

**Commonwealth of Dominica**



**Office of the Maritime Administrator**

**TO:** ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS

**SUBJECT:** MARINER DOCUMENTATION

**REFERENCE:** (a) MSC/Circ.1134  
(b) CDP 300

**APPLICABILITY:** ALL VESSELS REGISTERED WITH DOMINICA MARITIME REGISTRY

**PURPOSE:** The purpose of this Circular is to bring to the attention of all concerned the information and instructions to assist in complying with the requirements of STCW and the certification and documentation of mariners.

28 February 2012

In response to sustained findings that vessels are continuing to operate without fully or properly documented crew, this notice is to inform you that each finding of an undocumented or expired mariner on board any Dominica flagged vessel will result in a \$1,000.00 USD fine. If the result of undocumented or expired mariners is detainment of the vessel by Port State Control, the vessel will be fined \$5,000.00 USD.

It is imperative that Minimum Safe Manning requirements are met in order to ensure the safe operation of ships. Mariners that are not documented or expired will not be included as part of the ship's crew complement and therefore cannot meet Minimum Safe Manning requirements. If you find that a member of your crew is currently expired, has not submitted an application, or needs to renew, please contact the Mariner Department at [Mariner@dominica-registry.com](mailto:Mariner@dominica-registry.com) for immediate assistance. Application packages can also be found at:

<http://www.dominica-registry.com/index.php?option=content&task=view&id=15&Itemid=48>

Your urgent attention to this matter is greatly appreciated.

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Inquiries concerning the subject of this Notice should be directed to the Deputy Maritime Administrator  
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[technical@dominica-registry.com](mailto:technical@dominica-registry.com)