

Commonwealth of Dominica



Office of the Maritime Administrator

To: All Ship owners, Operators, Masters and Officer of Merchant Ships,
and Accounting Authorities

Subject: Guidance Concerning Radio Accounting Authority Approval

Applicability: All Ship owners, Operators, Masters and Officer of Merchant Ships,
Agents and Accounting Authorities

PURPOSE

The purpose of this Circular is to provide guidance regarding implementation of Commonwealth of Dominica Policy Letter 02-17 - *Maritime Mobile and Maritime Mobile Satellite Radio Services Accounting Authority Approval and Operating Procedures* ("CD-PL 02-17") specifically to Accounting Authorities which are currently approved by the Commonwealth of Dominica. The Dominica Maritime Administration ("Administration") has introduced CD-PL 02-17 in order to improve national compliance standards with International Telecommunication Union ("ITU") regulations and to improve service to Dominica vessel owners.

APPROVED ACCOUNTING AUTHORITY REQUIREMENTS

CD-PL 02-17 delineates the Commonwealth of Dominica's requirements for certifying and monitoring Accounting Authorities in the maritime mobile and maritime mobile-satellite radio service areas. Accounting Authorities settle accounts for public correspondence for messages transmitted at sea by or between maritime mobile stations located on board Dominica registered vessels and utilizing coast and coast earth station facilities.

Accounting Authorities that are currently approved by the Administration are required to apply for Re-Certification and follow the procedures for Re-Certification as set forth and contained in Annex I and Annex II of CD-PL 02-17.

Upon Re-Certification, Accounting Authorities will receive a Certificate of Authorization which will indicate their status as an approved Accounting Authority and indicate the approval validity period. The Administration will notify the ITU and other applicable authorities within thirty (30) days of any changes to its approved list of Accounting Authorities.

FAILURE TO FOLLOW RE-CERTIFICATION PROCEDURES

Currently approved Accounting Authorities which do not wish to continue to be a Commonwealth of Dominica approved Accounting Authority, or currently approved Accounting Authorities which do not follow the Re-Certification process within ninety (90) days of notice being sent by the Administration, will be removed from the Commonwealth of Dominica's list of approved Accounting Authorities. Once removed from the approved list, Accounting Authorities will be required to follow the Administration's initial certification process if approval is sought at a future time.

Commonwealth of Dominica flagged vessels which maintain services with an Accounting Authority no longer approved will be required to enter into a new agreement with an approved Accounting Authority. Dominica vessel owners will not be charged any certificate issuance fee for re-issuance of a Ship Station License in order to reflect an Accounting Authority change due to the implementation of CD-PL 02-17.

Any general questions can be directed to:

Technical Department

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