability as captain. For CYD grades, part (3) shall include passenger briefing and passenger management in an emergency.

10.1.2 The examiner designates one candidate as captain for each series of tasks, briefs that candidate alone, and acts only as an observer. No trick questions are asked.

10.1.3 Each item is rated X (unsatisfactory), O (satisfactory) or + (very good). Each part, and Overall Ability, is marked Pass or Fail. A Pass is required in every part.

10.1.4 The examiner debriefs the candidate, explains the decision, states Power or Sail, and both sign the record.

10.1.5 A candidate who fails one part may be re-examined in that part within six (6) months; a candidate who fails two or more parts repeats the full examination**.**

10.2 Written and Oral Examinations

10.2.1 Theory examinations are graded by the ATP instructor; the pass mark is 70 %, with any oral re-sit recorded in writing.

10.2.2 Oral examinations for PY-3, PY-4, CYD-N1, CYD-N2, CYD-4 to CYD-7, CYE-OW and CYE-2 to CYE-5 are conducted by an examiner appointed by the Administration, in person or by approved video link. A candidate who fails may re-sit after not less than one month**.**

11.0 VALIDITY OF CERTIFICATES BY YACHT CATEGORY

Table 11.1 – Which certificates are valid on which yachts

Certificate	Pleasure Yacht < 24 m	Private Yacht ≥ 24 m	PYLC / YET (in trade)	Small Commercial Yacht	Commercial Yacht	Passenger Yacht
PY-1	✓ (within category)	–	–	–	–	–
PY-2	✓	✓ (< 24 m only)	–	–	–	–
PY-3, PY-4	✓	✓ (within tonnage)	–	–	–	–

Certificate	Pleasure Yacht < 24 m	Private Yacht ≥ 24 m	PYLC / YET (in trade)	Small Commercial Yacht	Commercial Yacht	Passenger Yacht
PYE-1 to PYE-3	✓	✓ (within limits)	–	–	–	–
CYD-1 to CYD-3	✓	✓ (within limits)	✓ (within limits)	✓	✓ (< 200 GT; concessions)	–
CYD-4 to CYD-7; CYD-N1, CYD-N2 (< 500 GT, near-coastal only)	✓	✓	✓	✓	✓	✓ with PAXY endorsement
CYE-1 to CYE-5; CYE-OW	✓	✓	✓	✓	✓	✓ with PAXY endorsement
YR-D, YR-E	✓	✓	✓	✓	✓	✓ with PAXY endorsement
STCW CoC / CoE under CDP-300	✓	✓	✓	✓	✓	✓ with PAXY endorsement

11.2 The minimum certificate for each position on each category of yacht is set by the manning scales in CDP-502 Part G Section 2 and the yacht's Minimum Safe Manning Certificate.

12.0 TRANSITIONAL PROVISIONS

12.1 Rev00 Draft Grades

12.1.1 The Rev00 draft grades Y1 to Y7 are replaced. Any certificate issued, or course approved, under the Rev00 draft is converted as follows on renewal or on application:

Table 12.1 – Conversion of Rev00 draft grades

Rev00 grade	Rev01 grade
Y1 Yacht Operator Certificate	PY-1

Rev00 grade	Rev01 grade
Y2 Master of Yachts < 24 m, Nearshore	PY-2 Coastal
Y3 Master of Yachts < 24 m, Coastal / Chief Mate < 200 GT	CYD-1 (commercial) or PY-2 Short Range (private)
Y4 Master of Yachts < 200 GT, Limited	CYD-2
Y5 Master of Yachts < 24 m, Offshore / Unlimited	PY-2 Extended Short Range / Unrestricted, or CYD-2 / CYD-3 where the commercial requirements are met
Y6 Master of Yachts < 500 GT	CYD-5
Y7 Master of Yachts Unlimited	CYD-7

12.2 Conversion from Private to Commercial

Table 12.2 – Private to Commercial conversion

Private grade held	Commercial grade available	Additional requirements
PY-2 Short Range	CYD-1	Medical examination (CDMP-3033a); STCW Basic Training; Security Awareness; Practical Skills Examination including passenger tasks if not already passed
PY-2 Extended Short Range	CYD-2	Medical examination (CDMP-3033a); STCW Basic Training; Security Awareness; Medical First Aid; CYD-2 theory papers
PY-2 Unrestricted	CYD-3	As CYD-2, plus ocean examination if not passed
PY-3 (< 500 GT or any tonnage)	CYD-4	Advanced Fire Fighting; PSCRB; written and oral examination
PY-4 (< 500 GT)	CYD-5	CYD-5 course; oral examination
PY-4 (any tonnage)	CYD-6	CYD-6 program; Medical Care; SSO; oral examination
PYE-2	CYE-1	AEC 1 and 2 if YEC held
PYE-3	CYE-2	Advanced Fire Fighting; Medical First Aid; oral examination

12.3 Existing Holders

12.3.1 Holders of Dominica CoEs issued under CDP-300 for yacht service before the effective date may continue to serve within the limits of their certificate until expiry, and on renewal shall be issued the corresponding grade under this publication.

12.3.2 Holders of RMI, MCA, Transport Malta or IYT yacht certificates transferring with a yacht may serve for up to 90 days on a CRA (where available) or on a temporary permit while their CoE application is processed.

12.4 STCW Alignment (Rev02)

12.4.1 Holders of CYD-2 or CYD-3 may apply at any time for CYD-N1 and CYD-N2 by the route in 6.12.7.

12.4.2 Holders of CYE-3, CYE-4 or CYE-5 issued before Rev02 who do not hold an STCW III/1 certificate may continue to serve within the limits of their certificate until its first renewal after the effective date of Rev02. To have the certificate issued on an STCW basis, the holder shall obtain CYE-OW, for which yacht service and approved modules already completed are credited under 7.7.6.

12.4.3 Holders of CYE-2 serving as Chief or Second Engineer on yachts with propulsion power of 750 kW or more may continue in those capacities for five (5) years after the effective date of Rev02**.** Thereafter those capacities require CYE-OW and CYE-3 or higher.

13.0 CERTIFICATE ISSUANCE PROCEDURE

13.1 General Policy

13.1.1 A complete application should be processed from receipt to dispatch within ten (10) working days. Every certificate is approved by a certifying officer and signed by the Deputy Maritime Administrator or another officer authorized in writing.

13.2 Processing Steps

Registry staff shall process each application in the following order:

.1 **Receive and log** — date-stamp the application, assign a file number, and record the applicant, track, grade and fee received.

.2 **Certified copy** — return a certified copy of the application form to the applicant.

.3 **Completeness check** — compare the file with paragraph 2.15 and the grade requirements in Sections 5.0 to 9.0; for ATP applications, use the candidate documents checklist for the grade.

.4 **Verify documents** — apply the standards in paragraph 13.3.

.5 **Check prior record** — search the Registry database and the applicant's declaration for any suspension, revocation or pending inquiry.

.6 **Confirm eligibility** — confirm age, prerequisite, seagoing service and examination results; record the sea-service calculation on the file.

.7 **Set capacity, endorsements and limitations** — using the wording in paragraph 2.12.4 and Table 9.1; confirm the private limitation on every CoQ.

.8 **Approve** — certifying officer review and approval.

.9 **Print and seal** — allocate the certificate number (paragraph 2.12.3), print with photograph and signature, sign and seal.

.10 **SIB** — issue or endorse the SIB (Section 4.0), except for PY-1.

.11 **Database entry** — record certificate number, track, grade, endorsements, limitations, issue and expiry dates, ATP and examiner.

.12 **Dispatch** — send the certificate and SIB to the mailing address on the application by courier, and keep a copy on file.

13.3 Verification Standards

Document	Accept when	Reject or query when
Passport or national ID	Valid on the application date; name and date of birth match the application	Expired; name differs without supporting document; not in English and no certified translation
Photograph	Meets paragraph 2.15.4	Older than 12 months, wrong size, unsigned or stapled
Physical examination report	Form CDMP-3033a, signed by a licensed physician, within 12 months, meets paragraph 2.15.3	Older than 12 months; restriction not reflected in the capacity requested
Seagoing service	Original sea-time forms or SIB pages meeting paragraph 2.15.6	Copies only (unless certified); self-certified; missing GT, length or capacity; overlapping dates
Day at sea	Meets paragraph 2.3.8	Days alongside, at anchor or in a yard
STCW and GMDSS certificates	Issued by a recognized administration or approved centre, in date, name matches	Expired; issuer not recognized; refresher overdue
Theory examination	Graded and signed by the instructor; any oral re-sit recorded in writing	Unsigned; below the pass mark without a recorded re-sit
Practical Skills Examination	Every part and Overall Ability passed; signed by examiner and candidate; Power or Sail stated	Any part failed; unsigned; examiner also delivered the course
Practical Instructor	Completed before the examination and signed for receipt by the	Missing, or dated after the

Document	Accept when	Reject or query when
Assessment	examiner	examination
Oral examination	Examiner's signed report with result	No report; examiner not appointed
IYT / RYA / MCA / RMI / TM yacht certificate	In date and verified with the issuing body or database	Not verifiable; grade does not match Table 3.1
Foreign STCW certificate	Meets Section 3.0 and verified with the issuing authority	Unverified, or authority does not confirm

14.0 DEFERRAL, REFUSAL AND RECORDS

14.1 Deferral

14.1.1 Where a file is incomplete or a document fails verification, the Administration shall write to the applicant within five (5) working days, listing every missing or rejected item. The file remains open for 90 days; after that it is closed and treated as refused.

14.2 Refusal

14.2.1 An application shall be refused where the applicant does not meet the age, seagoing service, training or examination requirements for the grade; submits a false or altered document or makes a false declaration (paragraph 2.14); holds a certificate under suspension or revocation without an acceptable explanation; or does not meet the medical standard for the capacity requested.

14.2.2 On refusal, all application documents and the issuance fee, less shipping costs, are returned to the applicant's mailing address. Where fraud is suspected, documents are retained and the matter referred to the Administrator under paragraph 2.14.

14.2.3 The refusal letter states the reasons and the right of appeal. An appeal is made in writing to the Administrator within 30 days of notice. The decision of the Administration is final.

14.3 Partial Grant

Where the applicant qualifies for a lower grade, a Private rather than Commercial grade, or a narrower endorsement than requested, the Administration may offer that certificate instead, with the applicant's written agreement.

14.4 Records

Record	Retention
Application, supporting documents and verification notes	5 years after the certificate's final expiry

Record	Retention
Database entry: holder, certificate number, track, grade, endorsements, limitations, issue and expiry dates, ATP and examiner	Permanent
Deferral, refusal and appeal correspondence	5 years after closure

Certificates, SIBs and Training Record Books remain the property of the Administration and may be withdrawn at any time.

ANNEX A — CERTIFICATE TEMPLATES

A.1 These templates show the layout and wording of each certificate type in paragraph 2.12.1. Text in square brackets is completed, or deleted where it does not apply, at issue. Final certificates are printed on the Administration's certificate stock and bear the seal of the Administration.

A.2 The templates are:

Template	Certificate	Used for
A-1	Certificate of Qualification (Private Yacht)	PY-1 to PY-4; PYE-1 to PYE-3
A-2	Certificate of Competency (Commercial Yacht)	CYD-1 to CYD-7; CYD-N1, CYD-N2; CYE-1 to CYE-5; CYE-OW; YR-D, YR-E
A-3	Certificate of Endorsement	Recognition of a foreign certificate under Section 3.0 and STCW Regulation I/10
A-4	GMDSS Radio Operator Certificate	ROC and GOC under STCW Regulation IV/2

Template A-1 — Certificate of Qualification (Private Yacht)

COMMONWEALTH OF DOMINICA

OFFICE OF THE MARITIME ADMINISTRATOR

[Coat of arms]

CERTIFICATE OF QUALIFICATION

PRIVATE YACHT

VALID ONLY ON YACHTS NOT ENGAGED IN TRADE

DRAFT TEMPLATE — NOT VALID FOR USE

Issued under Chapter 8 of the International Maritime Act and the Yacht Officer Certification Regulations, 2026 (CDP-300Y)

The Maritime Administrator of the Commonwealth of Dominica certifies that the person named below has met the requirements of CDP-300Y and is qualified to serve in the capacity stated, subject to the limitations shown, until the date of expiry.

Name of holder	[SURNAME, Given names]
Date and place of birth	[DD Month YYYY], [City, Country]
Nationality	[Nationality]
Passport No.	[Number]
SIB No.	[Number]
Photograph	[Color photograph, 45 × 45 mm, embossed with the seal]

Grade	Capacity	Tonnage / length	Area	Propulsion
[PY-_ / PYE-_]	[Master / Mate / Skipper / Engineer]	[< 24 m / < 500 GT / any tonnage / < ___ kW]	[Coastal / Short Range / Extended Short Range / Unrestricted]	[Power / Sail / Power and Sail]

PY-1 categories and waters	[Power < 10 m] [Power < 24 m] [Sail < 24 m] [Personal Watercraft] — [Coastal] [Inland]
Endorsements	[e.g. ECDIS; Tender and Watercraft Operator; SRC]
Limitations	Valid only on yachts not engaged in trade. [Not valid on inland waterways.] [Not valid for service on ECDIS-equipped yachts.] [Medical restriction.]
Training and assessment basis	[ATP name and approval No.]; [Practical Skills Examination, DD Month YYYY]

Certificate No.	DMA/[grade]/[YYYY]/[00000]
Date of issue	[DD Month YYYY]
Date of expiry	[DD Month YYYY]

_____
Signature of holder

_____
For the Maritime Administrator
[Name, title] [Official seal] Fairhaven, MA, USA

No.	The validity of this certificate is hereby extended until	Signature and seal
1		
2		

This certificate remains the property of the Administration and may be withdrawn at any time. It shall be carried on board when the holder is serving and produced on request. SIB No. is omitted for PY-1.

Template A-2 — Certificate of Competency (Commercial Yacht)

COMMONWEALTH OF DOMINICA

OFFICE OF THE MARITIME ADMINISTRATOR

[Coat of arms]

CERTIFICATE OF COMPETENCY

COMMERCIAL YACHT

VALID ONLY ON YACHTS

DRAFT TEMPLATE — NOT VALID FOR USE

Issued under Chapter 8 of the International Maritime Act and the Yacht Officer Certification Regulations, 2026 (CDP-300Y) [and in accordance with the provisions of the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended]

Name of holder	[SURNAME, Given names]
Date and place of birth	[DD Month YYYY], [City, Country]
Nationality	[Nationality]
Passport No.	[Number]
SIB No.	[Number]
Photograph	[Color photograph, 45 × 45 mm, embossed with the seal]

The Government of the Commonwealth of Dominica certifies that [NAME OF HOLDER] has been found duly qualified in accordance with [the provisions of STCW Regulation II/1, II/2, II/3, III/1, III/2 or III/3, as amended, and] CDP-300Y, and has been found competent to perform the following functions, at the levels specified, subject to any limitations indicated, until [DD Month YYYY]:

Function	Level	Limitations applying (if any)
[Navigation]	[Management / Operational]	[Valid only on yachts]
[Controlling the operation of the yacht and care for persons on board]	[Management / Operational]	[ ]
[Marine engineering]	[Management / Operational]	[Valid only on yachts; < ___ kW]
[Electrical, electronic and control engineering]	[Management / Operational]	[ ]
[Maintenance and repair]	[Management / Operational]	[ ]

The lawful holder of this certificate may serve in the following capacity or capacities specified in the applicable safe manning requirements of the Administration:

Capacity	Limitations applying (if any)
[e.g. Master (Yachts) < 500 GT]	[Valid only on yachts; < 500 GT; navigational area]
[e.g. Chief Mate (Yachts) < 3,000 GT]	[Valid only on yachts; < 3,000 GT]

Continued on reverse.

Template A-2 — reverse

CERTIFICATE OF COMPETENCY (COMMERCIAL YACHT) — continued

Certificate No. DMA/[grade]/[YYYY]/[00000]

Grade	[CYD-_ / CYD-N_ / CYE-_ / CYE-OW / YR-D / YR-E]
STCW basis	[STCW Regulation ___ (yachts) / National certificate]
Propulsion	[Power / Sail / Power and Sail] (deck grades)
Supporting certificates	[GMDSS GOC / ROC No. ___]; [STCW Basic Training]; [PSCRB]; [Advanced Fire Fighting]; [Medical First Aid / Medical Care]; [SSO]
Endorsements	[e.g. PAXY; ECDIS; HLO; Polar Waters]
Limitations	Valid only on yachts. Not valid for service on tankers. [Not valid for service on ECDIS-equipped yachts.] [Medical restriction.]

Certificate No.	DMA/[grade]/[YYYY]/[00000]
Date of issue	[DD Month YYYY]
Date of expiry	[DD Month YYYY]

_____
Signature of holder

_____
For the Maritime Administrator
[Name, title] [Official seal] Fairhaven, MA, USA

No.	The validity of this certificate is hereby extended until	Signature and seal
1		
2		

The original of this certificate must be kept available on board, in accordance with STCW Regulation I/2, while its holder is serving on a yacht. Text in the function table applies to STCW grades; for national grades the capacity table alone is completed.

Template A-3 — Certificate of Endorsement

COMMONWEALTH OF DOMINICA

OFFICE OF THE MARITIME ADMINISTRATOR

[Coat of arms]

CERTIFICATE OF ENDORSEMENT

ATTESTING THE RECOGNITION OF A CERTIFICATE

VALID ONLY ON YACHTS

DRAFT TEMPLATE — NOT VALID FOR USE

Issued under Chapter 8 of the International Maritime Act and CDP-300Y Section 3.0 [and in accordance with STCW Regulation I/10]

Name of holder	[SURNAME, Given names]
Date and place of birth	[DD Month YYYY], [City, Country]
Nationality	[Nationality]
Passport No.	[Number]
SIB No.	[Number]
Photograph	[Color photograph, 45 × 45 mm, embossed with the seal]

Recognized certificate	[Certificate No.]
Issued by or on behalf of	[Government / Administration of ___]
Grade of recognized certificate	[Grade and STCW Regulation]
Expiry of recognized certificate	[DD Month YYYY]

The Government of the Commonwealth of Dominica certifies that the certificate above, issued to [NAME OF HOLDER], is duly recognized in accordance with [the provisions of STCW Regulation I/10, as amended, and] CDP-300Y, and the lawful holder is authorized to perform the following functions, at the levels specified, subject to any limitations indicated, until [DD Month YYYY] or the expiry of the recognized certificate, whichever is earlier:

Function	Level	Limitations applying (if any)
[Function(s), as on the recognized certificate]	[Management / Operational]	[Valid only on yachts]

The lawful holder of this endorsement may serve in the following capacity or capacities specified in the applicable safe manning requirements of the Administration:

Capacity	Limitations applying (if any)
[Capacity]	[Valid only on yachts; tonnage, power and area limits]

Endorsement No.	DMA/[grade]/[YYYY]/[00000]
Date of issue	[DD Month YYYY]
Date of expiry	[DD Month YYYY]

_____
Signature of holder

_____
For the Maritime Administrator
[Name, title] [Official seal] Fairhaven, MA, USA

No.	The validity of this endorsement is hereby extended until	Signature and seal
1		

This endorsement is valid only with the original recognized certificate, both of which must be kept available on board while the holder is serving on a Dominica yacht.

Template A-4 — GMDSS Radio Operator Certificate

COMMONWEALTH OF DOMINICA

OFFICE OF THE MARITIME ADMINISTRATOR

[Coat of arms]

GMDSS RADIO OPERATOR CERTIFICATE

[CERTIFICATE OF COMPETENCY / CERTIFICATE OF ENDORSEMENT]

[GENERAL OPERATOR / RESTRICTED OPERATOR]

DRAFT TEMPLATE — NOT VALID FOR USE

Issued under Chapter 8 of the International Maritime Act and CDP-300Y, in accordance with the provisions of STCW Regulation IV/2 [and Regulation I/10], as amended, and the ITU Radio Regulations

Name of holder	[SURNAME, Given names]
Date and place of birth	[DD Month YYYY], [City, Country]
Nationality	[Nationality]
Passport No.	[Number]
SIB No.	[Number]
Photograph	[Color photograph, 45 × 45 mm, embossed with the seal]

The Government of the Commonwealth of Dominica certifies that [NAME OF HOLDER] has been found duly qualified in accordance with the provisions of STCW Regulation IV/2, as amended, and has been found competent to perform the following function, at the level specified, subject to any limitations indicated, until [DD Month YYYY]:

Function	Level	Limitations applying (if any)
Radiocommunications	Operational	[GOC: none] [ROC: Sea Area A1 only]

Capacity	Limitations applying (if any)
[GMDSS General Operator / GMDSS Restricted Operator]	[ ]

Basis of issue	[Approved GMDSS training program and examination: ATP name and approval No.; course certificate No.; date of examination] or [GMDSS certificate No. ___ issued by ___, verified on DD Month YYYY]
Associated yacht certificate	[DMA/CYD-_/YYYY/00000], if any

Certificate No.	DMA/[grade]/[YYYY]/[00000]
Date of issue	[DD Month YYYY]
Date of expiry	[DD Month YYYY]

_____
Signature of holder

_____
For the Maritime Administrator
[Name, title] [Official seal] Fairhaven, MA, USA

No.	The validity of this certificate is hereby extended until	Signature and seal
1		
2		

The holder is bound by the obligation of secrecy of correspondence under the ITU Radio Regulations. This certificate is revalidated every five years.