

Commonwealth of Dominica



Office of the Maritime Administrator

TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS, AND RECOGNIZED ORGANIZATIONS

SUBJECT: Articles of Agreement between the Master and Seafarers in the Merchant Service of the Commonwealth of Dominica

REFERENCE:

- (a) **Dominica Maritime Act, 2000, as amended;**
- (b) **STCW Convention, 1978, as amended;**
- (c) **International Safety Management Code (IMO Resolution A.741(18));**
- (d) **CDP 800 - Maritime Labour Compliance.**

APPLICABILITY: This Notice advises all shipowners, operators, seafarers, agents and recognized organizations of certain changes made necessary to the Articles of Agreement as part of the Commonwealth of Dominica Maritime Administrator's (the "Administrator") implementation of the STCW Convention, 1978, as amended, and the International Safety Management (ISM) Code.

PURPOSE: This Notice applies to the signing-on and signing-off of all seafarers serving aboard Dominica flagged vessels.

REQUIREMENTS:

1.0 **Implementation**

The official wording provided here may be reproduced in columnar form. Where necessary, a foreign language version may be appended to it or otherwise made a part of it. On any vessel, the new format of the Articles of Agreement prescribed in this Circular shall be required upon expiration of the Articles currently in effect. For those vessels which have instituted a different format, the language should reference this document, the terms of which, when not specifically stated in the new format, are to be considered incorporated by such reference. Any such new format should be proposed to the Administrator for review and approval prior to use.

Sample Articles may be found in document CD-MSC 05-03A, as amended.

2.0 **Definitions**

2.1 **Seafarers**

For the purpose of this regulation, a seafarer means any and all members of the crew and officers, other than the Master and pilots, employed or engaged in any capacity on board any vessel.

2.2 **Crew**

Crew means collectively those persons other than officers and Master, serving in any capacity on board a vessel.

2.3 **Hotel Staff**

Those persons on board providing services to passengers and who are not regularly assigned to perform shipboard safety and pollution prevention related duties are considered hotel staff and not part of the ship's crew as defined above. Accordingly, hotel staff are not required to sign Shipping Articles.

4.0 Disposition of Completed Forms

- 4.1** Completed forms may be kept and/or disposed of according to the practices of the vessel's managing company.

Any questions can be directed to:

Technical Department

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