

Ship Security Plan

For

(Name of Ship)

Prepared by

(Company Security Officer or Qualified Contractor)

(Date)

Revision No.

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NOTE:

- 1. THIS NOTE AND ALL ITEMS IN GREY ARE TO BE OVERWRITTEN OR DELETED.**
- 2. THE COMPANY AND SHIP'S SECURITY OFFICER ARE TO COMPLETE ALL OTHER FORMS FOUND IN THE APPENDIX AS NEEDED.**

Record of Changes & History of Revision

The table below is to be completed every time a revision is received and included. The discarded sections or pages are to be destroyed.

| Rev. No. | Section No. | Summary | Date Entered | Security Officer's Signature | Administration approval |
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1. Introduction

New security measures and procedures adopted by the International Maritime Organization (IMO) establish an international marine security framework to enhance the protection of ships, personnel, cargo, and ports. The initiative, called the International Ship and of Port Facility Security Code (ISPS), responds to an increased threat of terrorist attacks.

The new security measures and procedures apply to cargo ships of 500 tons or more involved in international trade, passenger ships and high-speed passenger craft, mobile offshore drilling units, and port facilities for the above ships on international voyages. While these new security requirements are designed to combat terrorism, they can also help to effectively protect against other threats, such as piracy and hijacking.

Terrorists pose a potential threat to ships and shipping because a ship could be used:

- To smuggle terrorists or weapons to countries to carry out an attack.
- Take control and use the ship as a weapon,
- Attack a ship directly,
- Take hostages from the ship
- Use the ship to hold a port hostage,
- Use the cargo on the ship to cause environmental or economic problems for a coastal state, or
- Use a ship as a platform to mount a strike.

Each Ship and port facility is responsible for determining the security measures necessary to respond to potential threats. Ship operators and crew and port authorities and facility operators are required to conduct threat assessments, security surveys, vulnerability assessments, and then develop security plans to mitigate unacceptable risks. Personnel responsible for the security of Ships and ports are also required to provide training and drills to ensure a familiarity with security plans and procedures. These security requirements for Ships must be approved by the "Administration," that is responsible for ensuring the enforcement of international conventions. Port security measures must be approved by the "Contracting Government" which is signatory to the International Convention for the Safety of Life at Sea (SOLAS). Ships will be required to carry an International Ship Security Certificate onboard similar to the Safety Management Certificate, indicating they have an approved Ship Security Plan and the crew understands their security responsibilities. The certificate and parts of the Plan are subject to a Port State Control inspection.

The Administrations for the Contracting Governments will be responsible for developing procedures for assessing threats and establishing the appropriate readiness conditions or security levels. The Contracting Government will also be responsible for defining the security measures and procedures for each of the three Security Alert Conditions:

Security Level 1, Security Level 2, and Security Level 3. The Company and Ship Security Officers will be responsible for the development and implementation of the Security Plan. All ship operators and port facility operators will be required to ensure that the minimum Security Level for the appropriate readiness condition is implemented.

A company must have a Company Security Officer (CSO); each ship is required to have a Ship Security Officer (SSO). A Ship Security Plan must be developed for each ship, and each ship must be equipped with specific equipment. The plan must stipulate the methods and procedures for the three security levels. Each ship is required to control and monitor access and the activities of people and cargo, and security communications must be readily available.

Similarly, all ports to which these security measures apply must appoint a Port Facility Security Officer (PFSO) and prepare a Port Facility Security Plan. The plan has to be approved by the Contracting Government responsible for the port facility. The following information contained in the plan is confidential and shall be kept in very strict confidence by the Company Security Officer, Master and Ship's Security Officer:

- Identification of the restricted areas and measures for the prevention of unauthorized access;
- Procedures for responding to security threats or breaches of security, including provisions for maintaining critical operations of the ship or ship/port interface;
- Procedures for responding to any security instructions Contracting Governments may give at security level 2 or 3;
- Duties of shipboard personnel assigned security responsibilities and of other shipboard personnel on security aspects;
- Procedures to ensure the inspection, testing, calibration, and maintenance of any security equipment provided on board, if any;
- Identification of the locations where the ship security alert system activation points are provided; and
- Procedures, instructions and guidance on the use of the ship security alert system, including the testing, activation, deactivation and resetting and to limit false alerts.

2. Company Policy

This Ship Security Plan contains policies and procedures to promote the security of _____ (insert Ship name). The plan responds to the International Maritime Organization's (IMO) amendments to Safety of Life at Sea Convention (SOLAS) Chapter XI-2 and Part A of the ISPS Code (Measures to Enhance Maritime Security).

The company should use this space to address to describe procedures the company will put in place to help the crew:

- Prevent terrorist or criminal activities happening on board or to the ship,
- Identify the potential for criminal or terrorist activities happening on board or to the ship,
- Deter terrorist or criminal activities, and
- React when terrorist or criminal activities are encountered.

The Master has the overriding authority and responsibility to make decisions regarding the security of the ship and to request the assistance of the Company or of any Contracting Government as may be necessary. If, in the professional judgement of the Master, a conflict between any safety and security requirements applicable to the ship arises during its operations, the Master shall give effect to those requirements necessary to maintain the safety of the ship. In such cases, the Master may implement temporary security measures and shall forthwith inform the Administration and, if appropriate, the Contracting Government in whose port the ship is operating or intends to enter. Any such temporary measures under this regulation shall, to the highest possible degree, be commensurate with the prevailing security level. When such cases are identified, the Owner will ensure that such conflicts are resolved to the satisfaction of the Administration and that the possibility of recurrence is minimized.

All crewmembers shall review the plan's contents, supporting bills, and the security instructions developed to implement this plan. Maintaining ship security is an ongoing

task. As potential new threats are uncovered, additional security measures and procedures might need to be implemented.

Only the Company Security Officer (CSO) is authorized to release security information to the Master, Ship Security Officer (SSO), and Port Facility Security Officer (PFSO). Unless approved by the Master or SSO, internal and external communications from the ship regarding security measures, threat analyses, intelligence information, and planned responses are not to be discussed with anyone on shore or with other members of the crew.

The Company Security Officer may delegate duties to be performed by the Ship Security Officer. As required by the IMO, the name of the person or organization who appoints the members of the crew or other persons employed or engaged on board the ship in any capacity on the business of the ship is: _____.

Their address and contact information will be found in Appendix G.

All ship personnel are to:

- Assist the Ship Security Officer (SSO) and report security violations.
- Assist the SSO with the implementation of ship security bills and reporting discrepancies in those bills.

The company's use of force policy is attached as Appendix E.

3. Ship Specific Information

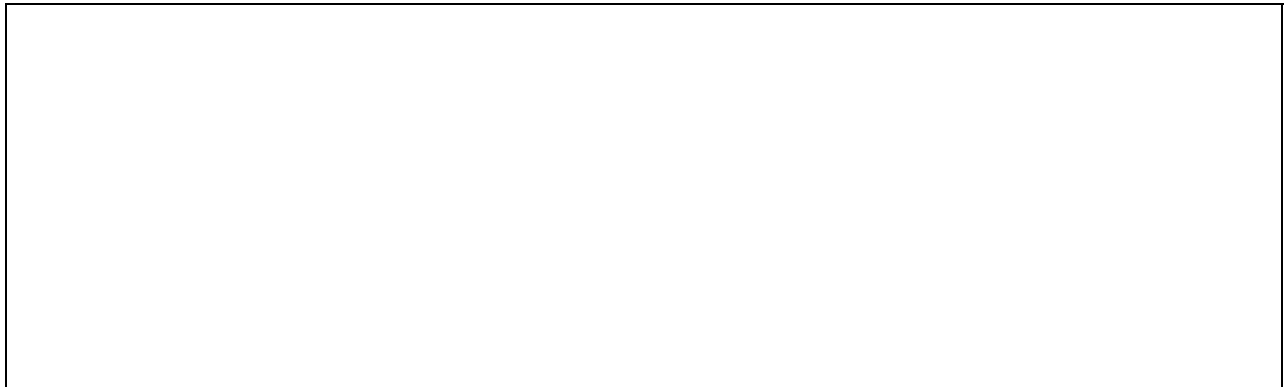
| | |
|---|---------------------------------|
| State whose flag the ship is entitled to fly | <u>COMMONWEALTH OF DOMINICA</u> |
| Date on which the ship was registered with the State | _____ |
| Ship's official number | _____ |
| Call Sign | _____ |
| IMO Number | _____ |
| Name of Ship | _____ |
| Port where ship is registered | _____ |
| Name of the registered owner(s) and their registered address(es), or name of the registered bareboat charter(s) and registered address(es) as applicable. | _____ _____ _____ |
| Name of the relevant classification society, which have classed the ship | _____ |
| Name of the Administration or of the RO that has issued the DOC (or the Interim DOC) to the Company | _____ |
| Name of the body which has carried out the audit on the basis of which the document was issued, if other than that issuing the document. | _____ |
| Name of the RO or Government body, which has issued the Safety Management Certificate (or the Interim Certificate) to the ship. | _____ |
| Name of the government body or RSO, which has issued the International Security Certificate to the ship and the name of the body, which carried out the survey. | _____ |

(Note: All of the following should be controlled information)

The ship's trading area should be described and the list of at least the last ten ports and the security level encountered in the port must be described in Appendix H.

A Ship's general arrangement drawing should also be used to identify access points, and layers of protection to prevent unauthorized access to certain areas of a ship. Sections of this plan will contain controlled information (Such as the location or button or switch which activates the Alert system). We recommend the development of two plans, one with the information of general concern, and a second stored in a secure location, which contains information, which must be controlled.

The plan may also include photographs of the vessel which are marked to identify access points and secure locations, again this information should be controlled.



INSERT LAYOUT OF SHIP PLANS HERE:

Identify locations that need access control and should be restricted based upon:

- Ship control: bridge, chart room, engine room, cargo control room, ventilation and air conditioning systems, potable water tanks, cargo pump rooms, after steering, emergency escape alley, lifeboats, cargo transfer equipment, crew accommodations, oil transfer facilities, etc...
- Hazard potential: Places where a person could gain access to a bulk hazardous cargo, packaged hazardous cargo, and ship's stores that could pose a threat, (compressed gases, dangerous solvents, flares, line throwing gun), etc...
- Identify Location of Security Equipment:
 - o Lighting Controls,
 - o CTV and other surveillance equipment installed.
 - o Intruder alert devices.
 - o Etc.
- The placement and operation of the Security Alert System. This information will be kept in very strict confidence. The Master will determine who in the crew will have access to this information.



4. Company Security Officer (CSO)

4.1 Company Security Officer Duties:

- Provide advice on the level of threats likely to be encountered by the ship, using appropriate security assessments and other relevant information.
- Ensure a security assessment is conducted for each ship in the fleet
- Ensure the development and maintenance of Ship Security Plans, by developing procedures to assess the continuing effectiveness of each SSP and amendments to the SSP subsequent to their approval.
- Make modifications to the Ship Security Plan to correct deficiencies and satisfy the security requirements of the individual ship.
- Arrange for internal audits and reviews of security activities.
- Arrange for the initial and subsequent verifications of the ship by the Administration or the Recognized Security Organization.
- Ensure that the deficiencies and non-conformities identified during the internal audits, periodic reviews, security inspections and verifications of compliance are promptly addressed.
- Enhance security awareness and vigilance.
- Ensure adequate training for personnel responsible for the security of the ship.
- Coordinate the implementation of Ship Security Plans with Ship Security Officers and the relevant Port Facility Security Officers.
- Ensure a consistency between the security requirements and safety requirements.
- Ensure that if a sister-ship or fleet security plan is used, the plan for each Ship accurately reflects that Ship's specific information.
- Ensure that any alternative or equivalent arrangements approved for a particular ship or group of ships is implemented and maintained.
- Maintain the record of distribution of the Security Plans.

4.2 Company Security Officer's contact information will be found in Appendix G:

5. Ship Security Officer (SSO)

5.1 Ship Security Officer's Duties & Responsibilities

The duties and responsibilities of the SSO shall include, but are not limited to:

- Regular security inspections of the Ship.
- Maintain and supervise implementation of the ship security plan, including any amendments to the plan,
- Coordinate the security aspects of the handling of cargo and ship's stores with other shipboard personnel and with relevant port facility security officers,
- Propose modifications to the Ship Security Plan.
- Report to the Company Security Officer any deficiencies and non-conformities identified during internal audits, periodic reviews, security inspections and verifications of compliance and implementing corrective actions;
- Enhance security awareness and vigilance on board the Ship.
- Ensure that adequate training has been provided to Ship personnel.
- Report all security incidents.
- Coordinate the implementation of the Ship Security Plan with the Company Security Officer and the relevant Port Facility Security Officer.
- Ensure the security equipment is properly operated, tested, calibrated, and maintained.
- Complete Appendix I as part of the voyage plan prior to each voyage and have same signed by the master.
- Ensure consistency between security requirements and proper treatment of the crew.
- Acknowledge receipt of the instructions on change of the security level, whenever security level 2 or 3 is set by the Administration.

This Plan may assign security duties to other personnel, however SSO is responsible.

5.2 Ship Security Officer

The ship security officer appointed by the master of the _____(Ship's Name) _____ is _____(Officer's Title).

6. Security Plan Documentation and Overview

6.1 Introduction

Each ship shall carry on board a Ship Security Plan (SSP) approved by the Administration. The plan must be developed based on guidance provided by the International Maritime Organization (IMO). The Company Security Officer is responsible for preparing the Ship Security Plan (SSP). Each ship's plan contents should vary depending on the type of ship and the ship's operating area.

The plan must be written in the working language or languages of the ship. If the language or languages used is not English, French, or Spanish, a translation into one of these languages must be included.

The Ship Security Plan may be combined with the safety management system. The Company and the Administration must approve the plan. Changes to the plan which must be approved by the Administration include:

- Equipment Changes,
- Change in the identification of:
 - layers of protection,
 - access points and
 - unauthorized access areas
- Change of Ship contact information,
- Change of Company Contact Information, and
- Changes in security procedures on board.

The Plan may be kept in an electronic form and must be protected from unauthorized access or disclosure.

A Ship Security Plan is not generally subject to inspection by officers authorized from Contracting Government. But if there are grounds for believing the ship is in violation of the requirements, access to the plan is authorized for the purpose of verifying the ship security requirements have been met and, if necessary, to require appropriate corrective actions.

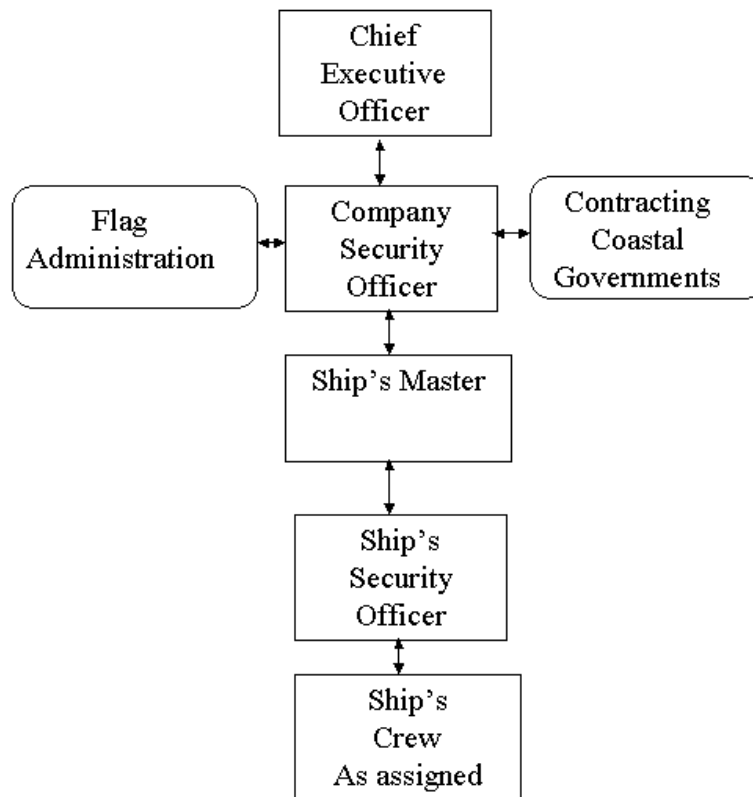
To prepare a Ship Security Plan, it is necessary to first conduct a Ship Security survey, which examines existing physical security measure, procedures, and operations. A vulnerability assessment is then completed to determine potential gaps or weaknesses in security. ***These Sections of the plan are to be confidential and should be separately maintained in a locked cabinet.***

The Ship Security Plan also contains specific security policies and procedures, which are detailed in subsequent sections.

6.2 Security Organizational Structure

The Master is responsible for the safety and security of the crew, passengers, and cargo. The development of general security policies and procedures is the responsibility of the Company Security Officer. Unless the Master is the Ship's Security Officer, the Ship Security Officer shall report to the Master and is responsible for implementing, maintaining, and supervising the Ship Security Plan.

Security Organization



The point of contact for the Ship Security Plan on board the ship is: _____ and for the Company Ashore is _____. (This information is provided so that it can be published and assist in the communication of security matters).

6.3 Audit, Review & Reporting

The Ship Security Plan to be reviewed by the Company Security Officer to ensure its continued effectiveness:

- Annually,
- After lessons learned from
 - Audits,
 - Drills,
 - Exercises, and
 - Security Incidents.
- After an assessment or other report of possible breaches of security or security concerns the Ship Security Officer will modify the Plan and report the changes made and the reasons for these changes to the Company Security Officer.

The Ship Security Officer will immediately report to the Company Security Officer when the effectiveness of security equipment is compromised due to equipment failure or malfunction and will implement operational measures to compensate for the loss of equipment. The Company Security Officer will seek temporary approval from the Administration for alternatives or equivalencies are required by SOLAS.

6.4 Records

The below records of activities shall be kept on board for at least two years (minimum period specified by the Administration).

- Training,
- Drills,
- Exercises,
- Security Incidents,
- Reports of security breaches,
- Changes in security levels,
- Maintenance, calibration and testing of security equipment,
- Communications relating to the ship's security (such as specific threats to the ship),
- Internal audits and review of security activities, and
- Periodic review of the security assessment and plan,
- Implementation of any amendments to the plan,
- Security threats, and
- Declaration(s) of security.

Any records required by this part must be protected from unauthorized access or disclosure. Records may be kept in electronic format and must be protected from unauthorized deletion, destruction or amendment.

Records must be kept in the working language(s) of the ship and include translation into English.

6.5 Plan Security

This plan contains information that should not be public knowledge and the plan shall be retained in a secure location. Crewmen should be aware of the existence of plan and their roles in the security of the ship. The Master, Ship Security Officer and Company Security Officer should be the only persons with access to the entire plan. Copies of the plans shall be strictly controlled. Only the Company Security Officer and the Ship Security Officer need retain copies of the Ship Security Plan. Surveyors, auditors from the Recognized Organization, inspectors from the flag state, port authorities, port state inspectors and coastal state authorities can be provided the opportunity to examine the plan to make sure that it meets the intent of the regulations, however no additional copies need be provided.

7. Communication and Coordination

7.1 Introduction

Ship security is dependent upon the interaction and communication between all of the parties concerned. The crew, the ship operators, the port authorities, contracting governments, local law enforcement, and emergency response personnel need to communicate with each other as needed to provide an adequate response to the posted security level and to ensure that the actions taken in the event of an incident are adequate.

The Company when developing the plan will use the contacts identified in Appendix A or their own contacts developed over years of service to complete the ship's Contact Information Sheet found in Appendix F and G. This list will be updated by the Company Security Officer with the help of the Ship Security Officer for each port and for each voyage.

7.2 Port

The Port, Coastal State Authorities, and local law enforcement must assist the Company and Ship Security Officers, with the appropriate contact information so the Company Security Officer can receive adequate information to determine the appropriate security level, to ensure shore side security and provide emergency response contact information in the event of an incident.

7.3 Water Front Facility

It is the responsibility of the Company Security Officer (the SSO can act on behalf of the CSO) to ensure a Facility Security Assessment is accurate and that facility security personnel are providing the protection required. The Declaration found in Appendix B will be used to conduct the assessment by the Ship Security Officer and the Facility Security Officer and record any problems and list how those problems will be addressed. If the facility security is not adequate the Ship Security Officer will have to take additional steps to safeguard the ship. The SSO shall also report any negative findings to the Company Security Officer who will in turn report to the Port Authorities and the Flag State regarding the problems encountered.

7.4 Law Enforcement

The Port Authorities should provide the Ship Security Officer with a list of valid local law enforcement points of contact. The list should identify the law enforcement officers who

are authorized to board the ship while in the port. The Ship Security Officer will comply with all lawful requests or recommendations made by these law enforcement officials.

7.5 Company, the CSO and the SSO

The Company is responsible for making sure the Company Security Officer and the Ship Security Officer have communicated with Coast State and Port Authorities to develop the list of contacts needed to establish a plan that works.

7.6 Radio Procedures

A suitably qualified Radio Operator should be on duty at all times when ships are in, or approaching areas where attacks occur or may occur. One of the qualified radio operators other than the Master shall be called upon to be the Radio Operator. Since the introduction of GMDSS, the navigation officer on watch also carries the duty of Radio Operator. In addition to the Navigating Officer, it is advisable to have a duly qualified dedicated radio operator perform the Radio Watch, to ensure the ship's bridge is adequately manned when transiting potentially hazardous waters.

Prior to entering areas where attacks have occurred or where intelligence indicates attacks may occur, Radio Operators should practice and perfect pertinent radio operational procedures and ensure all transmitters, including satellite earth stations are fully operational and available for immediate use on distress and security frequencies. Where an INMARSAT ship earth station is provided it is appropriate to draft and store "standard messages" for ready use in an emergency. Masters should ensure that all procedures to generate a distress alert on any communication equipment are clearly marked on, or near, the equipment and all appropriate crewmembers briefed on their operation.

A special Code for piracy/armed robbery/attack is available for use on digital selective calling (DSC) equipment. DSC equipment shall be modified to incorporate this facility. The Company is responsible for making sure the Company Security Officer and the Ship Security Officer have communicated with Coast State and Port Authorities to develop the list of contacts needed to establish a plan that works. The Master and all Radio Operators should be aware that potential attackers might be monitoring ship to shore communications and using intercepted information to select targets. When transmitting information regarding cargo, valuables and the status of ship's stores, caution is advised.

7.7 Radio Watch keeping

A constant radio watch shall be maintained with appropriate naval or shore side authorities in areas where attacks have occurred or intelligence indicated attacks are imminent on all distress and safety frequencies: VHF Channel 16 and 2182 kHz.

The Master (or Security Officer as directed by the Master) shall ensure that all Maritime Safety Information Broadcasts are monitored. It is anticipated that INMARSAT's enhanced group calling will normally be used for such broadcasts using the SafetyNET(SM) service.

7.8 Communication in Response to Threats

The master or senior officer available shall make sure that the Cognizant Rescue Coordination Center is contacted to report: Suspicious movements which may result in imminent attack, and Piracy, Armed Robbery or Terrorist attacks using the form found in Appendix C. In addition, if the Master believes the other ship's movement constitutes a direct threat to his ship or a danger to navigation in general, he shall consider sending an "All Stations (CQ) "danger message" as well as advising the appropriate RCC. A danger message should be transmitted in plain language on a VHF working frequency following an announcement on VHF Channel 16 and or transmission of a DSC Call on VHF Channel 70 using the "safety" priority. All such messages shall be preceded by the safety signal (SECURITE).

When the Master has concluded that the safety of the ship is threatened, he shall:

1. Activate the Security Alert, and
2. Notify the cognizant Rescue Coordination Center and if considered appropriate authorize a broadcast of an "All Stations" "Urgency Message" on VHF Channel 16, 2182 kHz or any other radio communications he considers appropriate (e.g. INMARSAT). Such messages shall be preceded by the appropriate Urgency Signal (PAN PAN) and or a DSC call on VHF Channel 70 and /or 2187.5 kHz.

When an attack has occurred and in the opinion the crew and ship are in grave danger requiring immediate assistance, the Master shall authorize the broadcast of a "Distress" message be preceded by the appropriate Distress alerts (Mayday, SOS, DSC, etc..) using the radio equipment most appropriate for the area taking into account the GMDSS Designation. The appropriate RCC shall acknowledge receipt of the message and attempt to establish communications.

Masters shall bear in mind that the distress signal is provided for use in cases of imminent danger and it shall not be used for less urgent purposes.

8. Ship Security Assessment (Survey)

8.1 Survey Process

The Ship Security Survey is the first step to developing a Ship Security Assessment. It is the responsibility of the Company Security Officer (the SSO can act on behalf of the CSO) to ensure a Ship Security Assessment is carried out by competent persons with skills to evaluate the security of a ship. The survey identifies and evaluates the necessary security measures to counter potential threats to the ship at port, at anchor, and at sea. An assessment must be documented and a copy retained by the Company. The assessment must include an on-scene security survey with, at least, the following elements:

- Identify the existing security measures, procedures, and operations.
- Identify and evaluate the key shipboard operations that are important to protect.
- Identify the possible threats to the key shipboard operations and the likelihood of their occurrence, in order to establish and prioritize security measures.
- Identify security weaknesses, including human factors in the infrastructure, policies, and procedures. (Human factors in the infrastructure would include nationality of the ship's owners, operators and the crew.)

The Company Security Officer or a Contacted Surveyor working under the direction of the Company Security Officer shall develop the Security Assessment for the _____(insert name of the ship) _____ in accordance with Guide 4.

As indicated the assessment can reveal weakness in the ships security posture and therefore shall be treated as a controlled document and separately maintained.

8.2 Security Survey is Confidential

The Master and Security officer should be the only persons on board with knowledge of the contents of this document and where it is maintained.

The Security assessment survey is a confidential document and will be available as stipulated by the Master in accordance with company policy. It will be located separate from the remainder of the plan by the Company and Ship Security officers.

9. Establishing Security Levels

9.1 Introduction

The Master or the SSO is responsible for declaring the Ship Security Level. Security Levels or readiness conditions are procedures to respond to security threats or breaches of security, including provisions for maintaining critical operations of the ship or ship/port interface. Normal operating conditions are Security Level 1. At this readiness condition, the following actions are required for all ships:

- Ensure the performance of all ship security duties.
- Monitor access to the ship.
- Monitor the deck areas and areas surrounding the ship.
- Monitor the embarkation of persons and their carry-on items.
- Supervise the handling of cargo and ship's stores.
- Ensure that port-specific security communication is readily available.

As the threat alters, the security level should be modified. The highest security level, as a general policy, may include arming ship personnel. Three Security Levels, or Security Readiness Conditions (SRC), have been established to respond to potential threats:

Security Level 1: Low Threat Normal operating conditions.

Security Level 2: Medium Threat Heightened threat due to an announcement or intelligence of a non-specific (perceived) threat.

Security Level 3: High Threat Highest threat level in response to an attack or official information of a specific threat.

It is important that Security Levels be clearly defined for all personnel. Training should be conducted at all readiness conditions to ensure rapid response to changing threats. When entering a port, a ship is required to act upon the security level set by the Contracting Government.

A ship, Company or Administration may choose a higher security level than recommended by the Port Facility Security Officer. The SSO and Port Facility Security Officer are required to liaise and coordinate appropriate actions.

At Security Levels 2 and 3, a ship is required to acknowledge receipt of the designated authority's advice on a change in the security level. The SSO shall confirm to the Port Facility Security Officer the Ship's Security Level and report any difficulties in implementation.

9.2 Security Levels Guidance

Following is guidance provided by the IMO to establish methods and procedures for Maritime Security Levels 1, 2, and 3. Select the methods and procedures for each Security Level.

9.3 Security Level 1

- ❑ For Maritime Security Level 1 the Ship's Security Officer shall:
- ❑ Brief crewmembers on watch on any special security conditions.
- ❑ Deploy a 24-hour deck watch/roving patrol.
- ❑ Issue a Ship security bill designating personnel assignments.
- ❑ Equip the Watch Officer and Engine Room Watch Officer with portable hand-held communication devices.
- ❑ Secure all identified access points.
- ❑ Strictly control access on and off the ship; verify the identity of all persons.
- ❑ Search the baggage and all carry-on items before embarkation.
- ❑ Limit and/or restrict access to critical ship areas to authorized personnel.
- ❑ Raise and/or secure all ladders, ramps, and gangways when not in use.
- ❑ Illuminate the main deck, all active access points, and the inboard/outboard sides during periods of darkness.
- ❑ Verify the cargo and the ship's stores against a manifest.
- ❑ Verify the integrity of the cargo and ship's stores to ensure there has been no tampering.
- ❑ Restrict access to the cargo area at sea.
- ❑ Keep unmanned areas, such as storerooms, locked.
- ❑ Secure all hatchways in controlled areas.
- ❑ Ensure rat guards are used alongside the pier.
- ❑ Conduct spot checks to ensure security at access points.
- ❑ Activate security equipment, such as alarms, automatic intrusion detection devices, and surveillance cameras.

9.4 Security Level 2

For Maritime Security Level 2:

- ❑ Assign additional personnel to guard access points.
- ❑ Assign personnel to guard restricted areas.
- ❑ Increase the frequency and detail of security patrols.
- ❑ Coordinate waterside boat patrols with the port facility.
- ❑ Limit the number of access points; identify and secure closed access points.
- ❑ Advise passengers and crew to not leave packages/baggage unattended.
- ❑ Check seals on containers and other cargo lockers.
- ❑ Provide security briefings to all crew and passengers on any specific threats and the need to be vigilant.

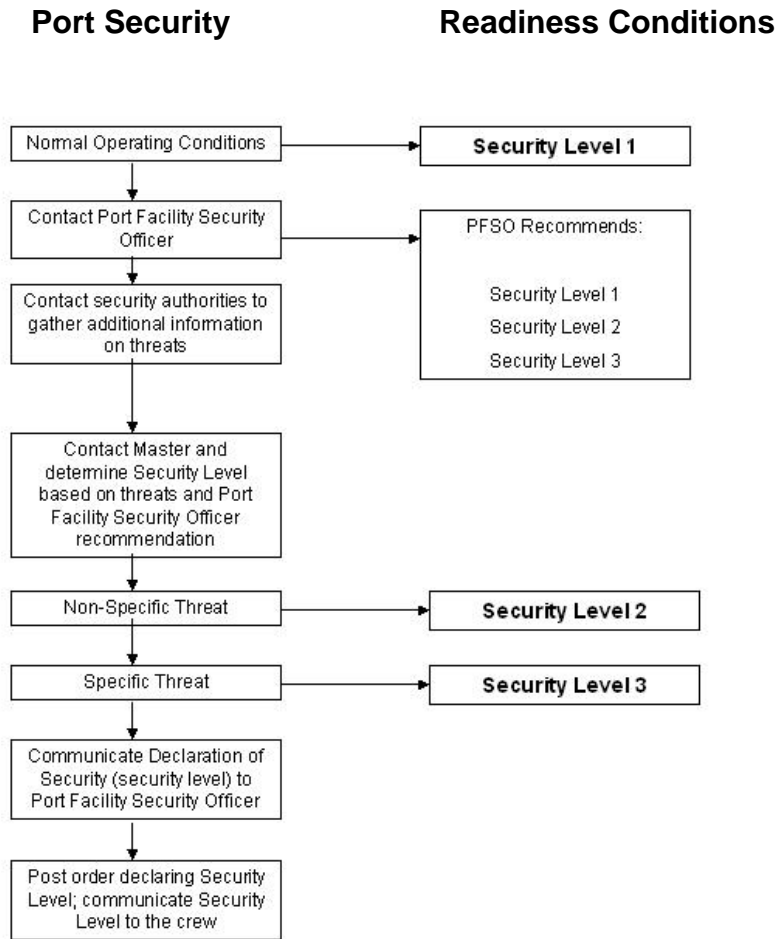
- ❑ Maintain close communications with security authorities.
- ❑ Provide additional shore side lighting by coordinating with the port facility.
- ❑ Restrict access to the bridge, engine room, and other restricted areas to specific crewmembers.
- ❑ Escort and strictly control all visitors.
- ❑ Advise shore authorities if a visitor declines to accept security measures.
- ❑ Augment bridge watches and lookouts.
- ❑ Increase verification and checking of cargo and ship's stores.

9.5 Security Level 3

For Maritime Security Level 3:

- ❑ Modify crew liberty/shore leave so the Master can get underway on short notice.
- ❑ Limit access to a single location.
- ❑ Restrict visitor access to official business; continuously escort all visitors.
- ❑ Post additional personnel to ensure the ship perimeter is constantly under surveillance.
- ❑ Intensify roving patrols, especially on deck.
- ❑ Assign a Watch Officer to all active ladders, ramps, and gangways.
- ❑ Consider postponing the delivery of all stores.
- ❑ Prohibit all vehicles, workboats, and barges from coming alongside while at port.
- ❑ Place additional light on the main deck, access areas, and inboard/outboard sides at night.
- ❑ Lay out fire hoses at access areas and ensure they can be manned on two-minute's notice.
- ❑ Check all crew lockers and storage locations.
- ❑ Inspect the hull while in port and where practical.
- ❑ Dog and lock all door/hatches from the inside to control access.
- ❑ Brief all personnel on potential threats, procedures, and the necessity to remain vigilant.
- ❑ Get or stay underway, if possible.

9.6 Determining Security Level in port

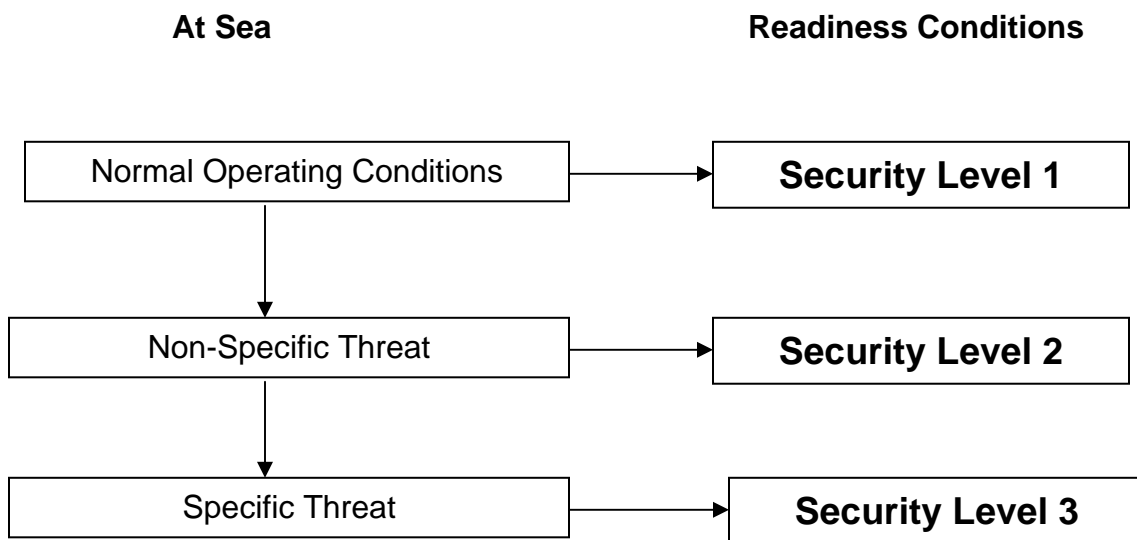


9.7 Determining Security Level at Sea

The threat level determines the Security Level or readiness condition of the Ship. During normal operating conditions at sea and in port, the readiness condition is Security Level 1.

At sea, when the Ship Security Officer determines a non-specific threat exists, the readiness condition should be elevated to Security Level 2 (See Threat Assessment Guide 2 to help determine and define potential threats).

At sea, the readiness condition is increased to Security Level 3 when it is determined there is sufficient specific intelligence about a pending attack or threat in a specific area.



10. Security Actions:

10.1 Piracy and Armed Attacks:

10.1.1 Background

Most piracy attacks occur at port. At sea, ships are most vulnerable to attack while sailing near land and passing through narrow channels where maneuverability is limited.

Pirates might steal any valuable item on a ship or even the ship itself. Carrying large sums of money on board should be avoided if possible. If pirates learn about such funds, it may invite an attack. Pirates have been known to monitor communications, so discussing information about a ship's cargo or valuables should be avoided. Crewmembers going ashore should also be advised to not discuss details about a Ship's cargo or itinerary.

Smaller ships and ships with fewer crewmembers are more vulnerable to attack. To compensate, ship owners may want to consider implementing additional security measures and/or installing appropriate surveillance and detection equipment, such as closed circuit surveillance systems, which may be monitored from a central location.

Early detection provides an opportunity to sound alarms, implement security procedures, contact authorities for assistance, illuminate a suspect craft, and take evasive maneuvers. Maintaining vigilance and enhancing security measures and procedures are the best deterrence to avoid an attack.

Pirates may feign distress as a trick to get close to a Ship. As a consequence, any ship – including junks, fishing boats, pleasure boats, and dhows – should be considered as a potential threat.

If a Master determines it is necessary to invite people onboard, only one person should be transferred at a time. The individual should be carefully searched. Security should be at a high level of alert with lookouts maintained on all sides of the ship.

Following are additional security guidelines for consideration:

- Brief crewmembers on the risks of being attacked by pirates or armed bandits.
- Secure the bridge, engine room, steering gear compartments, officers' cabins, and crew accommodations.
- Carefully plan any response to an apparent attack and ensure the crew is appropriately trained.
- If possible, avoid high-risk areas and bottlenecks.
- Consider delaying ship arrival if there is a high threat from piracy at port and if a berth is not immediately available to minimize the Ship's vulnerability while in queue.

10.1.2 Piracy Security Measures in Port

- Minimize access points preferably to a single controlled gangway or ship's side companion way.
- Keep emergency ladders clear of the water; raise and stow pilot ladders immediately after use.
- Provide two security officers at access points if a threat warrants the response.
- Establish perimeter security measures, such as weather deck and ship side lighting, deck and jetty patrols, and secure rat guards on mooring lines.
- Search all deliveries when possible; conduct frequent, random, and overt searches if all materials cannot be examined.
- Search all visitors and escort them while on board.
- Keep small craft in the vicinity under constant surveillance.
- Carefully control documents containing information about the cargo or ship's itinerary.
- Conduct a search of the ship before sailing and secure all doors and other access points.

10.1.3 Security Measures at Sea

When approaching or sailing through high-risk areas:

- Augment bridge watches and lookouts.
- Establish additional watches on the stern and where there are visual and radar "blind spots."
- Equip watches with low-light binoculars and/or night-vision goggles.
- When monitoring nearby ships, give additional attention to small craft matching the speed of the ship or traveling parallel to the ship.
- Ensure someone responsible for communications remains on duty.
- Maintain radio communications with appropriate shore and naval authorities.
- If a suspicious ship at sea approaches in a threatening manner:
 - Increase speed and alter course if safe to do so.
 - Do not allow the ship to come alongside; do not respond to messages by radio, light, or hailing.
 - Note details of the threatening ship and video or photograph the ship if possible.
 - At night, switch off the weather deck lighting; direct searchlights at the approaching ship.
 - Keep personnel clear of the weather deck.

10.1.4 If Hijacked

During a hijacking, generally the more time that passes without incident, the better:

- Remain calm and direct others to do the same; do not resist armed pirates unless there is a clear life-threatening situation.
- Ensure the safety of the ship and personnel according to maritime practice.
- Initiate Security Alarm, if possible,
- Broadcast a distress message, if possible.
- Offer reasonable cooperation; try to establish a reasonable rapport.
- Try to identify the number of attackers.
- Attempt to increase the number of egress points.
- Attempt to determine the demands of the hijackers, as well as potential deadlines.
- Use secure communications if available for negotiators to talk with the hijackers.
- The Master and crew should not attempt to negotiate with the hijackers unless directed by authorities.

Following an attack, the International Maritime Organization recommends sending a report to the Rescue Coordination Center (RCC). Provide in the report information on the identity and location of the ship, any injuries or damage, and descriptions of the attackers. See MSC/Circ.597 for additional reporting recommendations.

10.2. Terrorism

The face of terrorism has changed over time. Attacks in the past were designed to primarily attract publicity, not kill a lot of people. In 1985, four terrorists hijacked the Achille Lauro, an Italian cruise ship with more than 400 passengers. The event attracted worldwide attention. One person was killed before the terrorists surrendered after a two-day standoff.

Terrorist attacks are becoming increasingly more lethal. In 1998, suicide truck bombs detonated outside the U.S. Embassy in Dar es Salaam, capital of Tanzania, killing 11 people, and the U.S. Embassy in Nairobi, killing 213 and injuring thousands.

In October 2000, terrorists tied to al Qaeda mounted a suicide bombing against the USS Cole in the Yemeni port of Aden, killing 17 sailors.

In June 2001, seven terrorists were arrested for plotting to attack American and British ships in the Strait of Gibraltar with explosive-packed boats.

On October 6, 2002, terrorists linked to al Qaeda attacked a French oil tanker in the Gulf of Aden causing the release of 50,000 barrels of oil.

The attack on the World Trade Center (WTC) represents the first mass destruction terrorism strike. Officials fear it may not be long before a terrorist group mounts an attack using chemical, biological, radiological, or nuclear materials (weapons of mass destruction).

Prior to September 11, 2001, maritime security measures to counter terrorism focused on hijacking and bombing threats. As a result of the WTC attack, security measures are being implemented worldwide.

Authorities are concerned a ship might be turned into a weapon not unlike the jetliners that were crashed into the WTC. A ship could also be used to smuggle a weapon of mass destruction to a port, then detonated.

A suspected member of the al Qaeda terrorism network attempted to illegally enter Canada using a container that had been modified with a bed, battery-powered heater, toilet, and enough water for the three-week voyage to Toronto.

Terrorists may attempt to gain access to a ship by infiltration or assault. In preparation for an attack involving the maritime industry, terrorists are likely to conduct surveillance of potential targets.

10.3. Evacuation procedure

Describe the evacuation procedure on the ship.

11. Ensuring the Performance of All Ship Security Duties:

11.1 Duties and responsibilities of watch standers:

Security duty recommendations for the crew shall be described in the plan developed by the Company Security officer, based upon the ship, type, the crew and equipment available. The Master and the Ship Security Officer shall revise the instruction as needed, based upon the crew available.

In Port:

| Position | Level 1 | Duties Level 2 | Level 3 |
|------------------------|---------|-------------------|---------|
| Master | | | |
| Chief Mate | | | |
| Second Mate (OICNW) | | | |
| Third Mate (OICNW) | | | |
| Radio Operator | | | |
| Boatswain | | | |
| Able Seaman (RFPNW) | | | |
| Able Seaman (RFPNW) | | | |
| Able Seaman (RFPNW) | | | |
| Ordinary Seaman | | | |
| Ordinary Seaman | | | |
| Ordinary Seaman | | | |
| Chief Engineer | | | |
| Second Engineer | | | |
| Third Engineer (OICEW) | | | |
| Engine Rating (RFPEW) | | | |
| Engine Rating (RFPEW) | | | |
| Engine Rating (RFPEW) | | | |
| Cook | | | |
| Assistant Cook | | | |
| Other Crewmen | | | |
| Other Crewmen | | | |
| Other Crewmen | | | |
| Other Crewmen | | | |

At Sea:

| Position | Level 1 | Duties Level 2 | Level 3 |
|---------------------------|----------------|---------------------------|----------------|
| Master | | | |
| Chief Mate | | | |
| Second Mate (OICNW) | | | |
| Third Mate (OICNW) | | | |
| Radio Operator | | | |
| Boatswain | | | |
| Able Seaman (RFPNW) | | | |
| Able Seaman (RFPNW) | | | |
| Able Seaman (RFPNW) | | | |
| Ordinary Seaman | | | |
| Ordinary Seaman | | | |
| Ordinary Seaman | | | |
| Chief Engineer | | | |
| Second Engineer | | | |
| Third Engineer (OICEW) | | | |
| Engine Rating (RFPEW) | | | |
| Engine Rating (RFPEW) | | | |
| Engine Rating (RFPEW) | | | |
| Cook | | | |
| Assistant Cook | | | |
| Other Crewmen | | | |
| Other Crewmen | | | |
| Other Crewmen | | | |
| Other Crewmen | | | |

11.2 Communication:

The communication procedures shall be described in the plan developed by the Company Security officer, based upon the ship, type, the crew and equipment available.

11.3 Briefings

11.3.1 Initial: The Ship's Security Officer shall conduct a security briefing with all hands when the security procedures are put into effect.

11.3.2 Familiarization: The Ship's security officer shall conduct a security briefing with each crewmember upon joining the ship. The briefing will be specific to the crewman's duties, and the current security level.

11.3.3 Change in Security Level: At the direction of the Master, the Ship's security officer will contact the crew to advise them of their duties and responsibilities when a new security level has been implemented.

12. Monitoring Restricted Areas to ensure authorized Persons Only:

12.1 Procedures:

The Company Security Officer has established the following procedures to describe what the ship security officer shall do:

Security Level 1

- Instruct crew on what are restricted areas and who has access
- Lock or otherwise prevent access to for unattended spaces joining areas where passengers and visitors may have access such as storerooms, auxiliary machinery rooms, etc.
- Lock and secure access points.
- Utilize surveillance equipment, such as closed circuit TV (CCTV).
- Deploy security guards and patrols.
- Utilize automatic intrusion detection devices to alert the crew of unauthorized access to restricted areas.
- Instruct crew on what are restricted areas and who has access.

Security Level 2

- Secure additional access points and areas adjacent to access points.
- Utilize continuously monitoring surveillance equipment such as CCTV.
- Dedicate personnel to guarding and patrolling restricted areas.
- Use additional automatic intrusion devices on areas adjacent to restricted areas.
- Provide security briefings to all crew prior to departing on any specific threats and the need for vigilance and reporting of suspicious persons, objects, or activities.
- Increase the frequency and detail of inspecting persons, carryon items for prohibited weapons, explosives, etc.

Security Level 3

- Secure all access points and areas adjacent to access points.
- Post personnel to continuously guard all restricted areas.
- Assign personnel to continuously patrol restricted areas and areas adjacent to restricted areas.
- Deny access to additional areas in proximity to the security incident or believed location of the security threat.
- Search restricted areas as part of a security sweep of the ship.

12.2 Establishment of Restricted areas:

All restricted areas are clearly marked with a sign: "RESTRICTED AREA – AUTHORIZED PERSONNEL ONLY".

List of restricted areas to be developed by the Company Security Officer based upon the Security Assessment (survey).

Identify which vessel personnel are authorized to have access to respective areas.

Determine which persons other than vessel personnel are authorized to have access and determine conditions under which that access may take place.

Define the times when access restrictions apply.



12.3 Methods of Monitoring and restricting access:

To be developed by the Company Security Officer based upon the Security Assessment (survey) and the equipment available on board the ship.



12.4 Intrusion detection Devices:

To be developed by the Company Security Officer based upon the Security Assessment (survey) and the equipment available on board the ship.



13. Controlling access to the ship:

13.1 Procedures:

The Company Security Officer has established the following procedures to describe what the ship security officer shall do:

Security Level 1

- Verify everyone's identity before allowed onboard.
- Deny or revoke a person's authorization to be on board if unable or unwilling to establish ID. Any such event must be reported to SSO and CSO.
- In liaison with port facility, ensure that secure areas are established, in which inspection of vehicles and their contents can take place (this is especially critical for Car Carriers, RO/RO ships and other passenger ship's).
- Limit and/or restrict access to critical ship areas to authorized personnel.

Security Level 2

- Assign additional personnel to guard access points.
- Limit the numbers of access points to the Ship; identify closed access area and the means to secure them.
- Assign additional personnel to patrol decks during periods of reduced ship operations.
- In coordination with a port facility, extend perimeter security beyond the immediate port area.

Security Level 3

- Assign additional personnel to guard access points and areas adjacent to access points.
- Limit entry to the ship to a single access point.
- Protect electronic information systems.
- Grant access only to those responding to the security incident or threat.
- Evacuate the vessel.
- Move the vessel.

14. Monitoring of deck areas and areas surrounding the ship:

14.1 Procedures:

The Company Security Officer has established the following procedures to describe what the ship security officer shall do:

Security Level 1

- Deploy guards and patrols.
- Utilize automatic alarms and surveillance equipment.
- Illuminate a Ship's deck and access points to a ship when conducting Ship/port interface activities.
- Use maximum available lighting consistent with safe navigation while underway.
- Ensure that equipment or system failures or malfunctions are identified and corrected.

Security Level 2

- Increase the frequency and detail of security patrols.
- Increase the use of security equipment.
- Assign additional personnel as security lookouts.
- Coordinate waterside boat patrols with the port facility.
- Provide additional shore side lighting by coordinating with the port facility.
- Coordinate with shore-side foot or vehicle patrols, when provided.

Security Level 3

- Increase the number and frequency of security patrols to ensure continuous monitoring.
- Increase the number and frequency of waterside boat patrols with the port facility to ensure continuous monitoring.
- Use spotlights and floodlights to enhance the visibility of the deck and areas surrounding the Ship.
- Use lighting to enhance the visibility of the surround water and waterline.
- Use divers to inspect the underwater pier structures prior to a Ship's arrival, upon the Ship's arrival, and in other cases deemed necessary.
- Initiate measures, including slow revolution of propeller(s), to deter underwater access to the ship hull.

14.2 Security patrol, Procedures:

To be developed by the Company Security Officer based upon the Security Assessment (survey) and the layout of the ship.

A large, empty rectangular box with a thin black border, intended for the development of security patrol procedures.

14.3 Surveillance:

To be developed by the Company Security Officer based upon the Security Assessment (survey) and the equipment available on board the ship.

A large, empty rectangular box with a thin black border, intended for the development of surveillance procedures.

14.4 Communication, Procedures:

To be developed by the Company Security Officer based upon the Security Assessment (survey) and the equipment available on board the ship.

14.5 Lighting:

The following have been considered when establishing the appropriate level and location of lighting:

- Ship personnel should be able to detect activities on and around the ship on both shore- and water-side
- Coverage should facilitate personnel identification at access points
- Coverage may be provided through coordination with the port facility
- Lighting effects (such as glare) and their impact on safety, navigation and other security activities.

List of lighting equipment, level and location to be developed by the Company Security Officer based upon the Security Assessment (survey) and the equipment available on board the ship.

15. Controlling the embarkation of persons and their effects:

15.1 Procedures:

All access points are marked with the following conspicuous signs, while in port:

ACCESS POINT
BOARDING THE SHIP IS DEEMED VALID CONSENT TO SCREENING OR INSPECTIONS
FAILURE TO CONSENT TO SCREENING/INSPECTION WILL RESULT IN DENIAL OR REVOCATION OF
AUTHORIZATION TO BOARD

The Company Security Officer has established the following procedures to describe what the ship security officer shall do:

Security Level 1

- Segregate embarking and disembarking passengers,
- Verify the reason personnel are embarking from the Ship by using tickets, boarding passes, and work orders.
- Inspect persons and their belongings before being allowed onboard (crew is not required to engage in inspection/screening of other crewmembers).
- Ensure checked persons and their personal effects are segregated from unchecked persons.

Company Security officer to describe procedures to be used by the ship:

- Positively identify crewmembers prior to boarding using their Seafarers Identification record, passport or other positive means of identification and verify their authority to serve aboard the Ship.

Security Level 2

- Provide security briefings to all crew and passengers prior to departing on any specific threats and the need for vigilance and reporting suspicious persons, objects, or activities.
- Increase the frequency and detail of inspecting persons, carry-on items for prohibited weapons, explosives, etc.
- Positively identify personnel prior to each embarkation.

Security Level 3

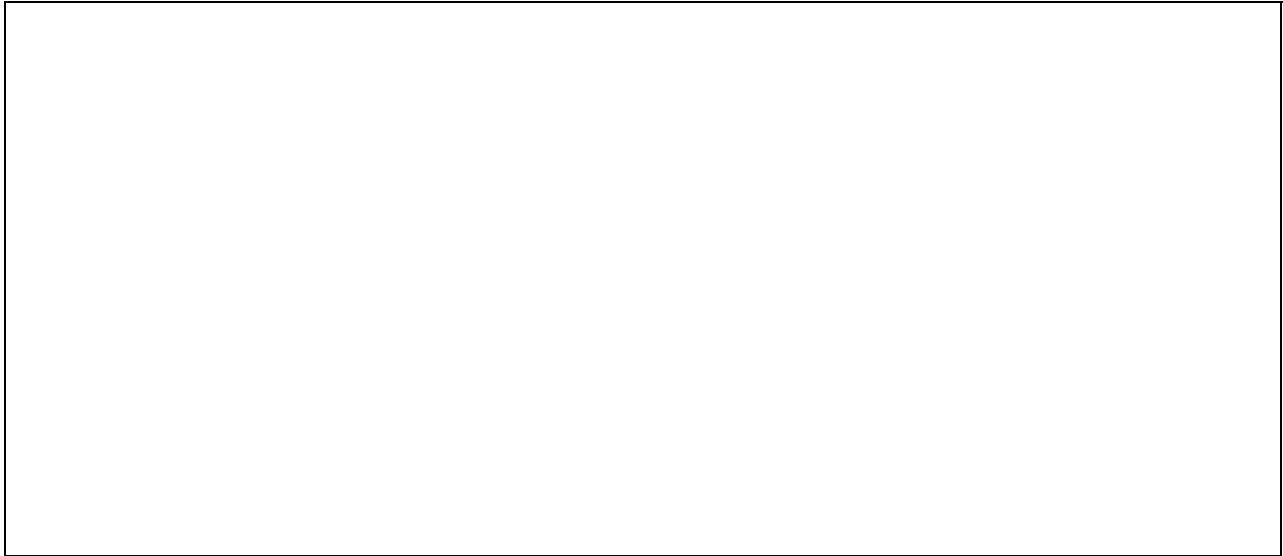
- Inspect all persons, carry-on items for prohibited weapons, explosives, etc.
- Provide security briefings to all crew and passengers, prior to each embarkation and disembarkation, on any specific threats and the need for vigilance and reporting suspicious persons, objects, or activities.
- Escort all service providers or other personnel who need to board.
- Assign additional personnel to guard designated areas.
- Assign personnel to continuously patrol designated areas.
- Increase the detail and frequency of controls used for people boarding the ship.
- Suspend embarkation or disembarkation.

15.2 Identification and Visitor Control System:

To be developed by the Company Security Officer based upon the Security Assessment (survey) and the equipment available on board the ship.

15.3 Screening:

To be developed by the Company Security Officer based upon the Security Assessment (survey) and the equipment available on board the ship.



16. Supervising the handling of cargo and ship's stores:

16.1 Procedures:

The Company Security Officer has established the following procedures to describe what the ship security officer shall do:

Security Level 1

- Verify the cargo and the Ships stores against a manifest.
- Unless unsafe to do so, routinely check cargo and storage spaces prior to cargo handling or stores delivery, for evidence of tampering.
- Verify the integrity of the cargo and Ships stores to ensure there has been no tampering using equipment as described by the Company Security officer:
 - visual and physical examination;
 - scanning/detection equipment, canines, etc.; and/or
 - coordination with the shipper or other responsible party.
- Ensure stores are controlled or immediately and securely stowed following delivery

Security Level 2

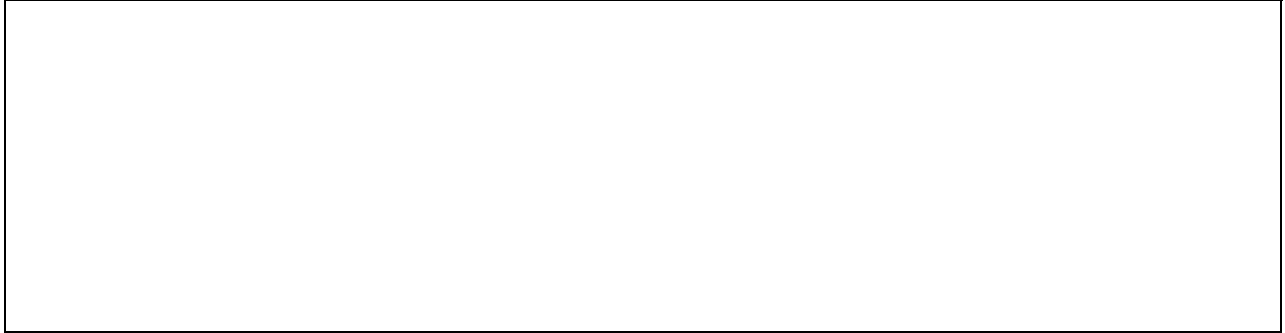
- Increase the frequency and detail of checking cargo and cargo spaces for evidence of tampering
- Intensify checks to ensure that only intended cargo is loaded
- In liaison with facility, increase frequency and detail in checking seals and other methods used to prevent tampering
- Increase frequency and detail of visual and physical inspections
- Coordinate enhanced security measures with the shipper or other party in accordance with established agreement and procedures

Security Level 3

- Verify all cargo and ship's stores against the manifest.
- Continuously conduct visual and physical examination of the cargo and ship's stores.
- Suspend loading or unloading of cargo
- Restrict or suspend delivery of vessel stores and bunkers (up to refusing to accept vessel stores onboard)
- Verify the inventory and location of any hazardous materials carried on board.

16.2 Screening:

To be developed by the Company Security Officer based upon the Security Assessment (survey) and the equipment available on board the ship.



17. Establishing the port-specific security communication is readily available:

The Ship's security officer shall use the following Check List to record communication with the Port Facility prior to arrival.

17.1 Port Facility Security Level Checklist:

To be completed by the Ship Security Officer prior to entering a port:

Date:

Ship Security Officer:

Port:

- Contact the Port Facility Security Officer to determine the security readiness condition.
- Contact other local security authorities to gather information about potential security threats.

Description of potential threats:

Port Facility Security Officer recommended readiness condition or security level:

- Security Level 1
- Security Level 2
- Security Level 3

- Agree
- Disagree

Explain the reason(s) if you disagree: _____

-
-
- ❑ Contact the Master and discuss the threat level and recommended readiness condition.

The Declaration of Security (security level) as directed by the Master:

- ❑ Level 1
 - ❑ Level 2
 - ❑ Level 3
-
- ❑ Confirm with the Port Facility Security Officer using the attached Declaration of Security.
 - ❑ Post order describing the security level.
 - ❑ Communicate orders to the crew.

17.2 Port Communication contingencies in emergency situations:

The Company Security Officer will address the contact information in Appendix F and G. If the ship is engaged on a new route and the contact information has not been previously provided, the Ship's Security Officer shall complete the Contact information by contacting the Port Facility Security Officer prior to the ship arriving at the port being visited using the forms found in Appendix F.

18. Ship/Waterfront Facility Interface:

18.1 Introduction

The IMO security measures require all ports involved in international trade to appoint a Port Facility Security Officer (PFSO) and prepare a Port Facility Security Plan. The Contracting Government responsible for the port facility must approve the plan.

The port is responsible for determining the measures necessary to respond to potential threats.

The port is also required to provide training and drills to ensure the familiarity with security plans and procedures.

The Contracting Government must assess potential threats and vulnerabilities to ports and determine the level of risk. The Contracting Government is responsible for setting the appropriate security level. All ports must maintain at least a Security Level 1 readiness condition.

The below survey provides information to assess the strengths and weaknesses of the security systems and procedures at a port facility after arrival. If security measures are found to be inadequate, the Ship Security Officer can increase Ship security measures to compensate for port deficiencies.

18.2 Port Security Survey for Ship's Security Officer

Yes No: The port facility has conducted a security assessment?

If yes, when? _____

The following are potential vulnerabilities in security measures and procedures at port facilities:

Yes No: Inspection, control, and monitoring systems and procedures?

Yes No: Identification documents?

Yes No: Access control systems and procedures?

Yes No: Perimeter security measures (fencing, etc.)?

Yes No: Lighting?

Yes No: Stand-by equipment that assures continuity of essential services?

Yes No: Sufficient personnel to respond to an emergency?

Yes No: Communications?

Yes No: Have authorities implemented new security systems and procedures to mitigate any security weaknesses listed above?

If yes, explain:

Deficiencies in the Port Facility Security should be reported to the Company Security Officer and the Flag Administration.

Serious deficiencies should be reported by the quickest means possible: telephone, fax or E-Mail.

18.3 Port Communication contingencies in emergency situations:

The Port Communication Contingency in Emergency situations should be confirmed with the Port Security Personnel upon arrival. The Contact information should be posted in a conspicuous location where the watch standers can see it and make use of it while in port.

If time permits, the Ship Security Office should try to test the validity of the contact information provided and record and report any problems.

18.4 Interfacing Procedures:

When the ship intends to enter a port, the CSO, SSO and the relevant PFSO have to exchange information on the interfacing requirements during ship's visit and operations. Such information should include:

1. The security level on which port facility and ship operate at the time of entering port.
2. Relevant measures which might have an influence in ship's operations.
3. The type, the duration and the sensitivity of ship-port operations during ship's visit (cargo handling, stores-spares delivery, embarkation of repair teams, visitors etc.).
4. Any additional security measures needed for these operations.

The CSO, SSO and the PFSO should be in close cooperation and should exchange information, on security issues, as needed.

The Master should register relevant information of visiting ports and should maintain the log at least for a year.

18.5 Differing Security Levels:

The ship may enter a port at a higher security level than the port facility, but never at a lower one. In this case, the CSO, SSO and the PFSO should communicate to establish relevant security measures to rectify such difference. These measures might include the completion and signature of a DoS (Declaration of Security).

18.6 Declaration of Security (DoS):

A Declaration of Security (DoS) should be completed when the Contracting Government of the port facility or an interfacing vessel, deems it necessary or when the ship deems it necessary. The DoS shall address the security requirements that could be shared between a port facility (or an interfacing ship) and the ship and shall state the responsibility for each.

A DoS will be requested at higher security levels:

1. when the ship has a higher security level than the port facility, or another ship with which it interfaces;
2. for ship/port interface or ship to ship activities that pose a higher risk to persons, property or the environment for reasons specific to that ship, including her cargo or passengers or the circumstances at the port facility or a combination of these factors.

In addition to the above, when the ship carries dangerous cargo and it operates at security level 2 or security level 3 the SSO, before any ship-to-ship or ship-to-facility interface and prior to any transfer of cargo, must sign a DoS with the respective Master/SSO or PFSO.

In the case where the ship or her Flag State, requests completion of a DoS, the Port Facility Security Officer (PFSO) or Ship Security Officer (SSO)/ Master of the interfacing vessel, should acknowledge the request and discuss appropriate security measures.

A PFSO may also initiate a DoS prior to ship/port interfaces that are identified in the approved PFSA as being of particular concern. Examples may include the embarking or disembarking passengers, and the transfer, loading or unloading of dangerous goods or hazardous substances. The PFSA may also identify facilities at or near highly populated areas or economically significant operations that warrant a DoS.

The main purpose of a DoS is to ensure agreement is reached between the ship and the –Port facility or the interfacing vessel, as to the respective security measures each will undertake in accordance with the provisions of their respective approved security plans.

The agreed DoS should be signed and dated by both the port facility and the ship, as applicable, should include its duration, the relevant security level, or levels and the

contact points. A change in the security level may require that a new or revised DoS be completed.

The DoS should be completed in a language common to both the port facility and the ship and/or in English.

A DoS form is included in the Appendix B to this Plan. The same form, with required modifications, could be used between ship and port facility or between ship and another interfacing vessel.

Completed / signed DOS should be kept on board for at least two years, unless otherwise specified by the Flag Administration.

18.7 Interfacing with a Port or a Port Facility or a ship whose States are not Contracting Governments, or are not required to comply with Ch.XI-2 and part of the ISPS code:

In this case the following procedures will be followed:

1. The ship will record the situation in ship's log book
2. The CSO should inform the Flag administration accordingly and ask for any specific instruction
3. The ship will follow onboard the security measures corresponding to the security level set by the Flag Administration
4. According to the situation and the risks in place, extra security measures should be taken onboard as directed by the Flag, the CSO or by the Master
5. Contact the local port authority or the Master of the interfacing ship and request any specific measures to be taken from their behalf
6. Full records of all measures, actions and events should be kept

19. Training and Drills:

A properly trained crew is a strong deterrent to prevent attacks and other threats. A continuous and thorough training program should support measures to safeguard the security of the ship, crew, and cargo. It is important that all ship and shipboard personnel understand their responsibilities for ship security and shall have sufficient knowledge and ability to perform their assigned duties.

All crewmen will receive familiarization training when they report on board regarding their specific security duties.

To ensure that shipboard personnel are proficient in all assigned security duties at all security levels and to identify any security-related deficiencies which need to be addressed, drills shall be conducted at least once every three months. In addition, in cases where more than 25% of the ship's personnel has been changed, at any one time, with personnel that has not previously participated in any drill on that ship within the last three months, a drill shall be conducted within one week of the change. The drills shall test individual elements of this Plan. This includes:

- Inspection, control, and monitoring duties required by pertinent regulations, policies, and laws.
- Detection and identification of weapons and other dangerous substances and devices.
- Operation, calibration, underway maintenance, and testing of security equipment; physical search methods of persons, baggage, cargo, and ship stores.
- Emergency procedures.
- Recognition of characteristics and behavioral patterns of persons who are likely to threaten the security of the ship.
- Techniques that foster calming behavior.
- Techniques used by others to circumvent protective measures.
- Security-related communications.

If the ship is at a facility, which is scheduled for a drill, the ship may participate in same drill.

Crews shall also be involved in an exercise involving the Company Security Officer at least once a year, with no more than 18 months between the exercises. These exercises shall test communications, co-ordination, resource availability and response.

These exercises may be:

- full-scale or live;
- tabletop simulation or seminar;
- combined with other appropriate exercises; or
- a combination of above elements.

20. Contingency Plans and Standard Operating Procedures (SOP's):

20.1 Bomb Threats and Hoaxes

Few actual bombings or attempted bombings of commercial ships have occurred in the past 25 years. The explosion that caused damage to the oil tanker Limburg in the Gulf of Aden, however is suspected of being an act of sabotage, indicating a new trend, and there have been numerous bomb threats against ships over the years. Following are general guidelines for responding to a potential bomb on a ship:

- The person receiving a bomb threat should immediately contact the Master, Ship Security Officer, or Watch Officer.
- Ship officers should notify the home office and appropriate authorities.

If the threat is real, the caller may have specific knowledge about the location of the bomb. If the threat is a hoax, the caller is probably seeking to disrupt normal operations.

20.1.1 Telephone Bomb Threat Procedures

- Remain calm.
- If possible, get more than one person to listen to the call.
- Keep the caller on the line as long as possible.
- Ask the caller to repeat the message and record every word spoken by the caller.
- Listen for voices or speech peculiarities and/or accents.
- Be alert for words or phrases that may be repeated.
- Try to distinguish background noises that might help identify or locate the caller.
- Record the conversation if possible.
- Notify the SSO immediately. If available, provide the location of the bomb and the threatened time of detonation.

Do not hang-up the phone if the call is made from the ship's internal telephone system.

20.1.2 Bomb Search Guidelines

The following guidelines outline the steps that should be taken if a specific bomb threat has been made or evidence supports the possibility that a bomb may have been placed aboard a ship:

- Request assistance from qualified explosives experts and law enforcement.,
- Consider evacuating personnel
- A search should be organized based on a search plan that is specific to each ship, which may direct the crew to use specific external assistance..
- Searchers should be familiar with the search areas so they can identify new or unusual items.
- Officers and management should carefully supervise the search.
- Consideration should be given to search parties working in pairs, with one person searching “high” and the other one searching “low.”
- Searchers should be able to identify a variety of bombs or incendiary devices.
- Areas that have been searched should be appropriately marked..41
- A central point of contact should be established to coordinate information.
- Searchers should have communication devices so they can alert officers and management.
- Searchers should be trained so they know what to do if a bomb is discovered.
- If a bomb is located, the search should continue in case another device is present.

20.2 Terrorist Hijacking

A hijacking is the forcible seizure of a ship by terrorists or pirates. The Achille Lauro incident is an example of a terrorist hijacking. As a general rule, during a hijacking, the more time that passes without incident, the better. Following are general guidelines in the event of a hijacking:

- Remain calm and direct crewmembers and passengers to do the same; do not resist armed terrorists or pirates unless there is a clear life-threatening situation.
- Broadcast a distress message, if possible.
- The master and crew should not attempt to negotiate with the attackers unless directed.
- Offer reasonable cooperation; try to establish a basic rapport.
- Try to identify the number of terrorists or criminals.
- Attempt to increase the number of access points.
- Attempt to determine the hijackers’ demands and potential deadlines.
- Use secure communications if available for all discussions with the hijackers.

If authorities attempt to regain control of a ship through force, personnel should comply with all commands by military forces. During and after a hijacking, only authorized crewmembers should talk with the media, unless otherwise instructed.

20.2.1 Hijacking Security Measures

- Minimize access points, if possible, to a single controlled gangway or shipside companion way.
- Keep emergency ladders clear of the water; raise pilot ladders immediately after use.
- Provide two security officers at access points if a threat warrants the response.
- Establish perimeter security measures, such as upper deck and Ship side lighting, deck and jetty patrols, and secure rat guards on mooring lines.
- Search all deliveries when possible; conduct frequent, random, and overt searches if all materials cannot be examined.
- Search all visitors and escort them while on board.
- Keep small craft in the vicinity under constant surveillance.

21. Maintenance of Equipment:

The Company Security Officer shall develop a plan for maintenance, calibration and testing of security equipment of security related equipment based upon the ship design, structure and equipment available this section of the plan should:

- Identify the Security related Equipment,
- Describe intervals between inspection or examination of specific equipment,
- Define who will conduct the maintenance (crewmen or an outside contractor), and
- Describe communications relating to the availability of equipment due to failure or maintenance.



Appendix A: International Rescue Coordination Contacts

(This will be replaced by a new Port Security contact list when made available from IMO)

ALBANIA

Directorate of Sea Transport
Ministry of Transport and Communication
Tirana
Tel: +355 42 27 766/573
Fax: +355 42 27 773
Tlx: 4207 MINKOM AB

ALGERIA

Direction Générale de la Protection Civile
Ministère de l'Intérieur et des Collectivités
Locales
19 rue Rabah Midat
1600 Algiers
Tel: +213 2 66 7076
+213 2 66 7051
+213 2 66 4441
+213 2 66 4447
Fax: +213 2 66 4378/7065
Tlx: 67703 DZ

ANTIGUA & BARBUDA

Antigua and Barbuda Coast Guard
Deepwater Harbour
St John's
Antigua
Tel: +1 268 462 2842/3206
Fax:
Tlx:
Antigua Port Authority
Deepwater Harbour
St John's
Antigua
Tel: +1 268 462 1273
Fax: +1 268 462 2510
Tlx:

ARGENTINA

Dirección de Protección del Medio Ambiente
Prefectura Naval Argentina
Avenida Eduardo Madero 235, 4 piso-Of.2.42
1106 Buenos Aires
Tel: +54 11 4314 3746
Fax: +54 11 4318 7474
Tlx:

AUSTRALIA

Maritime Duty Officer
Australian Search and Rescue (AusSAR)
Australian Maritime Safety Authority
GPO Box 2181
CANBERRA ACT 2601
Tel: +61 2 6230 6811 (24 hrs)
Free call 1800 641 792 (in Australia only)
Fax: +61 2 6230 6868
Tlx: 62349 MRCCAUS AA
Not to be used for pollution reports.
Australian Search and Rescue (RCC Australia)
Canberra, coast radio stations and frequencies
are listed in Admiralty list
of radio stations vol.1, part 2.
AMSA web pages: www.amsa.gov.au
Languages understood: ENGLISH
E-Mail eps@amsa.gov.au

BAHAMAS

The Bahamas Maritime Authority
PO Box N.4679
Nassau
Tel: +1 242 323 3130
Fax: +1 242 323 2119
Tlx: 20263 BAHAMARINE
The Bahamas Maritime Authority
231 N46th Street
New York City
NY 10017-2904, USA
Tel: +1 212 829 0221
Fax: +1 212 829 0356
Tlx:
Alternatively, spills may be notified in port to:
Port Controller
Port Department
P.O. Box N-8175
Nassau
Tel: +1242 322 8832
+1242 326 7354
+1242 326 5677
Fax: +1242 322 5545

BAHRAIN

Environmental Protection Committee (EPC)
Ministry of Housing, Municipalities
and Environment
P.O. Box 26909

Adliay
Tel: +973 293 693
Fax: +973 293 694
Bahrain Port Control
Directorate General of Ports
P.O. Box 453

Mina Sulman
Tel: +973 727 447
+973 719 404 (24 hrs)
Fax: +973 727 985
Tlx: 8642 MINA BN
8643 HARBOR BN

BANGLADESH
Director General
Department of Shipping
141-143 Motijheel Commercial Area
Dhaka
Tel: +880 2 955 5128
+880 2 955 5129
Fax: +880 2 966 6159
Tlx: 642207 DGS BJ

BARBADOS

Barbados Defence Force - Coast Guard
National Communication Centre
HMBS Willoughby Fort
Bridgetown
Tel: +1 246 427 8819 (24 hrs)
+1 246 436 6185
Fax: +1 246 429 7153/6663
Tlx: 2374 DEFENCE WB

BELGIUM

Administration of Maritime Affairs and
Shipping
Department of Transport and Infrastructure
104 rue d'Arlon
Brussels B-1040
Tel: +32 2 233 12 11
+32 3 22 20 811 (After hrs)
+32 59 50 09 25 (After hrs)
Fax: +32 2 230 30 02
+32 59 80 63 88 (After hrs)
+32 3 23 36 760 (After hrs)
+32 59 82 23 31 (After hrs)
Tlx: 61 880 VERTA B
35028 MARPOL B (After hrs)
82231 MARPOL B (After hrs)
Languages understood: English, French, Dutch,
and German
Marine Rescue Co-ordination Centre
Sir Winston Churchill Kaai, 2
B-8400 Ostend
Tel: +32 59 701 000/100
+32 59 552811
Fax: +32 59 703605

Tlx: 82125 LOODSW B

BENIN

Port Autonome de Cotonou
Bôte Postale 927
Cotonou
Tel: +229 312890
+229 314387
Tlx: 5004 DIRPORT

BRAZIL

Diretoria de Portos e Costas
Rua Teófilo Otoni 4
CEP 20090-070
Rio de Janeiro
Tel: +55 21 3870 5236 (24 hrs)
Fax: +55 21 3870 5202
+55 21 3870 5217
Languages understood: English
E-Mail: secom@dpc.mar.mil.br /
vina@dpc.mar.mil.br

BRUNEI DARUSSALAM

Marine Department
Ministry of Communications
Muara 4053
Tel: +673 2 771347 to 56
+673 2 770293 (After hrs)
+673 2 770270 (After hrs)
Fax: +673 2 771357
Tlx: 2650 MARINE BU
Languages understood: English.

BULGARIA

Executive Agency "Maritime Administration"
Ministry of Transport and Communication
9 Levski Street
Sofia 1000
Tel: +359 2 930 0910
Fax: +359 2 930 0920
Tlx: 23209/23200
Languages understood: English, Russian
E-Mail bma@marad.bg
Harbour Master
Directorate "Maritime Administration"
5 Primorski Blv.
9000 Varna
Tel: +359 52 603 113
Fax: +359 52 602 317
Tlx: 77460
Radio Call Sign VHF ch 16/11
Languages understood: English, Russian
Harbour Master
Directorate Maritime Administration
3 Al. Batenberg Str.

8000 Bourgas
Tel: +359 56 844311
Fax: +359 56 844310
Tlx: 83438
Radio Call Sign VHF ch 16/11
Languages understood: English, Russian

CAMEROON

Office National des Ports du Cameroon
(ONPC)
5 Boulevard Leclerc
B.P. 4020
Douala
Tel: +237 42 5233/7322
Fax: +237 42 6797
Tlx: 5270 DIROPORT KN
Marine Marchande
B.P. 416
Douala
Tel: +237 42 0388
Tlx: 5270 DIROPORT KN

CANADA

The master or owner of a ship must report, without delay, any discharge or anticipated discharge of a pollutant to a Pollution Prevention Officer (PPO). These initial reports should be made to any Marine Communications and Traffic Services (MCTS) Centre on the frequencies listed in the publication, Radio Aids to Marine Navigation (RAMN) – DFO 5470 (Great Lakes and Atlantic) and DFO 5471 (Pacific). In addition to the above process for reporting spills from a ship to PPO's through Marine Communications and Traffic Services (MCTS), the Canadian Coast Guard maintains a 24-hour Duty Manager altering process, which can be contacted at the numbers listed below.

Canadian Coast Guard
Safety & Environmental Response Systems
Marine Programs
Department of Fisheries and Oceans
200 Kent Street, 5th floor
Ottawa, Ontario K1A 0E6
Tel: +1 613 751 0605 (24 hrs)
Fax: +1 613 998 0434 Note: This number is operational on a 24-hr basis but is only monitored during business hours.
Languages understood: English, French
E-Mail erhqsr@dfo-mpo.gc.ca
Enquiries regarding pollution preparedness and response should be directed to:
Manager, Environmental Response
Canadian Coast Guard
Safety & Environmental Response Systems
Marine Programs
Department of Fisheries and Oceans

200 Kent Street, 5th floor
Ottawa, Ontario K1A 0E6
Tel: +1 613 990 7011
Fax: +1 613 996 8902
Languages understood: English, French
E-Mail melhuish@dfo-mpo.gc.ca
Within Canada administrative enquiries related to pollution prevention, ship regulations, design and construction should be directed to:
Director, Ships & Operations Standards
Transport Canada
Tower C, Place de Ville
330 Sparks St., 11th floor
Ottawa, Ontario K1A 0N8
Tel: +1 613 991 3131
Fax: +1 613 993 8196
Languages understood: English, French
E-Mail dayrh@tc.gc.ca

CAPE VERDE

Inspeccao Maritima
Direccao Geral de Marinha et des Portos
Porto Grande
San Vicente
Tel: +238 31 4342
Fax: +238 31 6519
Tlx: 3032 MARPOR CV

CHILE

Centro Nacional (JEFCECON) Sede
Valparaiso
Errazariz No. 537
Valparaiso
Tel: +56 32 208000
+56 32 208221
Fax: +56 32 208206
Tlx: 230602 DGTM CL
330461 DGTM CL
230607 DGTM CL
Radio Call Sign Playa Ancha Radio CBV (24 hrs)
Languages understood: Spanish, English
E-Mail jsprmaa@directemar.cl
Spills may also be notified to the following regional DGTMMM Centre contact points:
Centro Regional Talcahuano
CERCONTALC
Blanco No.475
Talcahuano
Tel: +56 41 266100/266105/266101
Fax: +56 41 266196
Tlx: 260134 CBT CL
Radio Call Sign Talcahuano Radio CBT (24 hrs)
Languages understood: Spanish, English
E-Mail gobertic@tlc.dgtm.cl
Centro Regional Punta Arenas

CERCONPAR
O'Higgins No.1041
Punta Arenas
Tel: +56 61 201100/201105/201106/201101
Fax: +56 61 201196
Tlx: 380014 CBM CK
280079 CBM CL
Radio Call Sign Magallanes Radio CBM (24 hrs)
Languages understood: Spanish, English
E-Mail goberpta@pta.dgtm.cl
Centro Regional Puerto Montt
CERCONPMO
Videla S/N
Puerto MontT
Tel: +56 65 291100/291105/291101
Fax: +56 65 291196
Tlx: 370064 CBP CL
Radio Call Sign Puerto Montt Radio CBP (24 hrs)
Languages understood: Spanish, English
E-Mail goberpxm@pxm.dgtm.cl
Centro Regional Valparaiso
CERCONVALP
Prat No.681
Valparaiso
Tel: +56 32 208900/208905/208901
Fax: +56 32 208937
Tlx: 230602 DGTMM CL
330462 DGTMM CL
Radio Call Sign Playa Ancha Radio CBV (24 hrs)
Languages understood: Spanish, English
E-Mail gobervlp@vlp.dgtm.cl
Centro Regional Iquique
CERCONIQUE
Jorge Barrera 98 Plaza Aduana
Iquique
Tel: +56 57 411270/425042/422582
Fax: +56 57 424669
Radio Call Sign Antofagasta Radio CBF (24 hrs)
Languages understood: Spanish, English
E-Mail goberiqq@iqq.dgtm.cl

CHINA

The Maritime Safety Administration
People's Republic of China
11 Jianguomennei Avenue
Beijing
Tel: +86 10 65292588
+86 10 65292218 (After hrs)
Fax: +86 10 62592245 (24 hrs)
Tlx: 222258 CMSAR CN
Languages understood: Chinese, English
E-Mail anjanpsc@public.bta.net.cn
Maritime Safety Administration Dalian
No. 1 Gangwan Street

Zhongshan District
Dalian City
Tel: +86 411 2625031
+86 411 2635487 (24 hrs)
Fax: +86 411 2622230
Maritime Safety Administration Qingdao
No.21 Wuxia Road
Qingdao City
Tel: +86 532 2654427 (24 hrs)
+86 532 2826589 (Afters hrs)
Fax: +86 532 2654277
Tlx: 321017 SAFETY CN
Radio Call Sign VHF: CH16
Maritime Safety Administration Tianjin
13 BanYi Street
Tanggu District
Tianjin City
Tel: +86 22 25793420
+86 22 25793790 (24 hrs)
Fax: +86 22 25793429
Tlx: 23222 JTHAR CN
Radio Call Sign VHF: CH9
Marine Safety Administration Shanghai
190 Siping Road
Shanghai City
Tel: +86 21 53931548
+86 21 53931419
Fax: +86 21 53931549
+86 21 53931512
Tlx: 33024 HSASC CN
Radio Call Sign VHF: CH 16
Maritime Safety Administration Ningbo
415 Renmin Road
Ningbo City
Tel: +86 574 7691857
+86 574 7356420
Fax: +86 574 7353346
Tlx: 37053 NBHSA
Radio Call Sign VHF: CH 13
Maritime Safety Administration Guangzhou
520 Binjiang Road (E)
Guangzhou City
Tel: +86 20 84401224
+86 20 84102131
Fax: +86 20 84103031
+86 20 84401277
Tlx: 441081 GZMSS CN
Radio Call Sign VHF: CH 8, 9, 64
Maritime Safety Administration Shenzhen
No. 229 Binhe Road
Shenzhen City
Tel: +86 755 3797023
+86 755 3797011
Fax: +86 755 3797028
+86 755 3797089
Maritime Safety Administration Zhanjiang

12 Renmindongyi Road
Zhanjiang City
Tel: +86 759 2226320
+86 759 2222090
Fax: +86 759 2286084
Maritime Safety Administration Hainan
137 Binhai Street
Haikou City
Tel: +86 898 8665330
Fax: +86 898 8653899
Maritime Safety Administration Shantou
Dong Duan Haibin Road
Shantou City
Tel: +86 754 8900125
+86 754 8900111
Fax: +86 754 8900110
Maritime Safety Administration Qinhuangdao
75 Haibin Road
Qinhuangdao City
Heibei Province
Tel: +86 335 3097432
+86 335 3093164
Fax: +86 335 3411866
Maritime Safety Administration Yantai
8 Zhuhai Road
Yantai City
Shandong Province
Tel: +86 535 6251400 Ext.3193
+86 535 6742651
Fax: +86 535 6256205
Maritime Safety Administration Lianyungang
10 Yuanqian Road
Xugou District
Lianyungang City
Jiangsu Province
Tel: +86 518 2311449 Ext.228
+86 518 2310309
Fax: +86 518 2312842

COLOMBIA

Dirección General Marítima (DIMAR)
Transversal 41, No. 27-50
Bogota D,C,
Tel: +57 1 221 4221/0301
+57 1 222 4072 (24 hrs)
Fax: +57 1 222 2636/0090
Tlx: 44421 DIMAR CO
Local contact points:
Capitanía del Puerto de Barranquilla
Calle 53 No. 46-37 piso 2
Barranquilla
Tel: +57 53 449662/400868/459187
Fax: +57 53 419406
Capitanía del Puerto de Cartagena
Edificio Banco del Estado piso 13
Cartagena
Tel: +57 56 643237/642583/658022

Fax: +57 56 644303
Capitanía del Puerto de Coveñas
Via Guayabal
Coveñas
Tel: +57 52 880303
Fax: +57 52 880221
Capitanía del Puerto de Buenaventura
Edificio El Café, piso 1 A.A. 1184
Buenaventura
Tel: +57 224 23702/22543/22589
Fax: +57 224 34447
Capitanía del Puerto de Tumaco
Tumaco
Tel: +57 2727 2788/2785/2650
Fax: +57 2727 2425
E-Mail dgmbidim@colomsat.net.co

CONGO (REPUBLIC OF THE)

Direction Générale de la Marine Marchande
(DIGEMAR)
BP 1107, Pointe-Noire
Tel: +242 940107
+242 942326
Fax: +242 944832
Tlx: 8278 KG
Languages understood: French, English

COOK ISLANDS

Police Department
Rarotonga
Tel: +682 22 499
Fax: +682 21 499
Languages understood: English

COSTA RICA

Dirección General de Transporte Marítimo
Ministerio de Obras Públicas y Transporte
P.O. Box 10176
San José
Tel: +506 330 555/605
Tlx: 2493 MOP CR
*Alternatively, spills on the Caribbean Coast
could be reported to:*
Junta Administrativa de Portuaria y de
Desarrollo Económico de la Vertiente Atlántica
Apartado T
Puerto Limon
Tel: +506 583 229
+506 581 041
Fax: +506 583 229
Tlx: 8518/2435 CR

COTE D'IVOIRE

Centre Ivoirien Anti-Pollution (CIAPOL)
Ministère du Logement, du Cadre de Vie et de

l'Environnement
B.P. 153
Abidjan
Tel: +225 37 18 35
+225 37 29 19
Fax: +225 37 65 03
+225 31 65 00

CROATIA

Harbour Master's Office
51000 Rijeka
Senjsko pristaniste 3
Tel: +385 51 214 975
+385 51 214 031
+385 51 212 474
Fax: +385 51 312 254
+385 51 211 660
+385 51 211 696
+385 51 212 696
Tlx: 24634
Languages understood: English
E-Mail mrcc@pornorstvo.hr

CUBA

Maritime Safety and Survey Division
Ministry of Transport
Avenida Rancho Boyeros y Tulipan
Municipio Plaza
Cuidad de la Habana
Tel: +53 781 6607/1514/9498
Fax: +53 733 5118
+53 781 0142
Tlx: 511 229 MITRANS CU
E-Mail dsim@transnet.cu

CYPRUS

Department of Fisheries
Ministry of Agriculture, Natural Resources and
Environment
Aeoulou 13
Nicosia
Tel: +357 2 303879
Fax: +357 2 303876
+357 2 775955
Tlx: 4660 MINAGRI CY
Ministry of Communications and Works
Nicosia
Tel: +357 2 303272
Fax: +357 2 2 465462
Tlx: 3678 MINCOM CY

CZECH REPUBLIC

Ministry of Transport
Navigation and Waterways Division
L. Svobody 12
Prague 1
110 15

Tel: +420 2 23031225
Fax: +420 2 24810596
Tlx: 121096
Languages understood: English
**DEMOCRATIC PEOPLE'S REPUBLIC OF
KOREA**

Maritime Administration Bureau
Donhung-dong
Central District
Pyongyang
Tel: +850 2 816 059
Fax: +850 2 814 585
Tlx: 38041 HS KP

DENMARK

Admiral Danish Fleet
Marine Rescue Coordination Centre AARHUS
PO Box 483
DK-8100 Århus
Tel: +45 89 43 30 99
Fax: +45 89 43 32 30
Tlx: 66471 SOK DK
Maritime Rescue Coordination Centre AARHUS
(MRCC AARHUS) operates as the national
contact point. All reports on marine pollution
received at the MRCC will as a matter of
urgency be relayed to the duty officer at the
Danish EPA.

Languages understood: Danish, English,
German

for FAROE ISLANDS

Faroese Inspection and Rescue Service
PO Box 347
FR 110 Torshavn
Tel: +298 31 10 65
Fax: +298 31 39 81
Tlx: 81327

for GREENLAND

Island Commander Greenland
Marine Rescue Coordination Centre Gronnedal
DK-3930 Kangilinnguit
Tel: +299 69 19 11
Fax: +299 69 19 49
Tlx: 90502 GLK GD

DJIBOUTI

Port Autonome International de Djibouti
B.P. 2107
Djibouti
Tel: +253 352 331
+253 351 031
+253 353 266
Fax: +253 356 187
Tlx: 5836 PORTAUTO DJ

DOMINICA

Office of Disaster Preparedness
Government Headquarters
Roseau
Tel: +1 767 448 2401
Fax: +1 767 448 5200

DOMINICAN REPUBLIC

Comisión Nacional de Saneamiento Ecológico
Calle Euclides Morillo 65
Edificio No. 2 Caas
Santo Domingo
Tel: +1809 562 3500
Fax: +1809 541 7600

ECUADOR

Dirección General de Intereses Marítimos
Amazonas 1188 y Cordero
Casilla 172101366
Quito
Tel: +593 2 250 8909
+593 2 255 3076
Fax: +593 4 320385
E-Mail digeim@porta.net
Dirección General de la Marina Mercante y del
Litoral
Elizalde 101 y Malecón Simón Bolívar
P.O. Box 7412
Casilla 172101366
Guayaquil
Tel: +593 4 325418
Fax: +593 4 320385
E-Mail digmer@ipse.net

EGYPT

Maritime Inspection Department
Ports and Lighthouses Administration
RAS el Tin
Alexandria
Tel: +20 3 480 2299
+20 3 480 2893
+20 3 480 2496
Fax: +20 3 487 5633
Tlx: 54407 FANARUN
Head of Maritime Sector
Ministry of Transport & Communications
4 Ptolemy Street
Alexandria
Tel: +20 3 484 3631
+20 3 483 8983
+20 3 484 2058
+20 3 484 2119
Fax: +20 3 484 2096

EL SALVADOR

Ministry of National Defence
Naval Force
Direccion General de Capitanias de Puerto

San Salvador
Tel: +503 276 2605

ESTONIA

Maritime Rescue Coordination Centre (MRCC)
Susta 15
11712 Tallinn
Tel: +372 639 9500 (24 hrs)
Fax: +372 639 9501 (24 hrs)
Tlx: 173 341 PIIR EE
Languages understood: Estonian, English,
Russian, Finnish
E-Mail ncc_estonia@rewal.pv.cc

FIJI

Fiji Islands Maritime Safety Administration
Ships Inspection - Head Office
Motibhai Building, Walu Bay
Suva
Tel: +679 315266
Fax: +679 303251
E-Mail fimsa@is.com.fj
Fiji Islands Maritime Safety Administration
Casualty Investigation
GPO Box 326
Motibhai Building, Walu Bay
Suva
Tel: +679 315255
Fax: +679 303 251
Tlx: 2486 FMSAS FJ
E-Mail fimsa@is.com.fj

FINLAND

Maritime Rescue Coordination Centre (MPCC)
Turku
Archipelago Sea Coast Guard District
P.O. Box 16
FIN-20101 Turku
Tel: +358 204 1000 (Alarm, 24 hrs)
+358 204 1001 (24 hrs)
Fax: +358 2 250 0950 (24 hrs)
Tlx: 57-62249 MRCC FI
Languages understood: Finnish, Swedish,
English
Inquiries:
Finnish Environment Institute (FEI)
P.O. Box 140
FIN-00251 Helsinki
Tel: +358 9 403 000
+358 400 319 390 (After hrs)
Fax: +358 9 403 00590
Tlx: 126086 VYH SF

FRANCE

Secretariat Général de la Mer

16 Boulevard Raspail
75007 Paris
Tel: +33 1 42 84 19 04
+33 1 42 75 83 32 (After hrs)#
Fax: +33 1 42 84 07 90
Ask for the "Permanent du Secrétariat Général de la Mer" (the Duty Officer of the Secretary General).
Languages understood: French/English
For Ships sailing in the Channel and North Sea
CROSS JOBOURG Tel: +33 2 33 52 75 13
Fax: +33 2 33 52 71 72
E-Mail cross-jobourg@equipement.gouv.fr
For ships sailing in the Atlantic
CROSS CORSEN Tel: +33 2 98 89 31 31
Fax: +33 2 98 89 65 75
E-Mail cross-corsen@equipement.gouv.fr
For ships sailing in the Mediterranean Sea
CROSS MED LAGARDE Tel: +33 4 94 61 71 10
Fax: +33 4 94 27 11 49
E-Mail cross.med@equipement.gouv.fr
For ships sailing off Réunion
COSRU Tel: +262 43 43 43
Fax: +262 42 83 17
The nearest Prefecture Maritime should also be notified:
Maritime Prefect - English Channel and North Sea
Cherbourg Naval F-50115
Tel: +33 233 92 60 40
Fax: +33 233 92 59 26
Tlx: 170495
Maritime Prefect - Atlantic
Brest Naval F-29240
Tel: +33 298 22 10 80
Fax: +33 298 221319
Tlx: 940527
Maritime Prefect - Mediterranean
Toulon Naval F-83800
Tel: +33 494 02 06 43
Fax: +33 494 02 13 63
Tlx: 430047
for GUADELOUPE
Direction Générale
Gare Maritime
Port Autonome de la Guadeloupe
B.P. 285
Pointe-a-Pitre F-97165
Tel: +590 910781
Fax: +590 911183
Tlx: 919564 CAPPOR GL
This is the competent authority within limits of Pointe-a-Pitre, Basse-Terre and Folle-Anse de Marie-Galante Harbour. Overall authority is on Martinique. for TAHITI
Centre Operational du Taaone-Cot Papeete

Tel: +689 42 6501
Fax: +689 42 3915

GABON

Direction du Port de Port Gentil
B.P. 43
Port Gentil
Tel: +241 753563

GAMBIA

The Gambia Port Authority
The Harbour Master.pa
P.O. Box 617
Wellington Street
Banjul
Tel: +220 28509
Tlx: 2235 GAMPORTS GV

GEORGIA

Ministry of Environment
68a Kostava Str.
380015 Tbilisi
Tel: +995 32 361 589
+995 32 230 664
Fax: +995 32 983 425

GERMANY

Zentraler Meldekopf des Wasser und
Schiffahrtsamtes
Cuxhaven (ZMK)
(Waterways and Shipping Board of Cuxhaven)
Am Alten Hafen 2
D-27472 Cuxhaven
Tel: +49 4721 567485 (24 hrs)
Fax: +49 4721 567404 (24 hrs)
Languages understood: German, English
E-Mail zmk@kuewaz.de

GHANA

Ghana Ports & Harbours Authority
Port of Tema
P.O. Box 150
Tema
Tel: +233 22 202631-9
Fax: +233 22 202812
E-Mail Gpha@Ghan.com
Ghana Ports & Harbours Authority
Port of Takoradi
P.O. Box 249
Takoradi
Tel: +233 31 24073/24304
Fax: +233 31 22814

GREECE

Ministry of Mercantile Marine

Marine Environment Protection Division
109 Ipsilantou Street
185 32 Piraeus
Tel: +30 1 4220 441/701/440
+30 1 4121 211 (24 hrs)
Fax: +30 1 4220 441/440
+30 1 4224 417 (24 hrs)
+30 1 4220 466 (24 hrs) +30 1 4191 561 (24 hrs)
+30 1 4191 563 (24 hrs) +30 1 4115 798 (24 hrs)
Tlx: 213593 YEN GR
212022 YEN GR
212239 YEN GR
212273 YEN GR
Languages understood: English
Piraeus Rescue Co-ordination Centre Tel: +30 1 4112
500 (24 hrs) +30 1 4220 772 (24 hrs)
Fax: +30 1 4132398 (24 hrs)
Tlx: As above

GRENADA

Grenada Coast Guard
True Blue
St. George's
Tel: +1 473 444 1931/2
Fax: +1 473 444 2839

GUATEMALA

For the Atlantic Ocean:
Comandante
Ministerio de la Defensa (Navy)
Base Naval del Atlantico (BANATLAN)
Santo Tomás de Castilla
Izabal
Tel: +502 9 483127
Fax: +502 9 483102
For the Pacific Ocean:
Comandante
Ministerio de la Defensa (Navy)
Base Naval del Pacifico (BANAPAC)
Puerto Quetzal
Escuintla
Tel: +502 9 841056/7
Fax: +502 9 841056

GUINEA

Marine Marchande
B.P. 6
Conakry
Tel: +224 443540

GUINEA-BISSAU

Junta Autonoma dos Portos da Guinea-Bissau
P.O. Box 382

Bissau
Tel: +245 2797

GUYANA

Transport and Harbours Department
Cornhill and Water Street
Stabroek
Georgetown
Tel: +592 2 67842/271696
Fax: +592 2 78545

HAITI

Service Maritime et de Navigation d'Haiti
B.P. 724 1663
Port au Prince
Tel: +509 26336
+509 24773
Tlx: 2030523 A/B SEMANAH

HONDURAS

Marina Mercante Nacional
Boulevard los Proceres
Avenida José Martí NO. 3901
Tegucigalpa
Tel: +504 36 88 68
+504 36 88 80
+504 36 58 83
+504 21 07 21
Tlx: 1570 MAMER HO

HONG KONG, CHINA (ASCIATE MEMBER)

SAR Mission Co-ordinator
Marine Emergency & Rescue Co-ordination Centre
12th floor, Rumsey Street Carpark Building
Central, Hong Kong
Tel: +852 2545 0181 (24 hrs)
Fax: +852 2541 7714 (24 hrs)
Tlx: 82952 MRCC HX
Hong Kong Marine Rescue Callsign: VRC Freq.
2182, 4125 kHz
Coastal Radio Station Hong Kong Radio, Call
sign: VRX Freq. 500, 2182 kHz, and VHF
Channel 16
Languages understood: English, Chinese

HUNGARY

General Inspection for Transport
Superintendence for Shipping
Budapest, VI, Teréz krt. 38
P.O. Box 102
H-1389 Budapest
Tel: +36 1 311 3430
Fax: +36 1 311 1412
Tlx: 226685 AUFEL H

ICELAND

Icelandic Coast Guard (ICG)
Seljavegur 32
127 Reykjavik
Tel: +354 511 3333 (Emergency)
Fax: +354 511 2244 (24 hrs)
Tlx: 2048 VARDSKIP IS
AFTN BIRKICGT
Radio Call Sign TFB
Inmarsat C (581) 425101519
Inmarsat A (581) 1251123 (telex, telephone)
DSC: 00251507000
Communicates with ships via Icelandic Coast
Radio stations or by its own HF, VHF or satellite
systems.
Languages understood: English, Danish,
Norwegian, Swedish
E-Mail sar@lhg.is

INDIA

Indian Coast Guard
Coast Guard Headquarters
National Stadium Complex
Purana Quilla Road
New Delhi 110 001
Tel: +91 11 338 4934 (24 hrs)
+91 11 338 6700 (24 hrs)
Fax: +91 11 338 3196
Tlx: +81 31 65359 CGHQ IN
Languages understood: English
E-Mail vprotect@vsnl.com

INDONESIA

Oil Pollution Response Director, Guard and
Rescue
The Directorate General of Sea Communication
Merdeka Barat No. 8
Jakarta
Tel: +62 21 3506207
Fax: +62 21 350607
Operational Center for Oil Pollution
Jakarta
Tel: +62 21 345 6614
Fax: +62 21 345 1364
Tlx: 40783 DJPL IA
Regional Contact Points:
Manado
Sulawesi
Tel: +62 431 867 050
+62 431 867 052
Fax: +62 431 860 083
Ambon
Moluccas
Tel: +62 911 352 852
Fax: +62 911 352 852

Sorong
Irian Jaya
Tel: +62 951 218 39/218 44
Fax: +62 951 21302
Jayapura
Irian Jaya
Tel: +62 967 534 36
Fax: +62 967 533 701
Medan
Sumatera
Tel: +62 61 323 357/568 206
Fax: +62 61 323 357
Dumai
Sumatera
Tel: +62 765 311 62/320 86
Fax: +62 765 320 86
Jakarta
Java
Tel: +62 21 494 552/492 244
Fax: +62 21 494 463
Surabaya
Java
Tel: +62 31 843 3018
Fax: +62 31 841 8187
Barjarmasin
Kalimantan
Tel: +62 511 52640
Fax: +62 511 53734
Balik Papan
Kalimantan
Tel: +62 542 22096
Fax: +62 542 22872
Ujung Pandang
Sulawesi
Tel: +62 411 514 158/514 539
Fax: +62 411 514 493

IRAN
Ports & Shipping Organization
751 Enghelab Avenue
Tehran
Tel: +98 21 880 9326
Fax: +98 21 880 9324
+98 21 880 4100
Tlx: 88 214260
Bandar Immam Khomeyni
Tel: +98 611 456712
Fax: +98 651 26902
Tlx: 88 612051
Bandar Bushehr
Tel: +98 771 47074-5
Fax: +98 771 47072
Tlx: 88 332108
Bandar Abbas Tel:
+98 761 563966-7
Fax: +98 761 564056

Tlx: 88 214278
88 214287
Bandar Chahbahar
Tel: +98 545 21215
Fax: +98 545 21215
Bandar Anzali Tel:
+98 181 35540
Fax: +98 181 33902
Tlx: 88 232199

IRELAND

Irish Marine Emergency Service (IMES)
Department of the Marine
IMES Headquarters
Leeson Lane, Leeson Street
Dublin 2
Tel: +353 1 6620922 (24hrs)
Fax: +353 1 6620795 (24 hrs)
Tlx: 93039 (24 hrs)
Radio Call Sign: Any coastal VHF sites
Languages understood: English.

ISRAEL

Ministry of Transport
Administration of Shipping and Ports
PO Box 33993
Haifa 31339
Tel: +972 4 853 5640
Fax: +972 4 851 0185
Ministry of the Environment
Marine and Coastal Environment Division
PO Box 33583
Haifa 31333
Tel: +972 4 862 2702
+972 8 925 3321 (24 hrs)
Fax: +972 4 862 3524

The Master of any other representative of the ship, whether at sea or in port should notify the Israeli authorities on any kind of pollution. The pollution report should be made through the respective Port Control. WHEN SHIP IS IN OPEN SEA, CONTACT HAIFA RADIO VHF CHANNEL 16.

Ministry of Environment
Marine and Coastal Environment Division
Port of Haifa area
Tel: +972 4 862 0911 (office hrs)
052-609918 (after hrs/mobile)
Fax: +972 4 862 9937 (office hrs)
Radio Call Sign Haifa Port Control VHF Ch.12, 14, 16 (24hrs)
Hadera Port Control VHF Ch.10, 16
Ministry of Environment
Marine and Coastal Environment Division
Ashdod Port Area
Tel: +972 8 852 2203 (office hrs)

+972 8 852 1695
052-609905 (after hrs/mobile)
Fax: +972 8 852 1845 (office hrs)
Radio Call Sign Ashdod Port Control VHF Ch.12, 14, 16 (24hrs)
Ashkelon Port Control VHF Ch.13, 16
Ministry of Environment
Marine and Coastal Environment Division
Eilat Port Area
Tel: +972 7 637 6376 (office hrs)
052-609917 (after hrs/mobile)
Fax: +972 7 637 6375 (office hrs)
Radio Call Sign Eilat Port Control VHF Ch.13, 16 (24hrs)

ITALY

Centro Operativo Emergenza Inquinamenti
Ministero dell'Ambiente
Viale Cristoforo Colombo 44
00147 Roma
Tel: +39 0657223467
+39 3293810317 (24 hrs)
+39 3293810352 (24 hrs)
+39 3293810351 (24 hrs)
+39 3293810314 (24 hrs)
Fax: +39 0657223472
Languages understood:
E-Mail sdm@minambiente.it

JAMAICA

The Jamaica Defense Force Coast Guard
HMJS Cagway
Port Royal
Kingston 1
Tel: +1 876 967 8031-3
+1 876 967 8193 (24 hrs)
Fax: +1 876 967 8278
Radio Call Sign 6YX (24 hrs)
Languages understood:
The Office of Disaster Preparedness and
Emergency Management
12 Camp Road
Kingston 4
Tel: +1 876 928 5111-4
+1 876 938 2250-1
Fax: +1 876 928 5503
The Maritime Authority of Jamaica
7th floor, Dyll Building
40 Knutsford Blvd.
Kingston 5
Tel: +1 876 754 7260 and 5
+1 876 929 2201
Fax: +1 876 754 7256

JAPAN

Operations Office/Search and Rescue Division
Guard and Rescue Department

Japan Coast Guard

Tel: +81 3 3591 9000

Fax: +81 3 3591 8701

Tlx: 222 5193 JMSAHQ J

In the event of an incident, report should be made to the nearest MRCC as the first point of contact:

1st Regional Coast Guard HQ

Otaru

Tel: +81 1 34270118

Tlx: 952716 JMSAOT J

2nd Regional Coast Guard HQ

Shiogama

Tel: +81 22 33630111/3

Tlx: 859227 JMSASI J

3rd Regional Coast Guard HQ

Yokohama

Tel: +81 45 2110773/4

Tlx: 3822586 JMSAYO J

4th Regional Coast Guard HQ

Nagoya

Tel: +81 52 6611611/2

Tlx: 4934961 JMSANA J

5th Regional Coast Guard HQ

Kobe

Tel: +81 78 3916551/2

Tlx: 5663797 JMSAKO J

6th Regional Coast Guard HQ

Hiroshima

Tel: +81 82 2515111/8

Tlx: 652905 JMSAHI J

Radio Call Sign Languages understood:

7th Regional Coast Guard HQ

Koji

Tel: +81 933 212931/2/3

Tlx: 713440 JMSAKI J

Radio Call Sign Languages understood:

8th Regional Coast Guard HQ

Maizuru

Tel: +81 773 754999

Tlx: 5734455 JMSAMA J

Radio Call Sign Languages understood:

9th Regional Coast Guard HQ

Niigata

Tel: +81 25 2444999/4151

Tlx: 3122472 JMSANI J

10th Regional Coast Guard HQ

Kagoshima

Tel: +81 992 509800/1

Tlx: 782266 JMSAKA J

11th Regional Coast Guard HQ

Naha

Tel: +81 988 664999

Tlx: 795211 JMSANH J

Radio Call Sign: Alternatively the local sea patrol radio stations can be contacted on 500 kHz, 2182 kHz, 156.8 MHz or 156.6 MHz.

In the case of incidents from any fixed or floating drilling rig or other offshore installation when engaged in the exploration, exploitation, or associated offshore processing of sea-bed mineral water resources, the present national operational contact points are listed below, in addition to the above:

Hokkaido Mine Safety and Inspection Bureau
Sapporo

Tel: +81 11 709 2311

+81 11 709 2481

Fax: +81 11 709 2486

Kanto-Tohoku Mine Safety and Inspection
Department

Sendai

Tel: +81 22 263 111

+81 22 221 4840

Fax: +81 22 263 0590

Kanto-Tohoku Mine Safety and Inspection
Department

Kanto Branch

Tokyo

Tel: +81 3 3216 5641

+81 3 3213 7907

Fax: +81 3 3211 2770

Ministry of International Trade and Industry
Industrial Location and Environmental Protection
Bureau

Mine Safety Division

Tel: +81 3 3501 1870

Fax: +81 3 3501 6565

Chubu-Kinki Mine Safety and Inspection
Department

Nagoya

Tel: +81 52 951 2661

+81 52 861 0558

Fax: +81 52 961 8578

Kinki Branch of Chubu-Kinki Mine Safety and
Inspection Department

Osaka

Tel: +81 6 941 9261

+81 6 941 3481

Fax: +81 6 941 9481

Shikoku Branch of Chugoku-Shikoku Mine
Safety

and Inspection Department

Takamatsu

Tel: +81 878 31 3141

+81 878 31 8736

Fax: +81 878 36 2604
Chugoku-Shikoku Mine and Safety Inspection
Department
Hiroshima
Tel: +81 82 224 5753
Fax: +81 82 228 8588
Kyushu Mine Safety and Inspection Bureau
Fukuoka
Tel: +81 92 481 1801
+81 92 431 7767
Fax: +81 92 471 7436
Naha Mine Safety Inspection Office
Naha
Tel: +81 988 88 8465
Fax: +81 988 88 6478

JORDAN

Director General
The Ports Corporation
P.O.Box 115
Aqaba
Tel: +962 3 2014024
Fax: +962 3 2016204
+962 3 2012963
Tlx: 62262 PORT JO
62352 PORT JO

KENYA

Ras Serani Signal Station
Mombassa
Tel: +254 11 312895 (24 hrs)
Fax: +254 11 311409
Tlx: 21243 BANDARI
Contact may also be made directly with:
Kenya Ports Authority
Mombassa
Tel: +254 11 31 1409/2211
Fax: +254 11 311867
Tlx: 21243 DIRKPA KE

KIRIBATI

Ministry of Transport Communications and
Tourism
Marine Division
P.O. Box 487 BETIO
Tarawa
Tel: +686 26003/26468
Fax: +686 26187/26512

KUWAIT

Environmental Protection Council
P.O. Box 24395
Safat Kuwait 13104
Tel: +965 245 3833/4 (24 hrs)
+965 242 2816 (24 hrs)
Fax: +965 242 1993
+965 245 6836 (24hrs)

Radio Call Sign VEF.CH 73/77 or 16 (24 hrs)
Languages understood: Arabic, English
*Alternatively, spills can be reported directly to
the nearest Port Authority:*
Shuwaikh Port Tel: +965 481 0446
Fax: +965 481 4196
Shuaiba Port Tel: +965 326 0069
Fax: +965 326 3285

LATVIA

Maritime Administration of Latvia
Maritime Rescue Co-ordination Centre
Andrejostas 10
LV 1045
Riga
Tel: +371 7 323 103 (emergency)
+371 9 353 050
Fax: +371 7 320 100
Tlx: 161396 MRCC LV
Inmarsat-C: 581 427518510
Radio Call Sign RIGA RESCUE RADIO
Languages understood: Latvian, Russian,
English
E-Mail sar@ssrs.mrcc.riga.lv
The latest information is also available at:
<http://ssrs.mrcc.riga.lv>

LEBANON

Ministry of Transport
Starco Building
Beirut
Tel: +961 1 371 644/5/6
Fax: +961 1 371 643/47

LIBERIA

*For incidents involving all ships, occurring within
the territorial waters of the Republic of Liberia,
the office to contact is:*
Office of the Commissioner of Maritime Affairs
Bureau of Maritime Affairs, R.L.
Tubman Boulevard
PO Box 10-9042
1000 Monrovia 10
Tel: +231 227044
Fax: +231 227044/226069
Alternate
Permanent Mission of the Republic of Liberia to
the IMO
Dean Bradley House
52 Horseferry Road
London SW1P 2AF
United Kingdom
Tel: +44 (0)20 7976 0725
Fax: +44 (0)20 7976 0726
E-Mail 100631.656@compuserve.com
*For incidents involving Liberian registered ships,
occurring worldwide, the office to contact is:*

Office of the Deputy Commissioner of
Maritime Affairs, R.L.
8619 Westwood Center Drive
Suite 300
Vienna, VA 22182
USA
Tel: +1 703 790 3434 (24 hrs)
Fax: +1 703 790 5655 (24hrs)

LIBYAN ARAB JAMAHIRIYA

Director General
Technical Centre for Environment Protection
(TCEP)
Box 83618
Tripoli
Tel: +218 21 4448452
+218 21 4445795
Fax: +218 21 3338098/97
Tlx: 20138 TCEP LY

LITHUANIA

Safe Shipping Administration
Rescue Co-ordination Centre
J.Janonio 24
LT-5813 Klaipeda
Tel: +370 6 499670 (alert)
+370 6 499669
Fax: +370 6 499677
Tlx: (539) 278486 SAR LT
Radio Call Sign LYA
Languages understood: Lithuanian, English,
Russian
E-Mail MRCC@takas.lt

MADAGASCAR

Ministère des Transports Maritimes
Direction des Ports
Antananarivo
Tel: +261 2 469 80
Fax: +261 2 237 03
Tlx: 22256 MG

MALAYSIA

The Department of Environment
Ministry of Science, Technology and
Environment
13th floor, Wisma Sime Darby
Jalan Raja Laut
Kuala Lumpur 50662
Tel: +60 3 293 8955/8402
Fax: +60 3 293 6006
Tlx: 28154 MOSTEC MA
Contact can also be made to the nearest
Harbour
Master

MALTA

Malta Maritime Authority
Marina Pinto
Valletta Vlt 01
Tel: +356 222 203/4
+356 238 177/997
Fax: +356 222 208
Tlx: 1110 MW

MARSHALL ISLANDS

*For incidents involving all ships, occurring within
the
territorial waters of the Republic of the Marshall
Islands, please contact:*

Ministry of Transport and Communications
P.O. Box 154
Majuro
MH 96960
Tel: +692 625 5269
Fax: +692 625 3486
Delrita-Uliga-Delap Port Authority
P.O. Box 154

Majuro
MH 96960
Tel: +692 625 3469/3569/3589
Ministry of Resources and Development
Environmental Protection Authority
P.O. Box 1727 Majuro
MH 96960
Tel: +692 625 3035/5203

*For incidents involving all ships, registered in the
Marshall Islands, occurring worldwide, the office
to contact is:*

Office of the Maritime Administrator
Investigation Division
11495 Commerce Park Drive
Reston
Virginia 20191-1507
USA
Tel: +1 703 620 4880
Fax: +1 703 476 8522
Tlx: 275501 IRI UR

MAURITANIA

Port Autonome de Nouadhibou
P.O. Box 236
Nouadhibou
Tel: +222 2134
Tlx: 441
Directeur du Port de Nouakchott
Ministère de l'Équipement Nouakchott
Tel: +222 2274
Tlx: 551

MAURITIUS

Mauritius Ports Authority
Port Administration Building
Mer Rouge
Port Louis
Tel: +230 240 0415
+230 216 3504
Fax: +230 240 0856
+230 242834
Tlx: 4238 MAUPORT IW
Languages understood: ENGLISH/FRENCH
National Coast Guard
The Commandant
Headquarters
Fort William
Port Louis
Tel: +230 212 2757
+230 208 8317
Fax: +230 212 2770
Languages understood: English, French
Department of Environment
Ken Lee Tower
Port Louis
Tel: +230 212 8332
Fax: +230 212 9407
Tlx:
Radio Call Sign Languages understood:
ENGLISH/FRENCH

MEXICO

Secretaria de Marina
Dirección General Adjunta de Oceanografía
Eje 2 Oeste Tramo H. Escuela Naval Militar
Número 861
Col. Los Cipreses, Coyoacán
Edificio B 1er Nivel
04830 Mexico D.F.
Tel: +52 5624 6543
Fax: +52 5624 6583
Languages understood: Spanish, English
Secretaria de Marina
Jefatura Del Estado Mayor General de la
Armada
Eje 2 Oeste Tramo H. Escuela Naval Militar
Número.861
Col. Los Cipreses, Coyoacán
Edificio B 1er Nivel
04830 Mexico D.F.
Tel: +52 5624 6500
ext. 3540, 3543, 3544, 3545 ó 1000
Fax: +52 5624 6336/5677-6762
Dirección General de Marina Mercante
Municipio Libre 377
Col. Santa Cruz Atoyac 6º Piso, Ala "A"
C.P. 03310

Mexico D.F
Tel: +52 5605 8321
Fax: +52 5604 3889

MICRONESIA (FEDERATED STATES OF)

Department of Resources and Development
Division of Marine Resources
FSM Capitol Complex
Kolonia
Pohnpei
Tel: +691 320 2620
Alternatively spills can be notified to:
Pohnpei Port Authority
Air Terminal Complex
P.O. Box 1150
Kolonia
Pohnpei FSM 96941
Tel: +691 320 2793
Fax: +691 320 2798
Chuuk
Office of the Governor
Marine Resources Department
Chuuk State Port Authority
Tel: +691 330 2234/2660
Fax: +691 330 4157
Kosrae
Office of the Governor
Marine Resources Department
Kosrae State Port Authority
Tel: +691 370 3002/3031
Fax: +691 330 4157
Yap
Office of the Governor
Marine Resources Department
Yap State Port Authority
Tel: +691 350 2108/9
Fax: +691 2350/2294

MONACO

Direction des Ports
Service de la Marine
Département des Travaux Publics et des
Affaires Sociales
B.P. 468
98012 Monaco Cedex
Tel: +377 93158678/58577
Fax: +377 93153715
Tlx: 489035 SERMAR MC

MOROCCO

Ministère du Transport et de la Marine
Marchande
Direction de la Marine Marchande
Boulevard Félix Houphouët Boigny
20 000 Casablanca
Tel: +212 22 22 1931
+212 22 27 8092

+212 22 27 6010
Fax: +212 22 27 3340
Tlx: 24613 M
Languages understood: Arabic, French, English
E-Mail marine@maroconline.com

MOZAMBIQUE

Gabinete de Coordenacao de Projectos
de Marinha (GAPROMAR)
Edificio da Capitania do Porto
Caixa Postal 1421
Maputo
Tel: +258 1 424 109/254
+258 1 420 745

NETHERLANDS

Coast Guard Centre
PO Box 303
1970 AH Ijmuiden
Tel: +31 255 54 66 54 (24 hrs)
Fax: +31 255 54 65 99
Tlx: 71088 (24 hrs)
Languages understood: Dutch, English, German
for ARUBA
Coastguard Center NA & A
Florence Nightingaleweg
Willemstad
Curaçao
Tel: +599 9 463 7700/7719 (24 hrs)
Fax: +599 9 463 7950
Languages understood: Dutch, English, Spanish
E-Mail
coastguard_netherlands_antilles&aruba@czmca
ri
for NETHERLANDS ANTILLES
Coastguard Center NA & A
Florence Nightingaleweg
Willemstad
Curaçao
Tel: +599 9 463 7700/7719 (24 hrs)
Fax: +599 9 463 7950
Languages understood: Dutch, English, Spanish
E-Mail
coastguard_netherlands_antilles&aruba@czmca
ri

NEW ZEALAND

The Marine Duty Officer
Maritime Safety Authority of New Zealand
Level 8, AMP house
109 Featherston Street
P.O. Box 27006
Wellington
Tel: +64 4 472 7367

Fax: +64 4 473 1300 (please telephone the
above number as well when sending a fax
report)
Tlx: NZ31146 zlmnz31146
Radio Call Sign HF Radio: Taupo
Maritime Radio ZLM
Maritime Radio on VHF Inmarst: 582 451
200067
Ans Back: BCL Maritime
Languages understood: English

NICARAGUA

Ministerio de Transporte
Direccion General de Transporte Acuatico
Nacional
3er Piso, Edificio 17
Plaza España
Managua
Tel: +505 2 60572/96067
Tlx: 1339 MITRANS

NIGERIA

Federal Ministry of Transport
Maritime Division
Port of Lagos
Lagos
The Petroleum Inspectorate
44 Eric Moore
Suru-Lere
PMB 12701
Lagos
Tel: +234 1 802490 - 4
Tlx: 27478 NNPC NG
Alternatively spills should be notified to the
nearest port authority.

NORWAY

Norwegian Pollution Control Authority (SFT)
Department for Control & Emergency Response
PO Box 125
N-3191 Horten
Tel: +47 33 03 48 00 (24hrs)
Fax: +47 33 03 49 49
Languages understood: English
E-Mail postmottak@sft.telemax.no

OMAN

Ministry of Regional Municipalities and
Environment
P.O. Box 323
Muscat
Tel: +968 696444
+910 5793 (Bleeper)
+968 696459 (After hours)
Fax: +968 602320 (24 hrs)
Tlx: 5711 MININVOY ON

Languages understood: English, Arabic
Royal Navy of Oman Tel: +968 614805 (24 hrs)
Fax: +968 616378
Royal Oman Police Coast Guard Tel: +968
714661 (24 hrs)
Fax: +968 714937

PAKISTAN

Government of Pakistan
Ministry of Communications
Ports & Shipping Wing
Plot No.12, Misc. Area
Mai Kolachi Bypass
Karachi-74200
Tel: +92 21 920 6405-6
Fax: +92 21 920 5407/920 4191
Tlx: 29822 DGPS PK
Languages understood: English, Urdu
Maritime Security Agency
Headquarters
KDLB Building
PO Box 13333
West Wharf Road
Karachi 2
Tel: +92 21 921 4619/2319 8941
0320 4305194 mobile
Fax: +92 21 231 1086
Tlx: 27040 - 27692 MRSEC PK
Radio Call Sign BEYL
Languages understood: English/Urdu

PALAU

Environment Quality Protection Board
P.O. Box 100
Koror
96940
Tel: +680 488 2620
Fax: +680 488 2963
Alternatively spills can be notified to:
Malakal Port Authority
Address as above
Tel: +680 488 2496
In addition oil spills should be reported to USCG
MSO GUAM
USCG MSO GUAM
P.O. Box 176
Guam
Tel: +1 671 339 2001/4107

PANAMA

Panama Maritime Authority
Chief Technical Advisor
Department of Maritime Safety
Directorate of Merchant Marine, New York
6 West 48th Street, 10th floor
New York, NY 10036
Tel: +1 212 869 6441

Fax: +1 212 575 2285
Panama Maritime Authority
Department of Pollution (Departamento de
Contaminacion)
PO Box 8062
Zona 7, Panama City
Tel: +507 232 6282
+507 232 5750 (24 hrs)
Panama Maritime Authority
Department of Maritime Safety
Edif. Plaza Guadalupe, Calle 50 y 69
PO Box 5245
Zona 5, Panama City
Tel: +507 270 0166
+507 270 0230

PAPUA NEW GUINEA

The Co-ordinator
Search and Rescue, Oil Pollution Centre
Maritime Safety Branch
Department of Transport
P.O. Box 1489
Port Moresby
Tel: +675 214 994 (24 hrs)
Fax: +675 214 968
Tlx: 22203 DOTRANS NE
Languages understood: English
Notification can also be made to:
Regional Port Manager
P.O. Box 384
Port Moresby
Tel: +675 211 637
+675 259 030 (After hours)
Fax: +675 213 606

PERU

Direccion de Seguridad y Vigilancia Acuatica
Direccion General de Capitanias y
Guardacostas
(DICAPI)
Constitucion 150
Callao
Tel: +51 14 202020
+51 14 200350
+51 14 200822
Fax: +51 14 200177
+51 14 202020
Tlx: 26042 PE
26069 PE
26071 PE
E-Mail dicasevi@marina.mil.pe
Costera Paita
Paita-Peru
Tel: +51 74 611099
Fax: +51 74 611594
Tlx: 41-658-PE

Radio Call Sign OBY2
Languages understood: Spanish, English
Costera Callao
Callao-Peru
Tel: +51 14 453 5746
Fax: +51 14 453 5746
Tlx: 26-042-PE
26-069-PE
Radio Call Sign OBC3
Languages understood: Spanish, English
Costera Mollendo
Mollendo-Peru
Tel: +51 54 534383
Fax: +51 54 534383
Tlx: 59-655-PE
Radio Call Sign OBF4
Languages understood: Spanish, English

PHILIPPINES

National Operations Center for Oil Pollution
Farola Compound
Binondo
1006 Manila
Tel: +63 2 243 04 63
Fax: +63 2 527 38 80
Languages understood: English, Tagalog
Coast Guard Operations Center
Headquarters Philippine Coast Guard
139 25th Street Port Area
1018 Manila
Tel: +63 2 527 38 80
Fax: +63 2 527 38 80
+63 2 527 39 07
Headquarters FIRST Coast Guard District
Muelle de la Industria Bonondo
Binondo
1006 Manila
Tel: +63 2 243 04 65
Fax: +63 2 243 04 74
Headquarters SECOND Coast Guard District
Arellano Boulevard
Port Area
6000 Cebu City
Tel: +63 32 416 6864
Headquarters THIRD Coast Guard District
Lower Calarian
7000 Zamboanga City
Tel: +63 62 993 1014
Headquarters FOURTH Coast Guard District
5300 Puerto Princesa City
Tel: +63 48 443 2974
Headquarters FIFTH Coast Guard District
Sta. Clara 4200 Batangas City
Tel: +63 43 723 3848
Headquarters SIXTH Coast Guard District
Barangay Obereo

5000 Iloilo City
Tel: +63 33 337 60 29
Headquarters SEVENTH Coast Guard District
Poro Point
2500 San Fernando
La Union
Tel: +0918 215 6345 (mobile)
Headquarters EIGHTH Coast Guard District
Sasa Wharf
8000 Davao City
Tel: +63 82 235 0002
+63 82 243 3741

POLAND

Ministry of Transport and Maritime Economy
Department of Maritime and Inland
Waters Administration
Ul. Chalubinskiego 4/6
00-928 Warsaw
Tel: +48 22 62 11 448
+48 22 62 94 623
Fax: +48 22 62 88 515
Tlx: 816 651 PKP PL

PORTUGAL

Direção Geral de Marinha
Praça do Comércio
1188 Lisboa Codex
Tel: +351 21 346 9221
917592700 mobile
Fax: +351 21 342 4137
Tlx: 43536 DIRMAR P
The Portuguese Navy is responsible for co-ordinating recovery and cleaning pollution operations. A complementary network of coastal radio stations maintains a continuous listening watch on international distress frequencies.
Regional contact points:
MRCC PONTA DELGADA (ACORES) Tel: +351 296 281777
Fax: +351 296 281999
Tlx: +404 82479 MRCC PD
MRCC Lisboa Tel: +351 21 440 1919
Fax: +351 21 440 1954
Tlx: (+404) 60747 P
MRSC Funchal Madeira Tel: +351 291 221 104/5
Fax: +351 291 228232

QATAR

Doha Coastal Radio Station
Doha
Tel: +974 4864444
Fax: +974 4433063
Notification may also be sent to one of the following:

Coast Guard
P.O.Box 920
Doha
Tel: +974 4414 488
+974 4444 952
Fax: +974 4431 777
Department of Ports, Maritime Affairs and Land
Transport
Ministry of Communications and Transport
PO Box 313
Port Building
Doha
Tel: +974 441 0569/4287/4763
+974 445 7457
Fax: +974 441 3994
+974 441 3563
Tlx: 4378 MAWANI DH
Qatar General Petroleum Corporation
PO Box 47
Doha
Tel: +974 440 2666
+974 440 2593
Fax: +974 440 2707
+974 440 1397

REPUBLIC OF KOREA

Maritime Safety Management Bureau
Safety Planning Division
Ministry of Maritime Affairs and Fisheries
139 chungjeong-No.3
Seodaemun-Gu
Seoul 120-715
Tel: +82 2 3148 6114
+82 2 3148 6310
Fax: +82 2 3148 6317
Languages understood: English
E-Mail kimyso@mornaf.go.kr
*Alternatively, spills should be reported to the
nearest
Marine Police District:*
Pusan Tel: +82 51 632 5050
Fax: +82 51 636 6402
Pohang Tel: +82 562 47 5050
Fax: +82 562 47 5049
Donghae Tel: +82 394 33 5050
Fax: +82 394 31 5150
Kunsan Tel: +82 654 467 5050
Fax: +82 654 467 9374
Tong Young Tel: +82 557 645 5050
Fax: +82 557 646 3803
Ulsan Tel: +82 52 261 5050
Fax: +82 52 265 3812
Yosu Tel: +82 662 651 5050
Fax: +82 662 651 4950
Sokcho Tel: +82 392 33 5050
Fax: +82 392 636 1125

Taeon Tel: +82 455 674 5050
Fax: +82 455 72 1695
Mokpo Tel: +82 631 44 5050
Fax: +82 631 43 5051
Cheju Tel: +82 64 57 5050
Fax: +82 64 57 6257
Inchon Tel: +82 32 882 5050
Fax: +82 32 884 2112

ROMANIA

Constantza Harbour Master
Constantza Port
8700
Tel: +40 41 618299 (24 hrs)
Fax: +40 41 616431
+40 41 618299 (After hrs)
Tlx: 14209
Languages understood: English
Area of Black Sea coast & area of Maritime
Danube
Head Office
Constantza Harbour Master
Tel: +40 41 616431
Fax: +40 41 616431/618299
Constantza South Office Tel: +40 41
742843/741493
Fax: +40 41 742790
Mangalia Office Tel: +40 41 751299
Midia Office Tel: +40 41 782232
Head Office
Galati Harbour Master
Tel: +40 36 60248
Fax: +40 36 60318
Braila Office Tel: +40 39 613068/635420
Fax: +40 39 612184
Head Office
Tulcea Harbour Master
Tel: +40 40 513226
Fax: +40 40 512937
Sulina Office Tel: +40 40 543510
Fax: +40 40 543723
Coastal Radio Station
RADIONAV R.A. Lat 44 07 N
CRR CUMPANA Long 28 34 E
Radio Call Sign YQI

RUSSIAN FEDERATION

State Marine Pollution Control, Salvage and
Rescue Administration of the Russian
Federation
(MPCSA)
1/4 Rozhdestvenka str.
Moscow 103759
Tel: +7 095 959 46 95
+7 095 959 46 94
Fax: +7 095 959 4694 (24 hrs)

+7 095 926 9038
Tlx: 411197 MMF SU
Languages understood: Russian, English
E-Mail mpcsa@morflot.ru
Masters of ships should communicate with the following State bodies, which operate 24 hours:
State Maritime Rescue Co-ordination
Centre of MPCSA (SMRCC Moscow)
1/4 Rozhdestvenka str.
Moscow 103759
Tel: +7 095 926 1052
+7 095 926 9401 (head)
Fax: +7 095 923 7476
Tlx: 411197MORFLOT RU
Languages understood: Russian, English
E-Mail smrcc@morflot.ru
MRCC St. Petersburg
Tel: +7 812 327 4147/259 8995
Fax: +7 812 327 4146 (emerg.)
+7 812 327 4145
Tlx: 121512 RCC RU
Inmarsat: 761 319893
MMSI DSC: 002733700
Radio Call Sign SAINTPETERSBURG 1
Languages understood: Russian, English
E-Mail mrcc@mail.pasp.ru (head)
MRCC Murmansk
Tel: +7 815 242 8307
+7 512 951 0733 (from Norway, Finland,
Belgium,
Britain, Iceland)
810 47 789 10 733 (from other States)
Fax: +7 815 242 8307
+7 512 951 0733 (from Norway, Finland,
Belgium,
Britain, Iceland)
810 47 789 10 733 (from other States)
Tlx: 126178mapmu.ru
Inmarsat "Mini-M": 762137155
MMSI DSC: 002734420
Radio Call Sign MURMANSK RADIO RCC
Languages understood: Russian, English
E-Mail rcc@mapm.ru
MRCC Arkhangelsk
Tel: +7 8182 44 71 00/44 74 92
+7 8182 43 01 21/43 99 68
Fax: +7 8182 44 74 60
Tlx: (64) 24211 MF RU
Inmarsat: Fax&Tel. 1402441/40
MMSI DSC: 002734414
Radio Call Sign RADIO 1
Languages understood: Russian, English
E-Mail rcc@arh.ru
MRSC Kaliningrad
Tel: +7 0112 53 84 70
Fax: /Tel: +7 0112 47 11 99

Tlx: MMSI DSC: 002734417
Radio Call Sign KALININGRAD RADIO
Languages understood: Russian, English
MRCC Vladivostock
Tel: +7 4232 495522/22778
+7 4232 497405
Fax: +7 4232 495 895
Tlx: 213155 MRF RU
MMSI DSC: 002734412
Inmarsat-C: 492500379 MAPV
Inmarsat-M: 761320633, 761320634
Radio Call Sign VLADIVOSTOK RCC RADIO
Languages understood: Russian, English
E-Mail vldvmrcc@vld.global-one.ru
MRCC Kholmok
Tel: +7 4232 366161/366552
+7 4232 396350
Fax: /Tel: 7 4232 358 321
Radio Call Sign KHOLMSK RADIO 29
Languages understood: Russian, English
MRCC Petropavlovsk-Kamchatskiy
Tel: +7 4152 112880
Fax: +7 4152 112397
Tlx: 244138 RSCPK RU
Radio Call Sign PETROPAVLOVSK RADIO
Languages understood: Russian, English
MRCC Astrakhan
Tel: +7 851 258 4808/258 5775
Fax: +7 851 258 5776
Tlx: MMSI DSC: 002734419
Radio Call Sign ASTRAKHAN RADIO
Languages understood: Russian, English
E-Mail map@astratel.ru
MRCC Novorossiysk
Tel: +7 8617 239617/239920
+7 8617 619424/639037
+7 8617 239619 (head)
Fax: +7 8617 239600
Tlx: Inmarsat-B:
Tel: 8617 3273 25510
Tlx: 8617 3273 25518
Fax: 8617 3273 25515
MMSI DSC: 002734411
Radio Call Sign NOVOROSSIYK RADIO RCC
Languages understood: Russian, English
E-Mail GMDSS1@mapn.morflot.ru
RWANDA
Ministry of the Environment and Tourism
(Environment Division)
B.P. 2378 Kigali
Tel: +250 7 2093/7930/7932
Fax: +250 7 6958
Languages understood: French
No operational contact point has yet been
established

in Rwanda. However, the Ministry of the Environment and Tourism (Environment Division) whose responsibilities include environmental research and planning, together with environmental protection and nature conservation, should be able to draw up emergency plans and disseminate information.

SAINT KITTS & NEVIS

St. Kitts & Nevis Coast Guard
Deep Water Port
Basseterre
Tel: +1 869 465 8384
Fax: +1 869 465 8406

SAINT LUCIA

Marine Police Unit
Royal St. Lucia Police Force
P.O. Box 109
Castries
Tel: +1 758 452 2595
Fax: +1 758 453 2799

SAINT VINCENT & GRENADINES

St. Vincent and the Grenadines Coast Guard
Coast Guard Base Calliaqua
P.O. Box 835
St. Vincent
Tel: +1 784 457 4578/4554
Fax: +1 784 457 4586
Radio Call Sign: J8B
Radio frequencies: 7850 KHz CH16 Marine VHF

SAMOA (WESTERN)

Police Department
Apia
Tel: +685 22 222 (24 hrs)

SAUDI ARABIA

Jeddah Port Management
P.O. Box Jeddah Islamic Port
Jeddah
Tel: +966 2 643 2222
+966 2 642 1222
Tlx: 401175 PORTS SJ
401594 PORTS SJ
Jubail Port Management
P.O. Box 276
Jubail
Tel: +966 3 361 0600
Tlx: 631005 JUBPT SJ
Yanbu Port Management
P.O. Box Yanbu Port
Yanbu
Tel: +966 4 322 1163
Tlx: 461005 PORTS SJ

Notification should be made to the nearest Port Authority. Alternatively, spills can be reported to the nearest Coast Guard Station.

SENEGAL

Centre Coordination des Opérations
National Senegalese Navy
Tel: +221 822 2104
+221 821 7140
Port Autonome de Dakar
21 Boulevard de la Libération
P.O. Box 3195
Dakar
Tel: +221 823 4545
+221 822 2970
+221 822 4545
Fax: +221 821 3606
Tlx: 21404

SEYCHELLES

Seychelles Coast Guard
PO Box 257
Victoria
Mahé
Tel: +248 224411 (24 hrs)
Fax: +248 323288 (24 hrs) primary
+248 224665 (24 hrs) secondary
Radio Call Sign Languages understood: English, French
E-Mail seycoast@seychelles.net
Harbour Master
Ministry of Environment and Transport
Port and Marine Services Division
PO Box 47 Victoria
Mahé
Tel: +248 224701 (24 hrs)
Fax: +248 224004
Languages understood: English, French
E-Mail ports@seychelles.net
Contact may also be made to the coastal radio station:
Tel: +248 375 733
Fax: +248 376 291
Tlx: 22263
Radio Call Sign Radio telephone: 2182 Khz
Radio telegraph: 500 Khz
VHF: ch 16
Languages understood: English, French
E-Mail georges'doffay@cws.cwplc.com

SIERRA LEONE

Sierra Leone Ports Authority
P.O. Box 386
Freetown
Tel: +232 22 50 652

SINGAPORE

Port Master
Maritime and Port Authority of Singapore
7B Keppel Road
19th storey, Tanjong Pagar Complex
Singapore 089055
Tel: +65 3252488
+65 3252489
Fax: +65 3252484
Tlx: RS 34970
RS 20021
Radio Call Sign VHF Ch 7, 16
Languages understood: English
DI: Singapore Port Operations Control Centre
The Singapore port radio station can also be contacted in the normal working frequencies.
Contact may also be made to our coastal radio station:
Singapore Radio
380 Yio Chu Kang Road
Singapore 805942
Tel: +65 480 0325
Fax: +65 481 8050
Tlx: RS 212 28 MARTEL
RS 348 42 MARTEL
Radio Call Sign 9VG
VHF Ch 23

SLOVENIA

The Slovenian Maritime Directorate
Ukmarjev trg 2
6000 Koper
Tel: +386 5 66 32 106
Fax: +386 5 66 32 110
Tlx: 34 235 UP POM SI
Radio Call Sign VHF: ch 12, 16
Languages understood: English, Italian
E-Mail URSP.BOX@gov.si

SOLOMON ISLANDS

The Director
Environment and Conservation Division
Ministry of Forests
Environment and Conservation
P.O. Box G24
Honiara
Tel: +677 25848
Fax: +677 21245

SOUTH AFRICA

Chief Executive Officer
South African Maritime Safety Authority
(SAMSA)

PO Box 13186
Hatfield
Pretoria 0028
Tel: +27 12 342 3049
Fax: +27 12 342 3160
E-Mail samsa@iafrica.com
Department of Environmental Affairs and Tourism
(DEAT)
Marine Aquatic Pollution Control
Private Bag X2
Rogge Bay 8012
Tel: +27 21 4023911
+27 21 4023338/42/44
+27 82 5576612 (emergency cell phone)
Fax: +27 21 215342
Tlx: 520796 ENOM SA
Spills can also be reported to local radio stations:
Cape Town Radio Tel: +27 21 551 0700
Fax: +27 21 551 3760
Tlx: 5116
Port Elizabeth Radio Tel: +27 41 379 1011
+27 41 731 016
Fax: +27 41 368 3615
Durban Radio Tel: +27 31 705 6156
Fax: +27 31 705 5980
Tlx: 6116

SPAIN

Centro Nacional de Coordinacion de Salvamento Maritimo
Avda. de Portugal, 81
28011 Madrid
Tel: +34 91 596 49 88
+34 91 596 49 89
Fax: +34 91 526 14 40
Languages understood: Spanish, English
Sociedad de Salvamento y Seguridad Maritima (SASEMAR)
Servicios Centrales
Avda. de Portugal, 81
28011 Madrid
Tel: +34 91 596 49 00
Fax: +34 91 596 49 09

SRI LANKA

Sir Lankan Port Authority
19 Church Street
P.O. Box 595
Colombo
Tel: +94 1 421 201/231
Fax: +94 1 440 651
Tlx: 21805 PORTS CE
The Marine Pollution Prevention Authority (MPPA)
Commassariate Street

Colombo 1
Tel: +94 1 347480
Fax: +94 1 421079
Director of Merchant Shipping
Merchant Ship Shipping Division
Bristol Paradise Building 43-89, 1st floor
York Street
Colombo 01
Tel: +94 1 441293/441294
Fax: +94 1 435160
E-Mail dmsmos@slt.net.lk

SUDAN

Sudan Sea Ports Corporation
P.O. Box 531
Port Sudan Quays
Port Sudan
Tel: +249 2910/2258 (via operator)
Tlx: 70012 RASMINA SD

SWEDEN

Swedish Coast Guard Headquarters
Stumholmen
371 23 Karlskrona
Tel: +46 455 353535 (24 hrs)
+46 455 353400 (office hrs)
Fax: +46 455 81275
Tlx: 43028 KBV SYD S
Languages understood: English
E-Mail syd@coastguard.se

SYRIAN ARAB REPUBLIC

General Directorate of Ports
Ministry of Transport
P.O. Box 505
Lattakia
Tel: +963 41 472 593/472 597
+963 41 471 577
+963 41 473 876/333
Fax: +963 41 475 805
Tlx: 451216 MWANI SY
Languages understood: English

TANZANIA (UNITED REPUBLIC OF)

Tanzania Harbours Authority
Port Office
P.O. Box 1300
Dar es Salaam
Tel: +255 51 25 839/23 834
Fax: +255 51 46 925
Tlx: 41346 PORTREEVE

THAILAND

Marine Environment Section
Harbour Department
1278 Yotha Road, Talardnoi

Samphanthawong District
Bangkok 10100
Tel: +66 2 3941962 (Marine Police)
+66 2 233 7163
+66 2 235 3087
+66 2 234 3832
Fax: +66 2 236 7248

TOGO

Port Autonome de Lomé
Bôite Postale 1225
Lomé
Tel: +228 274 742/5
Fax: +228 272 627
Tlx: 5243 TGPORT TO

TONGA

Harbour Master
Nuku'alofa Harbour Authority
P.O. Box 144
Queen Salote Wharf
Nuku'alofa
Tel: +676 231 68/93
Fax: +676 237 33
Tlx: 66235 MINOFA TS

TRINIDAD AND TOBAGO

Director of Maritime Services
Maritime Services Division
Ministry of Works and Transport
48-50 Sackville Street
Port of Spain
Tel: +1 868 625 3858/7004/3804
Fax: +1 868 624 5884
Radio Call Sign North Post Radio Stn.
Call sign NYL
Position N6
Languages understood: English, Spanish,
French
E-Mail msdmowt@tsst.net.tt
Ministry of Energy and Energy Industries
Level 8, Riverside Plaza
BeSn Street
Port of Spain
Tel: + 1 868 623 6708/2200 (Ministry of Energy)
+ 1 868 634 4235/4439/ 4440/2131 (Coast
Guard)
Fax: + 1 868 623 2726
+ 1 868 637 2678 (After hrs)
Tlx: 2254912232 1
Ministry of Foreign Affairs
Knowsley Building
Queen's Park West
Port of Spain
Tel: +1 868 623 4116/20
Fax: +1 868 627 0571

Tlx: 22549/22321

TUNISIA

Direction Générale de la Marine Marchande
Ministère du Transport
24 Avenue de la République
1001 Tunis
Tel: +216 1 259 117
+216 1 650 444
Fax: +216 1 354 244
Tlx: 15131 MARMAR TN

TURKEY

Prime Ministry-Undersecretariat for Maritime
Affairs
Gazi Mustafa Kemal Bulvari No. 128
06572 Maltepe
Ankara
Tel: +90 312 231 9105
+90 312 232 4783 (24 hrs)
Fax: +90 312 232 0823
Tlx: 44144
Languages understood: English
E-Mail bbdmdugm@isnet.net.tr
Ministry of Environment
Eskisehir Yolu 8 km
06100 Ankara
Tel: +90 312 287 9963 (15 lines)
+90 312 285 1040
Fax: +90 312 285 5875
Languages understood: English
E-Mail www.cevre.gov.tr
Turkish Coast Guard
Ministry of Interior
Karanfil Sokak No. 64
06150 Bakanhklar
Ankara
Tel: +90 312 417 5050 (24 hrs)
Fax: +90 312 425 3337 (24hrs) (SAR Operation
Room +90 312 417 2845 (24hrs) INFO Centre
Tlx: 46201 SGKA TR (24 hrs)
Languages understood: English
E-Mail ihbar@sgk.tsk.mil.tr
Chief of Operations Staff Officer
Director of Search and Rescue Department
Tel: +90 312 417 0582
+90 312 425 3337
The Ministry of Environment is responsible for
the co-ordination of all issues related to
pollution, while the Prime Ministry Under
secretariat for Maritime Affairs and the Turkish
Coast Guard are responsible for operational
aspects of oil pollution prevention and
response.

UKRAINE

State Inspectorate for Protection of the Black
Sea
30, R. Luksemburg Str.
Odessa 27001
Tel: +380 482 251 447
+380 482 253 363
Fax: +380 482 251 416

UNITED ARAB EMIRATES

Frontier and Coast Guard Service
PO Box 2432
Abu Dhabi
Tel: +971 2 6731900
Fax: +971 2 6730010/ 6730325
*Spills should be reported to the nearest Port
Authority:*
Dubai Ports Authority
Port Rashid
Dubai
Tel: +971 4 3451115
+971 4 3452928
Fax: +971 4 3454952
+971 4 3456805
Tlx: 47530 DPA EM
Dubai Ports Authority
Jebel Ali Port
Dubai
Tel: +971 4 8835251
+971 4 8815000 (Switchboard)
Fax: +971 4 8835430
Tlx: 47398 DPA EM
Fujairah Ports Authority
Fujairah
Tel: +971 9 2228844
+971 9 2228877
+971 9 2228777
mb:050 6497788/4846778
Fax: +971 9 2228022
+971 9 2228811
Tlx: 89085 FPORT EM
E-Mail fujport3@emirates.net.ae
Mina Zayed Seaport Authority
Abu Dhabi
Tel: +971 2 6731892
Fax: +971 2 6730090
Tlx: 22890 PORTCO EM
Sharjah Ports Authority
Khor Fakkan
Sharjah
Tel: +971 6 5281666/7
Fax: +971 6 5281425 / 5281932
Tlx: 89023

UNITED KINGDOM

Maritime and Coastguard Agency
Counter Pollution Branch

Bay 1/03

Spring Place

105 Commercial Road

Southampton SO15 1EG

Tel: +44 23 80 329483

Emergency: 07000 405415

Fax: +44 23 80 329 446

+44 23 80 329 485

Tlx: 47655 MEOR G

Languages understood: English

*Alternatively, contact should be made with the
nearest Coast Guard Station*

ANGUILLA

Royal Anguilla Police Force

Marine Section

Sandy Ground Police Stations and Marine Base

Sandy Ground

Anguilla

Tel: +1 264 497 5333/2333/2354

Fax: +1 264 497 3746

Tlx: 9320 ANGTOL LA

BERMUDA

Rescue Co-ordination Centre

Bermuda Harbour Radio

Tel: +1441 2971010/0686

Fax: +1441 2971530

Tlx: 3208 RCC BA

BRITISH VIRGIN ISLANDS

Ministry of Communications and Works

Marine Division

Road Town

Tortola

Tel: +1 284 494 2213/3701

Fax: +1 284 494 3878

British Virgin Islands Port Authority

Road Harbour Office

Road Town

Tortola

Tel: +1 284 494 3435

Royal Virgin Islands Police Force

Road Town

Tortola

Tel: +1 284 494 3873

Tortola Radio

Road Town

Tortola

Tel: +1 284 494 4116

CAYMAN ISLANDS

Cayman Islands Fire Service Tel: +1 345 494

0077/2499/2276 (24 hrs)

Marine VHF Radio Ch 16

Call sign "Grand Cayman Fire Control"

Single side band radio 2182 kHz

Call sign "Grand Cayman"

FALKLAND ISLANDS (MALVINAS)

Marine Officer

The Fisheries Department

Stanley

Falkland Islands (Malvinas)

Tel: +500 27260/27266

+500 21578/27222 (24 hrs)

Fax: +500 27265

Tlx: 2426

*A dispute exists between the Governments of
Argentina and the United Kingdom of Great
Britain and Northern Ireland concerning
sovereignty over the Falkland Islands
(Malvinas).*

GIBRALTAR

The Captain of the Port

Gibraltar Port Authority

North Mole

Gibraltar

Tel: +350 77254/78134/77263

Fax: +350 77011/76750

ISLE OF MAN

Director of Harbours

Harbours Division, Department of Transport

Isle of Man Government Offices

Sea Terminal Building

Douglas, Isle of Man

IMI 2RF British Isles

Tel: +44 1624 686626

Fax: +44 1624 626403

Other contacts:

Office in Charge, Coast Guard Tel: +44 1624
661664

Fax: +44 1624 626403

Douglas Harbour Control Tel: +44 1624 666628

Fax: +44 1624 626403

MONTSERRAT

Royal Montserrat Police Force

Police Headquarters

Plymouth

Tel: +1 664 4912 555/6

Fax: +1 664 4918 013

Office of Disaster Preparedness

Office of the Chief Minister

Church Road

Plymouth

Tel: +1 664 4912 444

TURKS & CAICOS ISLANDS

Ministry of Communications and

Transportation

Government Offices

Grand Turk

Turks & Caicos Islands

Tel: +1 649 946 2857

Fax: +1 649 946 1120

UNITED STATES

National Response Center

Room 2611

2100 Second Street SW

Washington, DC 20593

Tel: +1-800 424 8802

+1 202 267 2675

Fax: +1 202 267 4085/4065

+1 202 267 2165 (After hrs)

Tlx: 892427

Languages understood: English

PUERTO RICO

US Coast Guard Marine Safety Office

P.O. Box 3666

San Juan

Puerto Rico 00901-3666

Tel: +1 787 729 6800 Ext.308

Fax: +1 787 729 6648

*Additionally, spills must be notified to the
National Response Centre in Washington*

GUAM

USCG MSO Guam Tel: +1 671 339 4107/2001

*Additionally, spills must be notified to the
National Response Center in Washington*

URUGUAY

Prefectura Nacional Naval

Dirección Registral y de Marina Mercante

Edificio de Aduana 1 piso

Rbla 25 de Agosto de 1825 S/N

CP 11.000

Montevideo

Tel: +598 2 915 7913

+598 2 916 4914

Fax: +598 2 915 7913

+598 2 916 4914

E-Mail delea@armada.gu.uy

VANUATU

Commissioner of Maritime Affairs

Vanuatu Maritime Authority

Marine Quay

Private Mailing 32

Port Vila

Tel: +678 23128

Fax: +678 22949

Languages understood: English

E-Mail vma@vanuatu.com.vu

VENEZUELA

Ministerio de Transporte y Comunicaciones

Dirección General Sectorial de Transporte

Acuático

Av. Lecuna, Torre Este piso 38

Parque Central

Caracas

Tel: +58 2 509 2845/2811

Fax: +58 2 574 3021/9043

+58 2 509 2722

Tlx: MTC 22785/6

VIETNAM

The Director

Department of Science Technology and

Environment of Baria-Vungtau Province

146 Ly Thuong Kiet Street

Ward 1 Vungtau Street

Vungtau City

Tel: +84 64 852484

Fax: +84 64 853557

Vungtau Port Authority

2 Quang Trung Street

Vungtau City

Tel: +84 64 856270

Fax: +84 64 856085

YEMEN

Ministry of Oil and Mineral Resources

Sana'a

Tel: +967 1 204 592/207 039

Fax: +967 1 204 596

Tlx: 3153 YOMIN YE

ZAIRE

Office National des Transports

Matadi

Tlx: 21017 ONATRA ZRA

ZIMBABWE

Ministry of Health

P.O. Box CY 1122

Causeway

Harare

Tel: +263 4 730011

Languages understood: English

Appendix B: Declaration of Security

(Name of Ship)

(Name of Waterfront facility)

This *Declaration of Security* is valid from _____ until _____,
for the following ship/waterfront facility interface activities under Security Level _____:

The ship and waterfront facility agree to the following security responsibilities.

| <u>Activity</u> | (Initial, or circle responsible party) | |
|---|--|------------------------|
| | <u>Ship</u> | <u>Facility</u> |
| 1. Communications established between the ship and waterfront facility: | _____ | _____ |
| a. Means of raising alarm agreed between ship and waterfront facility. | _____ | _____ |
| b. Ship/waterfront facility report/communicate any noted security non-conformities and notify appropriate government agencies. | _____ | _____ |
| c. Port specific security information passed to ship and notification procedures established (Specifically who contacts local and national authorities, response centers, and coast guard). | _____ | _____ |
| 2. Responsibility for checking identification and screening of: | _____ | _____ |
| a. Passengers, crew, hand carried items, and luggage. | Ship / | Facility |
| b. Ship's stores, cargo, and vehicles. | Ship / | Facility |
| 3. Responsibility for searching the berth/pier directly surrounding the ship. | Ship / | Facility |
| 4. Responsibility for monitoring and/or performing security of water surrounding the ship. | Ship / | Facility |
| 5. Verification of increased threat level and implementation of additional protective measures. | _____ | _____ |
| 6. Establish protocol to coordinate response between Ship/Waterfront facility to acts that threaten either the Ship and/or Waterfront facility | _____ | _____ |

The signatories to this agreement certify that security arrangements for both the ship and the waterfront facility during the specified ship/waterfront facility interface activities are in place and maintained.

Date of issue _____

(Signature of Master or *Ship Security Officer*)

(Signature of Facility Security Officer or authorized designee)

Name and Title, *Ship Security Officer*
Contact information

Name and Title, Facility Security Officer
Contact information

Ship IMO number: _____

Mailing address: _____

Appendix C: Report On An Unlawful Act

Date of Unlawful Act: _____

Name of Ship: _____

Destination Port: _____

Flag: _____

Master: _____

Ship Security Officer: _____

Other Crewmembers or Port Personnel Involved in the Incident:

| |
|--|
| |
|--|

Port Area Description (if relevant):

| |
|--|
| |
|--|

Brief Description of Incident or Threat:

| |
|--|
| |
|--|

Names of Alleged Offenders (if possible):.page 76

Type of Dangerous Substances/Devices/Weapons Used, (i.e., guns, explosives, knives):

How were the security measures circumvented?

Additional related details:

Appendix D: Gangway/Visitors Log

Date: _____

Ship: _____

Location: _____

| NAME | FIRM | DATE | TIME IN | TIME OUT |
|------|------|------|---------|----------|
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Appendix E: Use Of Force

Crewmembers are entitled to exercise the right of self-defense in response to hostile acts, whether in times of peace or during a war. It is essential for all personnel to know the levels of force and the specific rules of engagement.

Personnel should always exercise the minimum amount of force necessary to discharge their assigned duties. They must understand the consequences of not using the appropriate level of force. The use of force may only be used under the circumstances/restrictions as set forth herein.

Use of force requirements:

- No individual is permitted to perform security duties until they have received instruction on applicable regulations relating to the use of force.
- Instruction is given monthly to personnel assigned to the reaction force ensuring thorough understanding of all restrictions on the use of force.
- It is not permissible to induce an individual to commit an offense against the law for the purpose of providing a basis for subsequent protection. Such provocation by way of entrapment is not authorized or permitted under any circumstances.

Graduated degrees of force:

- Presence
- Verbal Persuasion
- Unarmed Self Defense
- Armed Self Defense to include: Fire Hose, Batons, Pepper Spray and Small Arms (if qualified)

Appendix F: Port Contact Information Sheet

| Port Authorities | |
|---------------------|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |
| Other | |

| Port Facility Security Officers | |
|---------------------------------|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |
| Other | |

| Port Emergency Response and Support (see Appendix A for worldwide contacts) | |
|---|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |
| Other | |

| Port Medical Emergency Support | |
|--------------------------------|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |
| Other | |

| Ship Towing Emergency Support | |
|--------------------------------------|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |
| Other | |

| Other Local Emergency Response and Support Contacts | |
|--|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |
| Other | |

Appendix G: Company Contact Information Sheet

| Company Security Officer | |
|-----------------------------|--|
| Name | |
| Company Address | |
| 24 Hour Phone/Mobile Number | |
| Work Telephone | |
| Fax Number | |
| Other | |

| Crewing Agent Information | |
|---------------------------|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |
| Other | |

| Technical Assistance Information | |
|----------------------------------|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |
| Other | |

| Emergency Response and Support | |
|--------------------------------|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |

| | |
|--------------|--|
| Other | |
|--------------|--|

| Pollution Support | |
|--------------------------|--|
| Name | |
| Address | |
| Phone Number | |
| Fax Number | |
| Other | |

Appendix H: Ports Visited/Security Setting

| Date | Port | Port Security Level | Ship's Security Level |
|------|------|---------------------|-----------------------|
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Appendix I: Ship Security Officer's Security Assessment Form

| | | | |
|--|--|-----------------------------|--|
| Vessel: | | IMO Number: | |
| Master: | | Signature Master: | |
| Security Assessor: | | Signature Assessor: | |
| Date of Assessment: | | Place of Assessment: | |
| Trading Area of Vessel: | | | |
| Assessment Summary: | | | |
| Identified Weaknesses: | | | |
| Countermeasures: | | | |

| | |
|---|--|
| Review of the Ship Security Assessment carried out by the Company Security Officer (CSO) or Assistant | Signature CSO/Assistant: |
| Acceptance of the Ship Security Assessment by the Company Security Officer (CSO) | Signature CSO: |
| The Assessment was conducted using information about: | |
| 1) General Layout of the Ship Yes <input type="checkbox"/> NA <input type="checkbox"/> | 8) Existing Security Duties/Drills Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 2) Location of Restricted Areas Yes <input type="checkbox"/> NA <input type="checkbox"/> | 9) Existing Security Equipment Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 3) Location of Access Points Yes <input type="checkbox"/> NA <input type="checkbox"/> | 10) Escape Routes/Stations Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 4) Cargo Spaces Layout and Stowage Arrangements Yes <input type="checkbox"/> NA <input type="checkbox"/> | 11) Location of the Emergency/Stand-By Equipment Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 5) Location of Ship's Stores Yes <input type="checkbox"/> NA <input type="checkbox"/> | 12) Existing Security Contracts Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 6) Location of Maint. Equipment Yes <input type="checkbox"/> NA <input type="checkbox"/> | 13) Existing Security Measures Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 7) Location of Baggage Stores Yes <input type="checkbox"/> NA <input type="checkbox"/> | 14) Tidal Information Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| Other: | |
| On-Scene Security Survey | |
| 1) Key Shipboard Operations | |
| The following persons, services, and operations have been identified/evaluated as important to protect: | |
| 1) Ship's Personnel Yes <input type="checkbox"/> NA <input type="checkbox"/> | 7) Emergency Response Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 2) Passengers Yes <input type="checkbox"/> NA <input type="checkbox"/> | 8) Cargo and Cargo Operations Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 3) Repair Technicians Yes <input type="checkbox"/> NA <input type="checkbox"/> | 9) Ship's Stores Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 4) Visitors and Vendors Yes <input type="checkbox"/> NA <input type="checkbox"/> | 10) Communication Systems Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 5) Port Facility Personnel Yes <input type="checkbox"/> NA <input type="checkbox"/> | 11) Security Equipment Yes <input type="checkbox"/> NA <input type="checkbox"/> |
| 6) Safe Navigation Yes <input type="checkbox"/> NA <input type="checkbox"/> | Other: |
| Number of Crew onboard: | Possible Number of Passengers: |
| 2) Deck, Engine and Shiplside | |
| 1) Are all access points to the ship lighted? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 2) Are critical and vulnerable areas lighted? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |

| | |
|--|--|
| 3) Is the vessel sufficiently lighted at anchorage? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 4) Do lights overlap if a light fails? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 5) Are ship's sides properly lighted? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 6) Is it recorded when lights being turned on/off? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 7) Who is responsible for turning lights on and off: | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 8) Are sufficient bulbs/fuses available in spare? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 9) Are emergency power sources checked regularly? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 10) Are emergency power checks being recorded on the required forms? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 11) Remarks: | |
| 3) Access Control and Identification in Port | |
| 1) Is a master key system available onboard? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 2) Which rooms are part of the master key system: | |
| 3) Who is in possession of a master key: | |
| 4) Who is responsible for issuing keys: | |
| 5) What are the arrangements for returning keys when personnel are discharged or leave the ship: | |
| 6) How are the security of hatches and doors controlled after completion of cargo operations: | |
| 7) Are all portholes/windows that are not used permanently closed and locked? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 8) Are all portholes – when not in use – protected against possible intruders? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 9) Are the bridge doors locked permanently during port stay? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 10) Are the accommodation decks locked permanently? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 11) Is the access to the steering gear room locked? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 12) Are the Emergency Exits of engine room locked from inside? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 13) Are lines and anchor chains protected against intruders? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 14) Are all hatches and their entrances secured by locks or other means? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 15) Are hold entrance via cranes separately secured? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 16) Is a gangway watch established? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 17) What are the arrangements for the gangway watch: | |
| 18) Are all non-crew members recorded in a respective visitor log? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 19) Are visitors escorted when necessary? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 20) Where is unaccompanied baggage stored? | |
| 21) Remarks: | |
| 4) Technical Security and Communication Systems | |
| 1) What security alarms are used on board (e.g. General Alarm, etc.): | |

| | |
|--|--|
| 2) What internal communication systems are used on board (e.g. walkie-talkies, public address system, etc.): | |
| 3) What shore communication systems are used on board? | |
| 4) What computer systems and networks are used onboard and how are they protected? | |
| 5) What technical security systems are used (e.g. cameras, detectors etc.)? | |
| 6) Are all technical and communication systems working and checked regularly? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 7) Remarks: | |
| 5) Critical Security Areas | |
| 1) What are the critical security areas onboard (e.g. bridge, ECR, steering gear room, air conditioning room): | |
| 2) How are the critical security areas checked: | |
| 3) Are the checks documented? | Yes <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/> |
| 4) What deck areas are not visible from the bridge: | |
| 5) How are areas not visible from the bridge checked when passing high risk areas: | |
| 6) Where are the emergency exits, escape routes, and assembly station(s) located: | |
| 7) Mark the location of all critical security areas, areas not visible from the bridge, and ship access point: | |
| | |
| 8) Remarks: | |
| 6) High Risk Trading Areas | |
| 1) Which high risk trading areas regarding piracy/armed attacks are passed: | |
| 2) Which high risk trading areas regarding terrorism are passed on a regular basis: | |
| 3) Which high risk trading areas regarding drugs/weapons or smuggling are passed on a regular basis: | |

| | |
|--|----------|
| 4) Which high risk trading areas regarding stowaways, refugees and asylum seekers are passed on a regular basis: | |
| 5) Which high risk trading areas regarding sabotage are passed on a regular basis: | |
| 6) Which high risk trading areas regarding environmental extremists are passed on a regular basis: | |
| 7) Remarks: | |
| 7) Security Measures and Emergency Response Plans | |
| 1) What anti-terror security measures are implemented onboard in high risk areas: | |
| 2) What anti-piracy security measures are implemented onboard in high risk areas: | |
| 3) What stowaway prevention measures are implemented onboard in high risk areas: | |
| 4) What drug smuggling prevention measures are implemented onboard: | |
| 5) What security measures are implemented at anchorage in high risk areas: | |
| 6) What other security measures are implemented onboard in high risk areas: | |
| 7) What emergency response plans concerning security are implemented onboard: | |
| 8) Are any agreements regarding security with a private security company in place? | |
| 9) Remarks: | |
| 8) Cargo Security | |
| 1) What type of dangerous cargo is carried onboard on a regular basis: | |
| 2) What type of other cargo is carried onboard on a regular basis, which can be a security threat: | |
| 3) Where are the above cargoes stowed (e.g. on deck, under deck, etc.): | |
| 4) Can the above cargoes be accessed from the outside and how.: | |
| 5) Remarks: | |
| 9) Security Training | |
| 1. What type of security training including emergency response training is implemented onboard: | Interval |

| | | |
|-------------------|--|---------------------|
| 2. Piracy | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| 3. Terrorism | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| 4. Bomb Outrage | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| 5. Fire/Explosion | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| 6. Other: | | |
| 7. Other: | | |
| 8. Other: | | |
| 9. Other: | | |
| 10. Other: | | |
| 11. Remarks: | | |
| Other Remarks: | | |
| Signature of SSO | Date | Signature of Master |