

Commonwealth of Dominica**Office of the Maritime Administrator**

TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS, AND AUTHORIZED CLASSIFICATION SOCIETIES

SUBJECT: REPORTS ALLEGING INADEQUATE MARPOL PORT RECEPTION FACILITIES

REFERENCE: MARPOL 73/78, Consolidated Edition, 2002, Annex I, II, IV and V

PURPOSE: This Circular describes the procedures for owners or operators of Commonwealth of Dominica flag vessels to report allegations of inadequate port reception facilities for oily wastes, noxious liquid substances, and/or garbage to the Flag Administration.

APPLICABILITY: Nations which are signatory to MARPOL 73/78 are obliged to provide adequate port reception facilities for oily wastes in accordance with Regulation 12 of MARPOL Annex I and for noxious liquid substances as specified in Regulation 7 of MARPOL Annex II. In addition, States which have adopted Annex IV and Annex V to MARPOL 73/78 must provide suitable port facilities for sewage reception in accordance with Regulation 10 (Annex IV) and for garbage reception in accordance with Regulation 7 (Annex V).

REQUIREMENTS:

Under current International Maritime Organization (IMO) guidelines, a report highlighting the specific deficiencies should be forwarded to the Flag Administration when the Master of a ship encounters inadequate or non-existent port reception facilities. If the Commonwealth of Dominica finds merit in the allegation, the details of the alleged contravention shall be forwarded to the IMO for communication to the Parties concerned.

The form of Report on Alleged Inadequacy of Port Reception Facilities (Form CDVR-4009), as annexed to this Circular, should be used for reporting allegations of non-existent or inadequate port reception facilities to the Office of the Deputy Maritime Administrator, Maritime Affairs, in

Fairhaven, Massachusetts, USA, address noted on the form. This reporting form has separate sections applicable to port reception facilities for waste oil, noxious liquid substances, sewage and garbage and the appropriate section(s) should be fully completed.

If the allegations appear valid, the information contained in Form CDVR-4009 will be used as the basis for developing the report(s), which will be forwarded by the Administration to the IMO.

In addition, the Annual MARPOL 73/78 Report filed by the Administration with the IMO also contains a listing of inadequate or non-existent port reception facilities reported during the past year.

Annex 1 – CDVR-4009 follows on the next page

- end -

OFFICE OF THE DEPUTY MARITIME ADMINISTRATOR, MARITIME AFFAIRS
COMMONWEALTH OF DOMINICA
32 Washington Street
Fairhaven, MA 02719, USA
Tel: (508) 992-7170
Fax: (508) 992-7120

REPORT ON ALLEGED INADEQUACY OF PORT RECEPTION FACILITIES

INSTRUCTIONS

1. This form shall be submitted to the Office of the Deputy Maritime Administrator as soon after the incident as possible.
2. This form shall be completed in full. Entries, which do not apply should be indicated as not applicable by inserting "N.A."
3. This form shall be completed by the Master or person in charge, or, if neither is available, by the owner or his duly authorized agent.

1.	SHIP PARTICULARS
	Name of Ship:
	Owner / Operator:
	Distinctive number or letters:
	Type of Ship: ___ Oil Tanker ___ Chemical Tanker ___ Passenger Ship ___ Cargo Ship, or ___ Other (specify)
2.	PORT PARTICULARS
	Country:
	Name of Port or Area:
	Location/Terminal Name: (e.g. berth/terminal/jetty)
	Name of Company operating reception facility (if applicable):
	___ Unloading Port ___ Loading Port ___ Shipyard
	Date of Arrival:
	Date of Incident:
	Date of Departure:
3.	TYPE AND AMOUNT OF WASTE FOR DISCHARGE TO FACILITY
3.1	Oil (MARPOL Annex 1)
	Type of oily waste: Bilge Water _____ m³ Sludge from fuel oil purifier _____ m³ Scale and sludge from tank cleaning _____ m³ Ballast Water _____ m³ Tank Washings _____ m³ Other (specify) _____ m³
3.2	Noxious Liquid Substances (NLS) (MARPOL Annex II)

	<p>Type of NLS residue/water mixture for discharge to facility from pre-wash of: Category A Substance _____ m³ Category B Substance _____ m³ Category C Substance _____ m³ Other (specify) _____ m³ Substance is designated as solidifying, or high viscosity Name of NLS involved:</p>
3.3	Garbage (MARPOL Annex V)
	Type of garbage:
	<p>Mixed Garbage _____ m³ Food Waste _____ m³ Cargo-associated Waste _____ m³ Maintenance Waste _____ m³ Other (specify) _____ m³</p>
4.	TYPE AND AMOUNT OF WASTE NOT ACCEPTED BY THE FACILITY
5.	ADEQUACY OF FACILITIES
5.1	Special problems encountered:
	Facilities not available
	Reception denied
	Undue delay
	Inconvenient locations of facilities
	Unreasonable charges for use of facilities
	Use of facility not technically possible
	Special national regulations
	Other
5.2	Remarks: (e.g. brief report on good or bad experience)
5.3	Location of facilities (close to the vessel, inconvenient location or vessel had to shift berth involving delay):
5.4	If you experienced a problem, with whom did you discuss this problem or report it to?
5.5	Prior to arrival at Port, did you notify agent or authorities about the vessel's requirements for reception facilities? YES _____ NO _____

5.6	Did you receive information on the availability of reception facilities on arrival? YES _____ NO _____
6.	COSTS INCURRED OR CONFIRM FREE OF CHARGE
7.	RECEPTION FACILITIES OWNED OR OPERATED BY: _____ Port Authorities _____ Private Firm _____ Unknown
8.	IS GARBAGE REMOVAL COMPULSORY? _____ YES _____ NO
9.	ANY ADDITIONAL REMARKS/COMMENTS
	(Attach additional pages to form if more space is needed.)
10.	NAME OF SHIP'S OFFICER IN-CHARGE _____ Signature: _____
11.	NAME/RANK OF SHORE REPRESENTATIVE _____ Signature: _____