

Commonwealth of Dominica



Office of the Maritime Administrator

Policy Letter: 03-19 – Acceptance of Electronic Provisional Registration Documentation

Applicability: All Ship Owners, Operators, Masters and Officers of Dominica-flagged Vessels and Recognized Organizations

1. Electronic Documents and Certificates Issued by the Administration

- 1.1 The Administration issues Certificates of Receipt of Application (“CRAs”) under the terms of the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended (“STCW Convention”) in electronic form and valid for ninety (90) days.
- 1.2 Electronic copies of Provisional Certificates of Registration, Provisional Ship Station Licenses, and Provisional Minimum Safe Manning Certificates (i.e. “Provisional Registration Certificates”), as well as Permits to Proceed and Official Letters, should be accepted as originals by Port State Control if issued within thirty (30) days to allow time for the original documentation to be couriered to the vessel.
- 1.3 Provisional Registration Certificates, as well as Permits to Proceed and Official Letters, can be verified by contacting the Administration at registration@dominica-registry.com.
- 1.4 Permanent Registration Certificates continue to be required to be maintained onboard in original form.

Any questions can be directed to:

Technical Department

Tel: + 1 508 992 7170

E-mail: technical@dominica-registry.com

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