

Commonwealth of Dominica



Office of the Maritime Administrator

TO: ALL SHIP OWNERS, OPERATORS, MASTERS, RO's, OFFICERS OF MERCHANT SHIPS and AUTHORIZED FLAG STATE INSPECTORS

SUBJECT: FLAG STATE INSPECTION CERTIFICATE

**REFERENCE: (a) CDP 501 – FLAG STATE INSPECTION PROGRAM
(b) SOLAS Chapter I, Part B, Regulation 6
(c) CDVR-3066 Rev02 – Flag State Inspection Certificate**

APPLICABILITY: (a) all Dominica flagged vessels except:

- 1. Non-propelled barges;**
- 2. Pleasure yachts;**
- 3. Vessels fishing in waters within the jurisdiction of Dominica; and**
- 4. Cargo vessels less than 24 meters in length.**

PURPOSE:

The purpose of this circular is to bring to the attention of all concerned, the information regarding the implementation of the Flag State Inspection certificate that will be issued to all applicable vessels.

BACKGROUND:

As per regulations defined in CDP 501, the Flag State Inspection Program, all Dominica vessels, except for those mentioned above, are required to be inspected annually to ensure that the vessel is operating safely and in compliance with all relevant codes and conventions. Each vessel should be in possession of a Flag State Inspection Certificate which is valid for five (5) years and should be endorsed annually within three months before or after the anniversary date of registration.*

*Vessels that receive statutory services by the Commonwealth of Dominica Maritime Administration may have an anniversary date that reflects the date of annual survey.

IMPLEMENTATION:

All vessels subject to Annual Safety Inspections shall be in possession of a current, valid Flag State Inspection Certificate. Effective immediately, flag state inspectors will be requesting to verify and endorse the Annual Flag State Inspection Certificate during attendance of the vessel for the annual safety inspection.

*Please note that CDVR-3066 Rev02 has been amended to indicate that the Annual Inspection is to be completed and endorsed within three months before or after the date of permanent registration, not the date of last Annual Inspection.

REQUIREMENTS:

General

1. Vessel owners/operators must contact the Inspection Office at Dominica Maritime Registry Headquarters when the vessel enters its annual window for inspection. The owner/operator must propose tentative date(s) and location(s) where the vessel may be available for inspection. Updates are provided/requested accordingly.
2. 30 days prior to the opening of the inspection window an invoice for the base inspection fee will be provided to vessel operators and due within 30 days of receipt or a late payment penalty fee may be assessed. Late payment penalty fees are outlined in our Fee Schedule (CD-PL 01-10).
3. It is the responsibility of the owner/operator to provide payment for services in advance of the inspector attending. The owner/operator may also be requested to arrange for transportation and /or accommodation for the inspector during the scheduling process. This is in the best interest of the company to ensure that costs are minimized.

Non-Compliance

1. Owners/operators that fail to comply with the Annual Safety Inspection requirements may be levied a fine and or suspension of the vessel from registration.

EXEMPTIONS:

Under extenuating circumstances, extensions may be granted to vessels whose current trade, location, or nature of work prohibits the effective completion of the annual inspection. It is expected that every effort will be made to request inspection before such a circumstance develops in order to avoid extensions of annual inspection windows.

Marine Safety Circular
Date of Issue
Supersedes Circular

CD-MSC 04 -12 Rev02
03/30/2017
CD-MSC 04 -12 Rev01

Any questions relating to the implementation of the Flag State Inspection Certificate can be directed to:

Department of Inspections

Tel: +1 508 992 7170 ext. 312

Inspection@dominica-registry.com

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Inquiries concerning the subject of this Notice should be directed to the Deputy Maritime Administrator
Commonwealth of Dominica, 32 Washington Street, Fairhaven, MA 02719 USA
technical@dominica-registry.com