

Commonwealth of Dominica



Office of the Maritime Administrator

TO: ALL SHIP OWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS, MOBILE OFFSHORE DRILLING UNITS and RECOGNIZED ORGANIZATIONS

SUBJECT: REGIONAL REPRESENTATION AND ASSISTANCE TO DOMINICA FLAGGED VESSELS

REFERENCE: (a) Dominica Maritime Act of 2000, as amended

APPLICABILITY: This Circular applies to all interested parties

PURPOSE:

The purpose of this circular is to provide guidance to owners and perspective owners of Dominica flagged vessels, as well as to any interested parties, regarding Sales and Filing Agents and Regional Offices.

BACKGROUND:

The Dominica Maritime Administration has established a number of offices worldwide to assist ship owners with issues relating to registration, mortgage recordation, and technical support. All International representatives of the Dominica flag are considered Special Agents under the Maritime Act of 2000, as amended, and are further categorized as either a Regional Office or Sales and Filing Agent.

Regional Offices are typically representatives that have been authorized to issue and sign documents on behalf of the Dominica Maritime Administration whereas Sales and Filing Agents are restricted in their scope and capacity as representatives.

Owners, perspective owners, and interested parties are free to engage with any regional representative of their choosing.

REQUIREMENTS TO CHANGE REPRESENTATION:

Owners that are currently engaged with a regional representative and wishing to change representatives should first obtain authorization from the current regional representative and must also submit a letter to the Office of the Deputy Maritime Administrator indicating:

- a) The representative they are currently engaged with;
- b) the representative they wish to engage with and
- c) the services of which they are seeking to obtain.

Individuals who have any questions or concerns regarding our Regional Offices or Sales and Filing Agents are encouraged to contact the Office of the Deputy Maritime Administrator directly at the address below.

Any questions can be directed to:

**Registration Department
Office of Deputy Maritime Administrator
22 Washington Street
Fairhaven, MA 02719
United States**

Tel: + 1 508 992 7170

e-mail: registration@dominica-registry.com

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