

Commonwealth of Dominica



Office of the Maritime Administrator

To: Owners/Operators, Masters, Nautical Inspectors, Recognized Organizations

Subject: CORONAVIRUS DISEASE UPDATES

Date: 1 October 2020

1.0 Coronavirus Disease (COVID-19)

The Commonwealth of Dominica (DMA) Maritime Administration (the “Administration”) is providing the following information and advice on COVID-19 for DMA-flagged vessels and seafarers. This outbreak has been declared a pandemic by the World Health Organization (WHO). Global surveillance is continual, and cases have been discovered worldwide.

2.0 Vessel Calls in Affected Ports

2.1 WHO remains the primary source of information for advice on trading and traveling to regions and countries where COVID-19 risks exist. They have stated that, if certain measures are taken, there should be no “unnecessary restrictions of international traffic.” Nevertheless, DMA-flagged vessels are advised to adopt precautionary measures and seek updated information and requirements from local sources prior to making port calls. This is particularly important given the fluid situation and growing restrictions by governments.

2.2 Follow WHO’s standard recommendations to reduce exposure to, and transmission of, the disease, including:

- Cleaning hands frequently by using alcohol-based hand rub or soap and water;
- When coughing and sneezing, cover mouth and nose with flexed elbow or tissue, then immediately throw the tissue away and wash hands;
- Avoiding close contact with anyone who has fever and cough; and

Avoiding the consumption of raw or undercooked animal products and the cross- contamination of uncooked foods as per good food safety practices.

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- 2.3** Limit or restrict access to vessels when calling at affected areas. Under the International Convention for the Safety of Life at Sea (SOLAS), steps may be taken to ensure vessel and crew safety. These could include but are not limited to:
- Refusing entry to anyone appearing ill; and
 - Mandating washing or alcohol hand sanitizing regimes for stevedores and others at the base of the gangway.
- 2.4** Scrupulously clean and disinfect the ship according to its cleaning regime, but particularly spaces used by visitors.
- 2.5** Vessels calling at ports in COVID-19 affected areas should consider whether the ship's security plan is correctly implemented, and the crew should be extra vigilant for any stowaways trying to board the ship. It is strongly recommended that a 24-hour security watch be maintained while in port and that additional searches are carried out before departing the port. Specific instructions should be given to watch standers to only allow people to board as required for the ships business. Visitors should not be allowed to access the crew accommodation area without permission and at a minimum an initial screening.
- 2.6** Make certain that there are adequate food, medicines, and fresh water supplies aboard the vessel prior to calling on highly affected areas. This is to preclude any hardships that may arise due to limited or delayed victualling.
- 3.0 Vessel Inspections and Other Boardings**
- 3.1** The Administration has temporarily suspended all cruise ship inspections and continues to suspend physical vessel inspections and other boardings in highly affected areas. This will continue to evolve as new highly affected areas are identified.
- 3.2** The Administration will not physically inspect vessels arriving from highly affected areas until 15 days (the incubation period) has elapsed from leaving the last highly affected area.

Alternative arrangements for vessel inspections will be available to address and reduce risk. When the traditional in-person inspection is not possible, temporary arrangements will be considered. These temporary arrangements may include postponement or remote interactive inspections. If you have an immediate question or concern regarding vessel inspections or boardings, please contact the office or directly send an email to: inspection@dominica-registry.com.

- 3.3** Close cooperation with the regional office coordinating your inspection is greatly appreciated to reduce the risk and minimize the global impact of the virus in the maritime arena.

4.0 Crew Contracts

- 4.1** The Administrator is aware that stringent border control measures to reduce the spread of COVID-19 have resulted in operators having difficulty in arranging crew changes and repatriating seafarers when their employment agreements expire. As a result, some seafarers employed to work on DMA-flagged ships may exceed the service period as entered in their seafarer employment agreements (SEA).
- 4.2** The Administration allows for extended SEAs. It also recognizes in contrast to this position that some port States hold a rigid interpretation that an SEA may not be extended beyond 11 months or its original contract date, if less than that period.
- 4.3** The Administration is handling these COVID-19 contract and repatriation issues on a case-by-case basis. It encourages dialog between the relevant stakeholders (flag State, shipowner, seafarer, and port State) so that a practicable way forward to an already difficult situation may be taken. While it is important that the Maritime Labour Convention, 2006 (MLC, 2006) is complied with and enforced, ships and crew should not be unreasonably detained or delayed per MLC, 2006, Standard 5.2.1.8, because of the lack of flexibility in this unforeseen circumstance.
- 4.4** Shipowners, managers, and crewing agencies are also instructed to think ahead and prepare for seafarer and crew relief in light of the current circumstances.

5.0 Certificate of Competency/Proficiency and Medical Certification Expiry Extensions

- 5.1** To alleviate pressures tied to local and national based mitigation measures surrounding COVID-19, the Administrator will grant a general extension for the validity of the following DMA certificates:
- Certificates of Competency (CoCs);
 - Certificates of Proficiency (CoPs); and
 - Medical Certificates.
- 5.2** The validity of DMA issued original CoCs and CoPs, which are due to expire, will be granted an extended validity until 1 January 2021.
- 5.3** The International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW) Medical Certificates are valid for three months from the expiration date in accordance with STCW Regulation I/9. The validity of STCW Medical Certificates, which are due to expire, are granted an extended validity until 01 January 2021.
- 5.4** The Administration will honor all extensions of national CoCs and CoPs issued by International Maritime Organization (IMO) White Listed parties by extending DMA Certificates of Endorsement accordingly. Please note that the Administrator cannot extend

an endorsement unless the issuing Administration has allowed extension of the underlying CoC.

- 5.5** Mariners who are actively working on expired credentials that meet the expiration criteria must carry the expired credential with a copy of this advisory.
- 5.6** The extended validity has been granted to provide sufficient time for seafarers to apply for recertification once this pandemic has ended and to avoid interrupting the critical flow of goods and services during this unprecedented emergency.
- 5.7** The Administration will not issue temporary authorization letters, extensions of Certificate of Receipts of Application (CRA), Urgent Authorizations (UA), Acknowledgements, or dispensations during the COVID-19 pandemic.

6.0 IMO

- 6.1** With many meetings of the IMO now postponed, including the Legal Committee (LEG) 107, the Marine Environment Protection Committee (MEPC) 75 and the Maritime Safety Committee (MSC) 102, the Administration is closely monitoring developments to ascertain when the normal operation of the IMO Headquarters building will resume, and postponed meetings are rescheduled. In the meantime, the Administration is actively participating in efforts to keep the international community informed of measures being taken to address implementation difficulties.
- 6.2** Ship owners/operators are encouraged to visit the [IMO's press page](#) on COVID-19, which highlights the work of the IMO on advice for IMO Member States, seafarers, and shipping. Relevant circular letters issued to date are listed on the IMO press page, along with links to a number of external information resources and guidelines. DMA urges review of communications from the IMO Secretary General urging a practical and pragmatic approach, in response to issues like crew changeovers, resupply, repairs, survey and certification, and licensing of seafarers.

7.0 Additional Information and Resources

More information, including situational reports and technical guidance, can be found at <https://www.dominica-registry.com>